



Local Highway Technical
Assistance Council
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Boise, ID 83703

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2018

LHTAC
QUARTERLY
NEWSLETTER

LHTACTimes



In this issue

- Legislative Updates (Cover)
- LHTAC Welcomes New Council Members (2)
- LHTAC Public Comment Period (2)
- T2 Spring Class Schedule (3-4)
- Safety Fest (5)
- Innovation Idea Award (6)
- Improved Online Tool-Bridge Map (7)
- Road Scholar/Master Graduates (8-9)
- Photo Contest (9)
- Free Retroreflectivity Kit (10)
- Right-of-Way Course (10)
- We're Hiring (10)

**LHTAC
Annual Report FY17**

The Local Highway Technical Assistance Council (LHTAC) in accordance with Title 40-2404, Idaho Code, provided copies of our Fiscal Year 2017 Annual Report to members of the Idaho House and Senate Transportation Committees.

Download and Read the Full Report on our website
<http://lhtac.org/category/reports/>

**2017 LHJs Report on
House Bill 312**

HB312 directed LHTAC to submit an annual report informing the legislature on the use of the money and ongoing maintenance funding needs on the local system.

Download and Read the Full Report on our website
<http://lhtac.org/category/house-bill-312/>

LHTAC's Two New Funding Programs

Local Strategic Initiatives Program and Child Pedestrian Safety Program

The Surplus Eliminator Program was established by House Bill 312 (H312) during the 2015 Legislative session. The law states that at the end of the year, remaining funds will be split between the rainy-day fund and the Surplus Eliminator program for state transportation projects administered by the Idaho Transportation Department (ITD). During the 2017 Legislative session, Idaho Law makers voted to continue the Surplus Eliminator program through Senate Bill 1206 (S1206), however now the money is shared 60% to the state system and 40% to the local system for the next two years. For 2018, the total local share of the Surplus Eliminator fund is approximately \$11M (a portion of which goes toward the Joint Children Pedestrian Safety Program). LHTAC will administer the local share through a Local Strategic Initiatives Program. Per the law, eligible projects must be related to maintenance, and address safety and mobility.

Another piece of legislation that was passed, House Bill 334 (H334), in 2017 allows some of the Strategic Initiatives money to be spent on projects addressing "children pedestrian safety on the state and local system." LHTAC and ITD staff worked together to develop a joint program to fund these projects. Similar to the Local Strategic Initiatives program the project should be "shovel ready" and construction must be completed by late fall/early winter 2018.

House Bill 442

On February 15, 2018 the Governor signed House Bill 442, the bill appropriating and transferring the funds for the Strategic Initiatives Program. Award outcome letters have been mailed out. Those agencies who were successful will also receive a program agreement which needs to be signed/returned as soon as possible.

We are grateful for the quick work from the Legislature and the Governor to correct the drafting error from 2017 and look forward to reporting on the successful projects next spring. Please reach out to your legislator thanking them for supporting local transportation funding through HB 442.

House Bill 606
Relating to the open meetings law; amending section 74-202, Idaho Code, to revise the definition of "public agency."

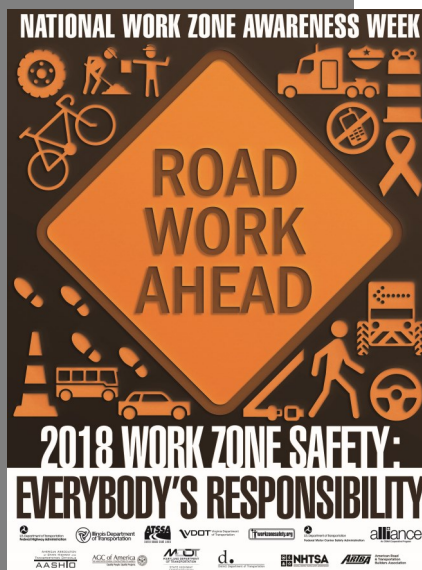
This bill requires every political subdivision to follow open meeting laws.

House Bill 611 – This law updates the requirements on public meeting notices, and requires that they be posted electronically if an entity maintains an online presence through a website or social media. Additionally, there is a requirements that agendas list which items require a vote, and changes amending agenda requirements.

