



Local Highway Technical
Assistance Council
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LHTAC
QUARTERLY
NEWSLETTER

LHTACTimes

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ITD and AGC announce Excellence in Construction Partnering Award Winners

Congratulations Karissa Nelson and Matt Koster for their work on Old Highway 37 The Narrows Project - recognized at Gold Award Level.



Retirement Well Wishes!

Leave notes, messages, and photos for Jeff. Simply go to <https://www.kudoboard.com/boards/Fg2i6XQR> to leave a message!

Closing LRHIP Projects New 3 Year Deadline

Project Document Summary (PDS) including before/after photos are due at the completion of the project. The LHTAC Council has approved a new guidance going forward that LRHIP projects should be completed and closed out no later than the end of three (3) fiscal years – September 30th.

If your project is not complete by the third fiscal year deadline, a written request must be submitted to the LHTAC Council with justification for the need of an extension. It will be up to the LHTAC Council to approve the extension request. Jurisdictions who do not submit PDS documents or extensions may be required to repay funds. Jurisdictions will also be ineligible to apply for future funds until all documentation has been submitted.

LHTAC Administrator Jeff R. Miles Retiring May 1, 2021



Members of the Local Highway Community:

Since I have been with LHTAC and in my role as the Administrator, I have strived to innovate and improve every day. We have developed a positive and beneficial relationship with the Idaho Transportation Department and the Federal Highway Administration. Our relationship with the legislature has improved. In partnership with the consultant community, hard work has allowed us to more than double the amount of Federal-aid we manage for the local highway jurisdictions without significant increases in staff. Our stewardship agreement with ITD allows us to operate with the least necessary oversight because we have put in place policies and procedures that allow us to perform at our best every day.

During this time, we have successfully added a Safety Program, Emergency Relief projects, Freight projects, Infrastructure Grant projects, Transportation Alternatives projects as well as moving several Federal Lands Access Projects to our program at the request of the Idaho local agencies. We have increased T2 courses, gained grants for updated equipment, completed innovation projects and innovation training classes.

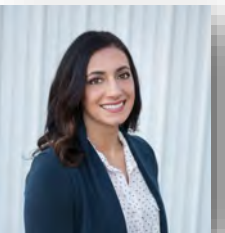
I have enjoyed my transportation career including my time with the Idaho Transportation Department, however working with the local highway jurisdictions and consulting firms of Idaho has been one of the most rewarding experiences of my life.

I wish there were more that I could say, but I give my greatest thanks to the Council, our fantastic staff at LHTAC, the Local Highway Jurisdictions, the Consultant Community, the Idaho Transportation Department and our many partners and friends over the years.

The Council has met and appointed Laila Kral to be the new LHTAC Administrator upon my departure. I have the greatest confidence in her and her abilities to guide LHTAC in the future. Please give her all the support she needs as she leads LHTAC forward.

Thank you,
Jeff R. Miles, PE
LHTAC Administrator

LHTAC Council Appoints New Administrator, Laila Kral



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Calendar of Events

Date	Event	Location
April 1-30	LHTAC Application Public Comment Period (p.5)	LHTAC 3330 Grace St. Boise, ID 83703
April 26-30	National Work Zone Awareness Week (p.6)	https://www.nwzaw.org/
May 21	Innovation Idea Award Deadline (p.4)	www.LHTAC.org
June 18	LHTAC Photo Contest Deadline (p.5)	www.LHTAC.org
June 4	LHTAC Quarterly Council Meeting	LHTAC 3330 Grace St. Boise, ID 83703
September 17	LHTAC Quarterly Council Meeting	TBA

The LHTAC Office is currently closed to the public.

You can reach us by phone 208-344-0565 Monday through Friday 8 a.m. to 5 p.m.

Staff are working both in the office and remotely to ensure business continues with minimal interruption.

