



# Federal-aid Financial Officer

## Qualifications:

- Bachelor's degree
- 3-4 years of experience in accounting, business management, or highway / transportation industry
- Excellent communication skills
- Team-player
- Prior experience programming Federal-aid funds preferred
- An equivalent combination of education & experience that provides the required knowledge, skills, and abilities to perform the essential functions of the position may be considered

## Responsibilities:

- Initiates project obligations within Idaho Transportation Department (ITD) and Federal Highway Administration (FHWA) systems
- Collaboration with project administrators to understand the status of project funds and resource needs
- Pre-review of professional services agreements
- As needed, other duties commensurate with knowledge, skills, abilities, and past experience
- Ensure compliance with ITD and FHWA policies, procedures, and regulations
- Ad hoc reports as needed

## Salary:

- Commensurate with experience but the normal hiring range would be \$55,000 - \$63,000.

**Position open until filled.**

Send cover letter, resume and 3 references to Mike Cram: [MCRAM@LHTAC.ORG](mailto:MCRAM@LHTAC.ORG) or visit us at:  
LHTAC, 3330 Grace St. Boise, ID 83703