LHTAC Times Volume 11 Issue 03 March 2018

National Work Zone Awareness Week

April 9-13, 2017



Upcoming Calendar of Events

Date	Event	Location
April 3-5	Pocatello Safety Fest	Red Lion 1555 Pocatello Creek Rd. Pocatello, ID 83201 www.safetyfest-pocatello.org
April 9-27	LHTAC Public Comments	Please use LHTAC APPLICATION COMMENTS in the subject field of the email.
June 16	LHTAC Council Meeting	Blackfoot City Hall 157 N. Broadway St Blackfoot, ID 83221 http://lhtac.org/resources/council-meetings/

Go Orange Day 2018, Wednesday, April 11

All roadway safety professionals across the country are encouraged to wear orange to proudly show their support of work zone safety.

www.lhtac.org

Local Highway Technical Assistance Council Members

Idaho Association of Counties

Mark Rekow, Chairman
Commissioner, Gem County

Don Ebert,
Commissioner, Clearwater County

Todd Smith
Commissioner, Madison County

Association of Idaho Cities

Diana Thomas, Vice Chairman
Mayor, City of Weiser

Mac Pooler
Mayor, City of Kellogg

Robert Berlin
Mayor, City of Roberts

Idaho Association of Highway Districts

Gilbert Hofmeister, Secretary /Treasurer
Commissioner, Power Co. Highway District

Terry Werner
Commissioner, Post Falls Highway District

Neal Gier
Commissioner, Buhl Highway District

Ex-Officio Members

Seth Grigg, Executive Director
Association of Counties

Jessica Harrison, Executive Director
Association of Idaho Cities

Nick Veldhouse, Executive Director
Idaho Association of Highway Districts

LHTAC Staff

Jeff Miles, PE, Administrator
Laila Kral, PE, Deputy Administrator
Scott Ellsworth, PE/PLS, Federal-aid Manager
Susan Lasuen, Administrative Manager
Dan Counce, PE, Federal-aid Engineer
Wayne Herbel, PE, Federal-aid Engineer
Muhammad Zubery, PE, Federal-aid Engineer
Bryan Martin, PE, Federal-aid Engineer
G. Daniel Shirilla, Federal-aid Financial Officer
Craig Herndon, Federal-aid Engineer Assistant
Heather Parker, Federal-aid Project Coordinator
Rebecca Howell, Construction Coordinator
T. Matt Koster, PE, Construction Staff Engineer
Megan Kautz, PE, Construction Staff Engineer
Bev Williams, Construction Records Inspector
Karissa Hardy, PE, Environmental Engineer
JoEllen Ross-Hauer, Environmental Planner (Part-Time)
Kevin Kuther, PE, Safety Manager
Amanda LaMott, Safety/TAP Engineer
Lorie Cover, T2 Training Coordinator
Matthew Syphus, Database & GIS Analyst
Nancy Ziebarth, Financial Specialist and Council Liaison
Dawn Christensen, Communications Officer
Marde Mensinger, Financial Assistant
Susan Kiebert, Local Communication Coordinator (Part-Time)
Lan Smith, Local Liaison (Part-Time)
Doug Chase, PE, T2 Instructor (Seasonal)

T2 Center Advisory Board

Don Barr (Chairman)
Street Superintendent
City of Nampa Street Division

Kelly Brownsberger
Road Supervisor
Post Falls Highway District

Rich Regnier
Foreman
Hagerman Highway District

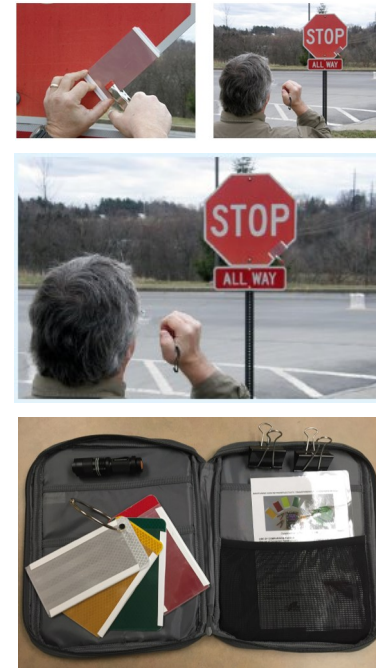
Joe Lish
Assistance Operations Manager
Bannock County