You may also email LHTAC@LHTAC.org

www.lhtac.org

Road Scholar & Master Graduates



Josh Adamson (Road Master)
Milo Kennedy (Road Master)
Randy Young (Road Master)
Tony Luna (Road Scholar and Master)
& Zane Childs (Road Master)

Canyon County Highway District



Ronnie Hendriks
Road Master

*Pictured with Mayor Davis,
 Brian Ahrens, & Mike Hensley*

City of Jerome



Joe VaderWyst
Road Scholar and Road Master

*Pictured with Mayor Davis,
 Mike Hensley, & Brian Ahrens*

City of Jerome



Kenny Vieu
Road Scholar and Road Master

*Pictured with Mayor Davis, Mike Hensley,
 & Brian Ahrens*

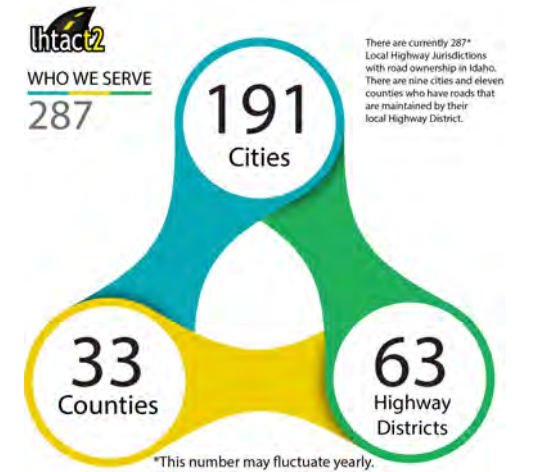
City of Jerome

April 26-30

Who We Serve

There are currently 287* Local Highway Jurisdictions with road ownership in Idaho. There are nine cities and eleven counties who have roads that are maintained by their local highway district.

*This number may fluctuate with consolidations.



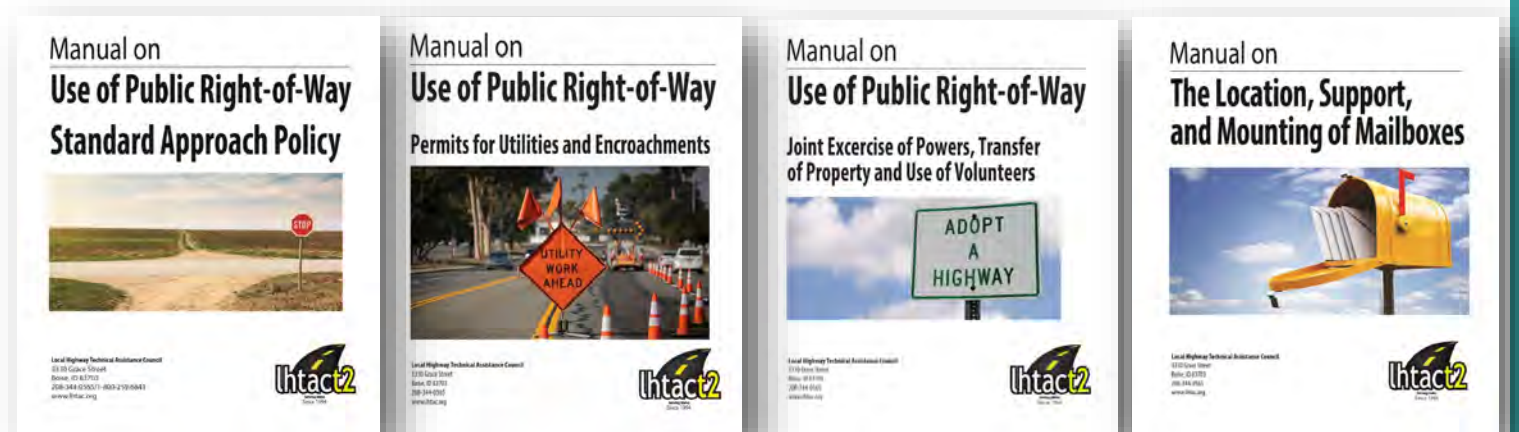
Newly Updated LHTAC Reference Manuals

The Local Highway Technical Assistance Council' (LHTAC) mission to *advocate, support* and *train* Local Highway Jurisdictions (LHJs) throughout Idaho continues with the announcement of recent updates to four technical manuals:

