

**MINUTES OF THE
LOCAL HIGHWAY TECHNICAL ASSISTANCE COUNCIL (LHTAC)
COUNCIL WORKSHOP MEETING SEPTEMBER 7, 2017**

Council Meeting –LHTAC Office, Boise, Idaho

The meeting was called to order by Chairman Rekow at 12:03 p.m.

Council Members: Terry Werner, Commissioner of Post Falls Highway District; Paul Loomis, Mayor of City of Blackfoot; Mark Rekow, Commissioner of Gem County; Mac Pooler, Mayor of City of Kellogg; Diana Thomas, Mayor of City of Weiser; Gilbert Hofmeister, Commissioner of Power County Highway District; Don Ebert, Commissioner of Clearwater County, Todd Smith, Commissioner of Madison County, Nick Veldhouse, Director of IAHD

Council Absent: Dan Schaeffer, Commissioner of Hillsdale Highway District; Seth Grigg, Executive Director of AIC; Kelli Brassfield, Government Affairs Associate at IAC;

LHTAC Staff: Jeff Miles, Laila Kral, Scott Ellsworth, Odo Grandi, Nancy Ziebarth, Susan Lasuen

Guests: Toni Tisdale, COMPASS

Financial Policies:

Susan Lasuen reviewed proposed changes to Council Policy #005 – Budget Adjustments. She also reviewed two new proposed Administrative Polices for Records Retention (#013) and Public Record Policy (#014).

Application Review:

Jeff Miles proposed changes to the Council review process of the applications since this year, we will have five programs. He suggested that one person from each Government association makes up a group of three that would review one program rather than all five. This would make 3 groups each consisting of one member from a City, a County and a Highway District.

Federal-aid

Scott Ellsworth reviewed the Federal-aid Bridge application highlighting potential changes. There will not be Rural or Urban applications this year.

LHSIP

Laila Kral reviewed the LHSIP application highlighting potential changes.

LRHIP

Laila Kral reviewed the LRHIP application highlighting potential changes.

Local Strategic Initiative

Laila Kral reviewed the new 2018 Local Strategic Initiatives Program application. The goal for this program is to have quick turnaround projects.

Children Pedestrian Safety

Laila Kral reviewed the new 2018 Children Pedestrian Safety Program application. The goal for this program is to have quick turnaround projects.

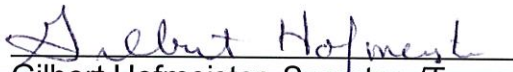
Budgeting Process

Susan Lasuen reviewed the budgeting process.

No Executive Session was held due to there being no current issues.

With no further business the meeting was adjourned at 3:37 p.m. by Chairman Rekow

RESPECTFULLY SUBMITTED BY:



Gilbert Hofmeister, Secretary/Treasurer



Mark Rekow, Chairman

December 8, 2017

All staff reports can be seen in the Council Workshop Book on our website at <http://lhtac.org/resources/council-meetings/>