Garth Newman
Technical Training Specialist
Idaho Transportation Department

Chris Fredericksen
Public Works Director
City of Idaho Falls

Rich Myers
Broom Crew Chief
Ada County Highway District

Lori Porreca, PhD, Ex-Officio Member
Community Planner
FHWA-Idaho Division



Free Retroreflectivity Kit

LHTAC is providing up to two FREE Retroreflectivity Sign Testing Kit to each Local Highway Jurisdiction. These kits are intended to serve as an affordable alternative to purchasing a costly retroreflectometer. Sign kits can be used to assess the retroreflectivity of signs in your jurisdiction to insure compliance with the minimum levels established in the current version of the Manual for Uniform Traffic Control Devices (MUTCD).

Our kits now come with orange! If you already received a kit without the orange panel, please contact us and we can mail the new piece out.

Consultants are you feeling left out? You can purchase a kit \$50. LHJs wanting more than two kits can also pay the \$50 fee for additional kits.

If you would like to receive a kit or if you have questions please email us at LHTAC@LHTAC.org.



Right-of-Way Course

May 2-3, 2018 Boise, ID
May 15-16, 2018 Lewiston, ID

Course 100: Principles of Land Acquisition

Course Tuition Includes:

Participant Manual
Principles of Right of Way Textbook (desk reference)
Engineering Tools (engineering scale, protractor and straight edge)
USPAP Text
Real Estate Dictionary

Course Description:

This course outlines real estate law terms and concepts. Participants will gain awareness of environmental issues, learn the methods of acquiring and transferring title to realty, three views of engineering plans and the fundamentals in property description systems. Topics also include the requirements of a valid contract, information on easements, deeds, leases, the appraisal process, successful negotiations, and relocation requirements involved with property acquisition and management.

Who should take this course:

This course is geared toward the new right-of-way professional with little or no experience in the right-of-way field, individuals specializing in a specific area, such as designers, engineers, construction inspection staff and right-of-way staff desiring a refresher course.

Course Coordinator:

Brian O'Neill, SR/WA, R/W-AC
Phone: (208) 999-6042
Email: brian@oneillappraisal.net

Note: This course can be used towards 1 elective credit in the Road Scholar/Master Program. <http://lhtac.org/training/roadscholar/>

We're Hiring

Job Opening – Construction Engineer

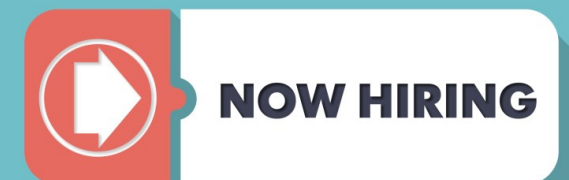
The Construction Engineer assists the Resident Engineer in managing Federal-aid construction projects and contracts. The position assists Local Highway Jurisdictions (LHJs) in selecting and managing project consultants. This position reports to the Construction Engineering Manager but has some discretion to carry out the functions of the job.

Please submit the following items to lhtac@lhtac.org:

- cover letter
- Resume
- three references

This position will be open until filled.

There is an immediate need, applicants are encouraged to apply immediately since interviews will occur as resumes are received.



Road Master Graduates



Commissioner Woods
President Baker
Brian Rapp (RM)
Vice President Arnold
Commissioner Hansen
Rich Myers (RM)
Commissioner Goldthorpe
(Not Pictured) Tyrone Finch
 Ada County Highway District



Ken McAtee (RM)
Ray Edmondson (RM)
 City of Lewiston

1st Annual LHTAC Local Roads

Photo Contest

THEME: *A TRIP ON LOCAL ROADS*

The photo must have a high resolution (for quality printing purposes) and landscape in orientation. The photo must include a local road with an active or completed LHTAC project. Please include the location and roadway name when submitting.

First Place: The winner of this year's photo contest will win a \$50 Amazon gift card, be published as the next cover photo on the LHTAC website and used in the FY18 Annual Report. The 1st, 2nd and 3rd place photos will be printed, framed and displayed in the LHTAC office with credit to the photographers.

