

**MINUTES OF THE
LOCAL HIGHWAY TECHNICAL ASSISTANCE COUNCIL (LHTAC)
EXECUTIVE COMMITTEE MEETING CONFERENCE CALL
MARCH 22, 2018**

This special meeting was called to order via conference call at 2:01 p.m. (Mountain Time).

Council Members in attendance either via conference call or at 3330 Grace St., Boise ID were Member Rekow; Member Thomas and Member Hofmeister

LHTAC staff in attendance were Jeff Miles, Nancy Ziebarth, and Laila Kral

New Business

LRHIP Application Scoring

Laila Kral reported that the City of Inkom requested a scoring summary. While doing pulling the information, it was determined that there was an error in LHRIP scoring. This happened because they submitted a revised Road & Street Report, however, it was not yet updated on the ITD system. This prompted staff to review all of the applications to verify if any other revised reports were received. City of Arimo, City of Inkom and City of Paris all submitted applications with revised reports. City of Arimo had already scored high enough to be funded, City of Paris score did not change and City of Inkom's score did increase significantly, qualifying them for funding. The City of Inkom's Transportation Plan request is for \$45k. The proposal is for the \$45k to come from the flex fund of \$111,719.57.

Discussion: Member Thomas asked if we are in danger of taking the flex fund down too far. Laila Kral responded that this money is unallocated funds and is obtained from monies returned from LRHIP projects that have been completed.

Motion by Member Thomas. Motion: To follow recommendation of staff and approve to fund City of Inkom. Seconded by Member Hofmeister. Motion passes.

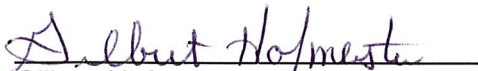
Update on Strategic Initiatives and Children Pedestrian Safety

Laila Kral reported that Children Pedestrian Safety rankings were approved by Council in January 2018. The Idaho Transportation Board approved the rankings in February 2018. There were funding request changes from City of Marsing and City of Shelley; Because of these changes, these two applications have to get Idaho Transportation Board approval again. The Strategic Initiatives program funds are being distributed and agreements are being received.

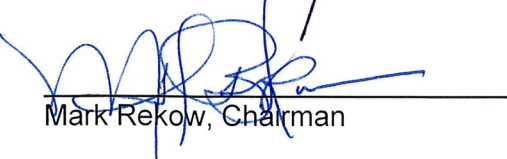
Motion by Member Thomas. Motion: To adjourn. Seconded by Member Hofmeister. Motion passes.

With no further business the meeting was adjourned at 2:17 p.m. (Mountain Time)

RESPECTFULLY SUBMITTED BY:



Gilbert Hofmeister, Secretary/Treasurer



Mark Rekow, Chairman

June 15, 2018
Local Highway Technical Assistance Council