

Limits & Exclusions

1. To be eligible, projects must include, and address, a Fatal or Serious Injury (Type A) crash. Applications without a Fatal and Serious Injury (Type A) crash will not be considered.
2. Typically, you cannot apply to improve an intersection or location if that location has previously been awarded LHSIP funds. If you think you may be eligible for additional funding, contact LHTAC to discuss prior to submitting an application.
3. If applying for a signal, a current warrant analysis must have been completed, and warrants must be met. A copy of the warrant analysis is required with the application.
4. If applying for a project at the intersection of a state road, ITD must agree to pay their appropriate share. Provide a letter from the ITD District indicating their acceptance/ approval with your application.
5. LHSIP funding is limited to \$1,500,000 per LHJ for each application year.
6. Service life indicated for any Safety Countermeasure in each application may not exceed 20 years.
7. **Applications for project with wetland impacts of will be reviewed and considered.** Anticipated project impacts must be clearly defined on the application and have a direct correlation to the safety improvement. Wetland impacts must be less than 1/10 acre or the project will not be considered for LHSIP funding.

Frequently Asked Questions

1. How do I know if I am eligible to apply?

Eligible Local Highway Jurisdictions (LHJs) with a Fatal and Serious Injury (Type A) crash from 2015-2019. LHJs with at least one Serious Injury (Type A) or Fatal crash over the last five years are eligible to apply. The list of eligible jurisdictions is posted on www.lhtac.org/programs/lhsip, and eligible jurisdictions are notified.

2. What if my crashes are not appearing on the map?

If a particular crash is not appearing on the map, there could be an error in the data. Errors are typically attributed to improperly filled out crash reports, or locations being mislabeled. Please contact LHTAC or the Office of Highway Safety to rectify the situation.

3. Who should I contact to assist with an application?

Please contact Kevin Kuther—Kkuther@LHTAC.org for assistance with your application. Staff will be more than happy to assist in the application process. Many engineering consultants can help with the application as well.

4. How do I submit the application?

An electronic application submission needs to be sent to applications@lhtac.org.



*Working for Cities, Counties and Highway
Districts of Idaho*

**Email: lhtac@lhtac.org
Web: www.lhtac.org**

Updated 8-24-2020



LHTAC
Local Highway
Safety Improvement
Program (LHSIP)

Local Highway Technical Assistance Council
3330 Grace Street
Boise, ID 83703
208-344-0565



LHSIP

Application Process

Program Overview

The Highway Safety Improvement Program (HSIP) is a federally funded program aimed at eliminating Fatal and Serious Injury (Type A) crashes on the roadway system. LHJs receive approximately \$8.9M of State HSIP funds through the Local Highway Safety Improvement Program (LHSIP), administered through LHTAC. Eligibility for the LHSIP is based on Local Highway Jurisdictions (LHJs) with a Fatal and Serious Injury (Type A) crash from 2015-2019. LHJs with at least one Fatal or Serious Injury (Type A) crash over the last five years are eligible to apply. Qualifying LHJs are identified by LHTAC and notified each fall to begin the application process. This federally funded program requires a local match, not to exceed 7.34%.

LHSIP Timeline

September (Applications Available Online)

January (Applications Due)

Spring (Awards Announced)

All projects must meet Federal and State standards, warrants and ADA requirements.

Analyzing the Data

1. The crash data is available online at <http://gis.lhtac.org/safety>.
2. Once you have accessed the site, select your ITD District, and then your jurisdiction in the upper left corner.
3. The map will zoom to your Local Highway Jurisdiction and the crashes can be viewed. You may select an individual crash or using the mouse, select a group of crashes. Crash information will display below the map.
4. You may sort your crash information by selecting any of the headings.
5. You may apply additional filters to crash data by selecting "Advanced Filters" from the top left corner.
(If assistance is needed, please contact LHTAC.)
6. Determine the type of crash you would like to address with your improvement.
7. Count the number of each type of crash severity, in desired area/location of safety improvements (Fatal, Type A, Type B, Type C, PDO).
8. Using your experience, area knowledge, and the FHWA Crash Reduction Factor Toolkits or CMF Clearinghouse, select a Crash Reduction Counter Measure and Crash Reduction Factor (CRF) for the area/location you have chosen to address. You may propose implementing more than one Counter Measure in an area. The CRFs will be added together but are capped at a total CRF of 60% (will automatically add and cap at 60% on application).

- We highly encourage you to look at systemic (grouped location or corridor) improvements rather than single site locations. Example: Using crash data at one intersection and applying improvements to multiple intersections with the same characteristics.
- If you cannot determine what counter measure is appropriate, please contact LHTAC for assistance.
- A small amount of funds may be used for Road Safety Audits (RSA). Contact LHTAC to discuss your potential RSA application prior to submittal.

Completing the Application

1. Complete the application worksheet (excel form) with data collected. The top portion is the Local Highway Jurisdiction (LHJ) contact information.

Access application online at <http://lhtac.org/programs/lhsip>

2. Complete a one page project description explaining need, location, type of counter measure, calculated match amount and other pertinent information to your project. If installation of signs is part of your safety project application, include in the project description the post type and/or mounting requirements used in your jurisdiction. Be sure to indicate if there are additional stakeholders (BLM, Forrest Service, Tribal, etc.) and if they have already been contacted.

3. Complete ITD 2435 Form, ITD 1150 Form, and ITD 1983 Form (if applicable) for your proposed project.

4. Include a one page vicinity map showing project location(s) with Roadway names and cross streets clearly shown.

5. The projects are federally funded and may require a 7.34% local match. Please include the estimated match amount in your one page project description.

6. Minimal right-of-way acquisition is now an eligible item for LHSIP funding. To be eligible, right-of way acquired must be directly related to the Crash Reduction Factor (CRF) indicated on the application. If the project does not require right-of way please submit the ITD 1983 form with the application. If right-of way acquisition is anticipated then omit the ITD 1983 form.

7. LHSIP funds can be used for design and/or construction. To assist in managing the LHSIP program, LHTAC may place the project development and construction of awarded projects in different Fiscal Years. Applicant will be made aware of any proposed changes prior to them being executed. All projects must meet Federal and State standards, signal warrants and ADA requirements.