Email your submissions to dchristensen@lhtac.org by May 1st. LHTAC staff will vote on their favorite. All photos submitted will be used in future LHTAC marketing materials, including the 2019 LHTAC promotional calendar.



Names are listed left to right.



LHTAC Welcomes New Council Members

We would like to welcome our newest members, Commissioner Neal Gier and Mayor Robert Berlin. Both joined the Council in January and attended their first Council Meeting this March. Mayor Berlin comes to us from the City of Roberts and Commissioner Gier comes from Buhl Highway District.

We look forward to having them join our team.

Pictured from left to right Commissioner Gier and Mayor Berlin.

Public Comments on LHTAC's Funding Applications will be taken April 9-27, 2018.

The Local Highway Technical Assistance Council (LHTAC) will be accepting comments and suggestions for improvements on our current funding applications. Areas open for comment include: the application process, format of applications, questions/scoring etc.

- Federal-aid Rural
- Federal-aid Urban
- Federal-aid Bridge
- Local Rural Highway Investment Program (LRHIP)
- Local Highway Safety Improvement Program (LHSIP)

Comments must be submitted to lhtac@lhtac.org by April 27, 2018. Please use LHTAC APPLICATION COMMENTS in the subject field of the email.

Prior to new applications coming out in fall of 2018, the LHTAC Council will review and take into consideration the comments received. Changes to applications will be approved at the September Council meeting and will appear in the final release of applications in fall of 2018.



T2 Center Spring Class Schedule

The LHTAC T2 Center is pleased to announce the spring course schedule. **Registration is now open!** Please login to our new course management system to check your account and register for classes.

Northern Idaho

Date	Course	City	Road Scholar Program
3/20/2018	Pavement Maintenance 1	Lewiston	Road Scholar
3/21/2018	Roads 101	Coeur d'Alene	Elective
3/22/2018	Roads 101	Lewiston	Elective
3/27-28/2018	Speed Limits & Speed Zones	Coeur d'Alene	Road Master
3/29/2018	Basic Math	Lewiston	Road Scholar
4/4/2018	Roadway Materials - CLASS FULL	Coeur d'Alene	Road Scholar
4/5/2018	Roadway Materials	Lewiston	Road Scholar
4/10/2018	Asphalt Paving Materials	Lewiston	Elective
4/11/2018	Asphalt Paving Materials	Coeur d'Alene	Elective
4/12/2018	Added! Roadway Drainage	Coeur d'Alene	Road Master
4/24/2018	Road Safety 365	Coeur d'Alene	Elective
4/25/2018	Roadway Drainage	Lewiston	Road Master
4/26/2018	Basic Survey	Lewiston	Elective
5/1/2018	Excavation and Trenching - CLASS FULL	Bonnors Ferry	Elective
5/2/2018	Pavement Maintenance 2	Lewiston	Road Master
5/3/2018	Excavation/Trenching and Confined Space	Lewiston	Elective
5/15-17/2018	Motor Grader Operation	Lewiston	Elective
5/22/2018	Supervising With Confidence	Lewiston	Elective
5/23/2018	Conflict Resolution	Coeur d'Alene	Elective

Western and South Central Idaho

Date	Course	City	Road Scholar Program
3/8/2018	ATSSA Flagger Certification - CLASS FULL	Twin Falls	Road Scholar
3/14/2018	Basic Math	Twin Falls	Road Scholar
3/15/2018	Basic Survey	Twin Falls	Elective
3/20/2018	ATSSA Traffic Control Technician	Twin Falls	Road Master
3/21/2018	Roadway Drainage	Boise	Road Master
3/22/2018	Basic Math	Boise	Road Scholar
4/3/2018	Roadway Safety Audits - CLASS FULL	Boise	Elective
4/4-5/2018	Environmental BMPs	Twin Falls	Road Master
4/9/2018	Added! Gravel Road Maintenance and Design	Garden City	Elective
4/10-11/2018	Wheel Loader Operator Training	Nampa	Elective