- [Use of Public Right-of-Way Standard Approach Policy 2020](#)
- [Use of Public Right-of-Way Permits for Utilities and Encroachments 2021](#)
- [Use of Public Right-of-Way Joint Exercise of Powers, Transfer of Property, and Use of Volunteers 2021](#)
- [The Location, Support and Mounting of Mailboxes 2020](#)

LHTAC's technical manual updates signify our continued efforts to deliver current information and support to our local partners with consistent and current standards and guidelines for use during maintenance and construction activities on the local roadway system.

These manuals can be found on our [website](https://lhtac.org/resources/manuals/) on the [resources](#) tab under [manuals](#)



Public Comments on LHTAC's Funding Applications will be taken through April 30, 2021

The Local Highway Technical Assistance Council (LHTAC) will be accepting comments and suggestions for improvements on our current funding applications. Areas open for comment include: the application process, format of applications, questions/scoring etc.

- Federal-aid Rural
- Federal-aid Urban
- Federal-aid Bridge
- Local Rural Highway Investment Program (LRHIP)
- Local Highway Safety Improvement Program (LHSIP)

Comments must be submitted to lhtac@lhtac.org by April 30, 2021. Please use LHTAC APPLICATION COMMENTS in the subject field of the email.

Prior to new applications coming out in fall of 2021, the LHTAC Council will review and take into consideration the comments received. Changes to applications will be approved at the September Council meeting and will appear in the final release of applications in fall of 2021.



Here are just a few of our 2020 Submissions

4th Annual LHTAC Local Roads Photo Contest—Deadline June 18th

The photo must have a high resolution (for quality printing purposes) and landscape in orientation. The photo must include a local road with an active or completed LHTAC project. Please include the location and roadway name when submitting.

All photos submitted will be used in future LHTAC marketing materials, including the 2022 LHTAC promotional calendar.

Submit your photos through the link on our homepage www.LHTAC.org

First Place: The winner of this year's photo contest will win a \$50 Amazon gift card, be published as the next cover photo on the LHTAC website and used in the FY21 Annual Report. The 1st, 2nd and 3rd place photos will be printed, framed and displayed in the LHTAC office with credit to the photographers. Winner will also be presented a framed copy of their photo.



Road Scholar & Master Graduates



Kent Goldthorpe, Commissioner Road Scholar & Road Master
Ada County Highway District



Ken Ray, Jeffrey Rauch (Road Scholar), Chance Empey (Road Scholar), & Kevin Hammon (Road Master)
Bonneville County Road and Bridge



Diana Brown Road Master
Madison County Road and Bridge

Pictured with Commissioner Todd Smith, Commissioner Jon Weber, Commissioner Brent Mendenhall, and soon to be new Commissioner Doug Smith.



Eric Brown (Road Scholar) and Ben Buffington (Road Scholar)
Twin Falls Highway District



Collin Baker (Road Scholar & Road Master), Russell Forbush (Road Scholar & Road Master), & Broch Williams (Road Scholar)
Jefferson County Road & Bridge

T2 CENTER SPRING 2021 CLASSES

The LHTAC T2 Center is pleased to announce that we will be offering a combination of in-person training and instructor-led online classes this spring. Please be assured that both our instructors and your safety will be our top priority.