Road Scholar Graduates



Jeffrey Dupuis (RS)
 Carl Hancock (RS)
 Jeremy Snow (RS)
 Shea Teel (RS)
 Braden Thompson (RS)
 Vince Dick (RS)
 Brian Cossins (RS)
 Robert Hahn (RS)
 Randy Abel (RS)
 Dale Shobe (RS)
 Ada County Highway District



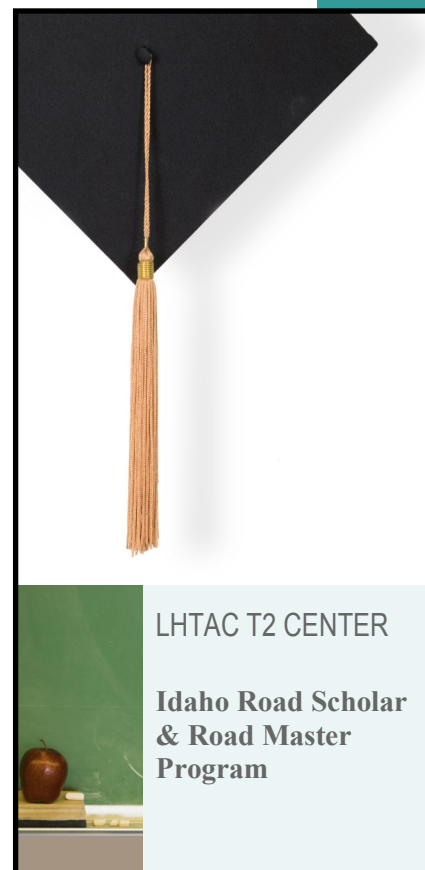
Dan Allen (RS)
 Doug Deasy (RS)
 Steve Bumgarner (RS)
 Greg Hulin (RS)
 Shawn Zielinski (RS)
 Lamont Lloyd (RS)
 Adams County Road and Bridge



Vern Merritt (RS) and Deny
 Murphy (RS)
 Adams County Road and Bridge

Road Scholar & Road Master Program

The Idaho Road Scholar & Road Master Program is a way for local road professionals in our state to be recognized for successfully completing a series of training courses. The program curriculum is designed to provide participants with the fundamentals of safety, management, and advanced technologies, as well as exposure to a wide variety of other topics relevant to the transportation field. Through this program, the local agencies will also be provided an opportunity to develop the agencies' greatest asset – its employees.



LHTAC T2 CENTER
 Idaho Road Scholar
 & Road Master
 Program

Names are listed left to right.

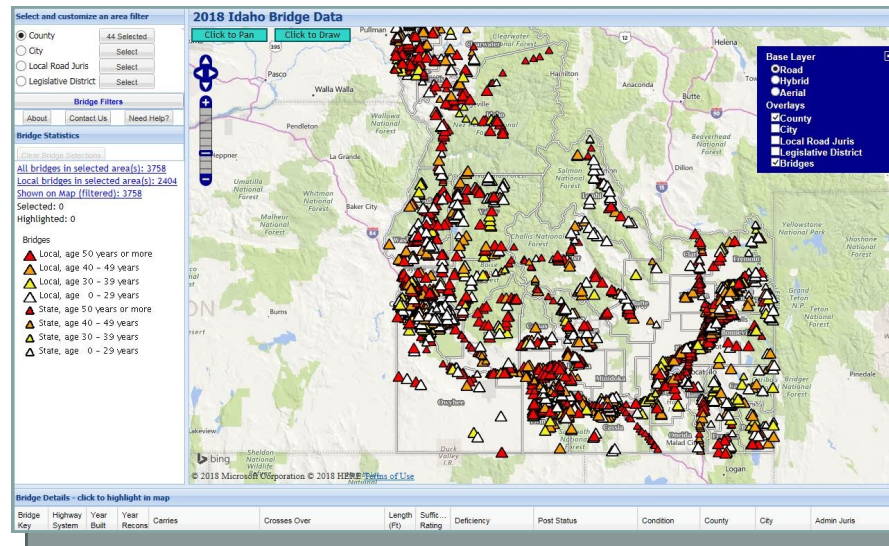


IMPROVED ONLINE TOOL
Get online and give our Bridge Map tool a try!

<http://gis.lhtac.org/bridges/>

What is it?

Use LHTAC's interactive bridge map to view, search for, and filter all local and state bridges in Idaho. Data is from the Idaho Transportation Department.



What's New?

There are several improvements to LHTAC's Bridge Web Map, most importantly updated bridge information.

The previous data from 2014 has been replaced with a download from Feb 22, 2018. Updating the information used to require an involved process to get it from FHWA's National Bridge Inventory (NBI) into suitable form for the web map. Now it is downloaded from ITD, where it is updated more often and generally available before it is sent to FHWA's NBI.

Legisl... District	Date Received
23	2018-02-22
23	2018-02-22
23	2018-02-22
23	2018-02-22

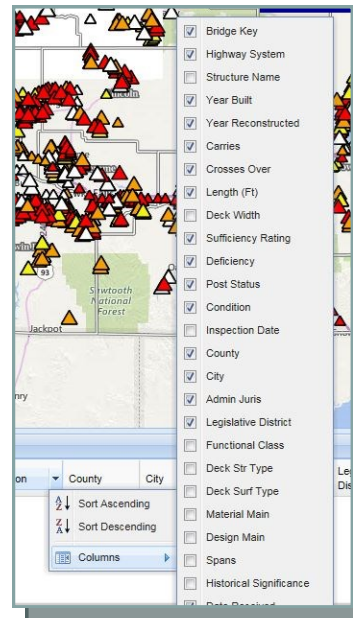
Now you'll know when the data was updated.

The new process will also allow for more frequent updates of all bridge data. Currently, there is no set timeframe, but LHTAC's bridge map should be updated several times per year. The date a bridge record was last retrieved will show in the right-most column: "Date Received".

You'll have more fields to narrow your search.

Several new fields have been added to the bridge details, including the year a bridge was reconstructed ("Year Reconstructed"), the post status ("Post Status"), and overall condition ("Condition"). Additional attributes may be displayed.

Just mouse over any column header, click the arrow, and choose "Columns". There will be several more options such as "Inspection Date", "Deck Width", "Deck Str Type", and more. Turn columns on and off to suit your needs. All attributes are included in spreadsheet downloads by clicking the blue links in the Bridge Statistics.



Western and South Central Idaho —Continued

Date	Course	City	Road Scholar Program
4/10/2018	Added! Roadway Materials		Road Scholar
4/11/2018	Roadway Materials - CLASS FULL	Boise	Road Scholar
4/17/2018	Improving Intersection Safety - CLASS FULL	Boise	Elective
4/18-19/2018	Speed Limits & Speed Zones	Twin Falls	Road Master
4/19/2018	Effective Communication Skills - CLASS FULL	Boise	Road Scholar
4/30/2018	Conflict Resolution	Boise	Elective
5/1-3/2018	Backhoe Operation	Nampa	Elective
5/10/2018	Effective Communication Skills	Twin Falls	Road Scholar
5/14-15/2018	Environmental BMPs - CLASS FULL	Boise	Road Master
5/29/2018	Road Safety 365	Boise	Elective
5/31/2018	Asphalt Paving Materials	Boise	Elective

Eastern Idaho

Date	Course	City	Road Scholar Program
3/6/2018	ATSSA Flagger Certification	Ammon	Road Scholar
3/7/2018	ATSSA Flagger Certification	Pocatello	Road Scholar
3/13/2018	Basic Math	American Falls	Road Scholar
3/19/2018	Added! Roadway Materials	Challis	Road Scholar
4/10/2018	Asphalt Paving Materials	Ammon	Elective
4/11-12/2018	Speed Limits & Speed Zones	Pocatello	Road Master
4/12/2018	Roadway Materials	Ammon	Road Scholar
5/1/2018	Added! Road Safety 365	Challis	Elective
5/2/2018	Added! Basic Math	Salmon	Road Scholar
5/3/2018	Added! Pavement Maintenance 1	Salmon	Road Scholar
5/8-9/2018	OSHA 10 Hour Construction	St. Anthony	Elective
5/8/2018	Supervising With Confidence	Ammon	Elective
5/9/2018	Effective Communication Skills	American Falls	Road Scholar
5/10/2018	Roads 101	Ammon	Elective

Do you have a request for a specific class in your area?