LHTAC T2 Center 2021 Spring Schedule			
Date	Course	City	Road Scholar Pro-
March 30-31	Conflict Resolution (2 Days) - FULL	Webinar	Elective
March 31	ATSSA Flagger Certification - PM Class	Twin Falls	Road Scholar
April 1	ATSSA Flagger Certification - AM Class - FULL	Twin Falls	Road Scholar
April 1	ATSSA Flagger Certification - PM Class - FULL	Twin Falls	Road Scholar
April 6	Pavement Maintenance and Preservation	Lewiston	Road Scholar
April 7-8	Speed Limits & Speed Zones (2 Days)	Coeur d'Alene	Road Master
April 8	Fall Protection for Transportation Workers (1 day) - FULL	Webinar	Elective
April 14-15	Effective Motivation of Highway Maintenance Employees (2 Days)	Webinar	Elective
April 20	Roadway Materials	Boise	Road Scholar
April 21-22	Road Safety 365 (2 Days) - FULL	Webinar	Elective
April 28-29	Effective Communication Skills (2 Days) - FULL	Webinar	Road Scholar
May 4-5	Traffic Management through Signs and Markings (2 Days)	Webinar	Elective
May 4-6	Motor Grader Operations - (3 days)	Glenns Ferry	Elective
May 11	Roads 101	Ammon	Elective
May 12-13	Speed Limits & Speed Zones (2 Days) - FULL	Pocatello	Road Master
May 18	ADA Compliance	Lewiston	Elective
May 19	Roadway Drainage	Coeur d'Alene	Road Master
May 19	Roads 101 - FULL	Boise	Elective

Additional classes may be added so be sure to check our website!

How to register

Go to the LHTAC T2 Center website: <http://t2.lhtac.org> and log into the site with your user name or password. If you do not know your user name contact the T2 Center. If you have never taken a class, you will need to create an account. Once logged in you can register by clicking on the "Courses" tab at the top of the page. Find the class you want and click the "Details" link to the right and select "Register". An email will be sent stating whether or not you are confirmed for the course. If you are not confirmed, you will be placed on a waiting list and you will be notified if an opening becomes available.

Innovation

**2021
Deadline
May 21st**

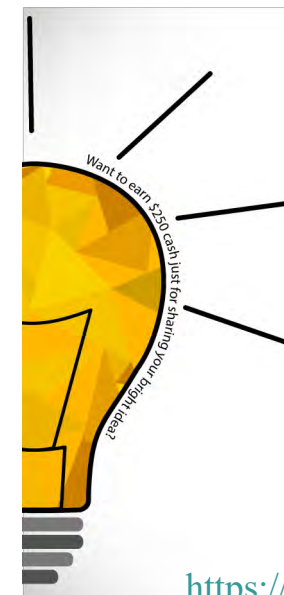
Idea

Award



The Local Highway Technical Assistance Council
wants to recognize, reward and
SHARE your ideas for innovation!

<https://lhtac.org/training/innovative-solutions/innovation/>



New Local Deadline May 21, 2021

This deadline has been moved up to align with the national promotion. National Build a Better Mousetrap submission are due June 11, 2021.

LHTAC knows locals are resourceful and very creative with finding ways to save money and time. We hear so many good ideas where locals are making equipment modification to fine tune a process or working together through resource sharing with neighboring agencies to save money by bundling materials. You find innovative solutions to problems every day.

Submit your ideas online at

<https://lhtac.org/training/innovative-solutions/innovation/>

Road Scholar & Road Master Program

The Idaho Road Scholar & Road Master Program is a way for local road professionals in our state to be recognized for successfully completing a series of training courses. The program curriculum is designed to provide participants with the fundamentals of safety, management, and advanced technologies, as well as exposure to a wide variety of other topics relevant to the transportation field. Through this program, the local agencies will also be provided an opportunity to develop the agencies' greatest asset – its employees.

Individual awards: This recognition includes \$250 cash and one FREE T2 Center Course, a plaque will be presented to the recipient before their council or commission.

Jurisdiction award: Recognition for the most innovative jurisdictions will be presented at the affiliated Association meeting in the fall and presented at the National LTAP Conference. These awards will include the opportunity to host a discounted T2 Course at their location with lunch provided by LHTAC.

Incentive for Those Submitting for Their Jurisdiction

LHTAC would like to recognize the employee submitting the application on behalf of their local highway jurisdiction. If it is selected as an Innovation Award winner, you will receive a gift card for your efforts.



Local Funding Opportunities. Application Rankings Released

The Local Highway Technical Assistance Council met on Friday, March 12th to approve application rankings. Visit our homepage at WWW.LHTAC.org to see the lists.