If you have 15 or more students to commit to a class and haven't seen it offered in your area, call us to request it. We can add additional classes to meet the needs of your group. Call the T2 Center and ask for Lorie 208-344-0565.



2018 Boise Safety Fest

Over 1,200 participants received free training!

Over 1,200 people representing over 240 companies attended the 13th Annual Safety Fest of the Great Northwest in Boise, Idaho. Volunteer instructors (over a third were ASSE members) taught 62 **FREE** training classes over the 4 day event, which also included a vendor trade show, Opening Ceremony, and Lunch with OSHA. With support from 45 founding partners and vendors across the northwest, the event has emerged as a premier source for free continuing education on safety-focused topics across multiple industries including agriculture, construction, manufacturing, mining, and transportation.

The Boise event is planned and managed by leaders: Randy Danner (Idaho Transportation Department), Jonathan Leatham (St. Luke's Architecture & Construction), Bill Bankhead (OSHA), Marde Mensinger and Dawn Christensen (LHTAC), Holly Garcia (Micron), and Susie Vader (ASSE). This group coordinated instructors, vendors, and volunteers to carry it forward.

St. Luke's has been the Title Sponsor for the last two years, providing use of the venue, complete with computers, projectors, classroom equipment, incredible IT support, and sponsorship for CPR/First Aid classes. Payne West Insurance stepped up to support as a Gold Level Sponsor this year. We rely heavily on the financial support from these agencies along with all the vendors who support Safety Fest by purchasing a vendor table for the event.

This year classes included three OSHA 10-hour classes in Construction and General Industry; OSHA 3015, 7105, 7405, and 7505 classes; Responsible Person Training in Erosion Control; ADA Compliance; Forklift Operations Training; a HAZWOPER Refresher; MSHA Refresher, Lead Paint RRP Certified Renovator Course; five First Aid classes, and many more.

"We believe that ongoing safety education is critical to enhancing and expanding safety best practices in our offices, worksites, and our communities."

Brad Giles



Brad Giles led the 2018 opening session, providing a perspective on the history of Safety Fest and the importance of growing safety forward. OSHA Idaho Director David Kearns provided a sobering overview of the year's safety tragedies, Vern Potter and Jim Duke from Idaho Power shared an engaging presentation on How Our Brains Make Us Blind to Risk, and Joe Lewis, Capitol Protection Specialist with the Idaho State Police, shared a new way to respond to active shooters - Avoid | Deny | Defend.

Thirty-six companies, agencies, and professional organizations participated in the popular two-day trade show featuring the latest in safety and health equipment, training, programs, and resources. Vendor Bingo was a hit with over 40 prizes awarded. This year also included a Grand Prize with over \$700 of tools and equipment donated by Edge Construction Supply!

Public response to Safety Fest is overwhelmingly positive and grateful. The continued success of Safety Fest is due to the tireless efforts and contributions of many dedicated volunteers, instructors, vendors, hosts, and founding partners.

This event was sponsored in part by:



Safety Fest of the Great Northwest—These conferences provide safety and health training to the Northwest Region's front line workers while gearing classes towards the transportation and construction industry. Local highway jurisdictions and any business looking to improve the safety performance of their employees are encouraged to attend. Regional registration websites are listed at the link below.

LHTAC provides this information as a courtesy to inform locals of this free training opportunity. LHTAC sits on the committee for the Boise event and **only** hosts the Pocatello Safety Fest which is held in April.

For more information visit www.lhtac.org/training/safety-fest/

Innovation Idea Award

Submissions Due August 10, 2018

The Local Highway Technical Assistance Council would like to recognize, reward and share your ideas for innovation!

Examples of innovations include cost saving techniques, developing new technology and resource sharing. Individual awards, include \$250 cash and one FREE T2 Center Course and will be presented to the recipient before their council or commission.

Recognition for the most innovative jurisdictions will be presented at the affiliated Association meeting(s) in the fall and presented at the National LTAP Conference. These awards will include the opportunity to host a discounted T2 Course at their location with lunch provided by LHTAC.

