



Executive Committee Meeting Agenda

	Presenter	Page
Meeting		
1. Call to Order	Chairman	
Old Business		
Local Transportation Alternatives Program Management	Jeff Miles	
New Business		
LHSIP Application		
1. Approve One Time Safety Funding Applications	Laila Kral	
Adjourn		

This meeting will have some participants attending by telephone



November 18, 2016

Jeff Miles, PE
Administrator
Local Highway Technical Assistance Council
3330 W. Grace Street
Boise, ID 83703

RE: Transportation Alternatives Program Project Management

Dear Mr. Miles,

This agreement letter is to solidify our discussions regarding involvement with the Transportation Alternatives Program (TAP). Based on our discussions the following terms outline our roles moving forward, pending final approval by LHTAC and ITD. Signature by both parties on this agreement letter signifies approval and agreement to the terms noted below. It is agreed that these responsibilities will be added to the next Stewardship Agreement update.

DISTRIBUTION OF PROJECTS;

For delineation between on- and off- State Highway system projects, the following parameters apply:

- On-system: Projects that are on the State Highway right-of-way and that will result in significant operational changes or significant traffic impacts during construction to a State Highway system route(s)
- Off-system: Projects that are not on the State Highway right-of-way and have minor impacts to the State Highway system route(s)

LHTAC:

- Will perform project management for off-system projects that are funded in the current DRAFT ITIP FY 2018 forward. See Table 1 for details.
 - Will follow the TAP manual, all associated manual procedures and appropriate design standards when developing and administering these projects.
 - Will perform close out of those TAP projects LHTAC performs project management of, that are funded in the current DRAFT ITIP from FY 2018 forward.
 - Will be responsible for project budget management.
 - Will coordinate as necessary with ITD districts regarding permitting and access on any off-system TAP projects.
 - Will continue to participate on the TAP Recommendation Committee.
 - Will NOT be responsible for closing out projects that are administered by the ITD, either previously or in the future.
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ITD:

- Will provide program management, including but not limited to- application process, program delivery and funding actions as outlined in Board and Administrative Policies 4081 and 5081 respectively.
- Will manage the TAP Recommendation Committee.
- Will partner with LHTAC on preparation of project solicitations and in determining TAP program schedule.
- Will close out all projects that are in the ITIP through FY 2017 and those managed by ITD in the future.
- Will provide LHTAC any training necessary to successfully perform project management.

Table 1. Proposed LHTAC TAP projects to administer in Current DRAFT ITIP

1	19138	OAK ST BIKE TRACK & SIDEWALK, SANDPOINT	2018	Sandpoint
1	NEW	Camp Easton Pedestrian Undercrossing	2018	East Side Highway District
4	NEW	Lake-Pend-Oreille-School-Dist-84-FY18	2018	Lake-Pend-Oreille-School-Dist-84
1	NEW	Maine Street Multi-Use Pathway	2018	City of Spirit Lake
2	NEW	Moseow-Safe-Routes-to-School-University-of-Idaho-FY18	2018	University-of-Idaho
2	NEW	SH-8/Paradise Path Underpass & Multimodal Sys. Conn.	2018	City of Moscow
3	NEW	Canyon-County-SRTS	2018	Valley Regional Transit
3	NEW	Cascade Safe Route to School Pine Street Project	2018	City of Cascade
3	NEW	Statewide Encouragement and Education for Local Safe Routes - FY18	2018	Idaho Smart Growth
4	NEW	Mountain-Rides-Safe-Routes-To-School-Coordinator	2018	Mountain-Rides
4	NEW	Soldier to Camas County School Bike Path	2018	Camas County
5	NEW	American Falls Bicycle/Pedestrian Connectivity Project	2018	City of American Falls
5	NEW	Portneuf Greenway Farm Bureau to Monte Vista	2018	City of Pocatello
6	NEW	Howard Avenue Sidewalk	2018	City of Driggs
6	NEW	Bonneville-School-D93/Idaho-Falls-School-D91-SR2S-FY18	2018	Bonneville-School-Dist-93
1	NEW	Idaho Street to Bay Street Pedestrian Access	2019	City of Post Falls
4	NEW	Lake-Pend-Oreille-School-Dist-84-FY19	2019	Lake-Pend-Oreille-School-Dist-84
1	NEW	Wallace Western Gateway Pedestrian Improvements	2019	City of Wallace
2	NEW	Potlatch Sidewalk Enhancement - Phase II	2019	City of Potlatch
2	NEW	Moseow-Safe-Routes-to-School-University-of-Idaho-FY19	2019	University-of-Idaho
3	NEW	Indian Creek Pathway Extension (Taffy Dr - Peppermint Dr)	2019	City of Nampa
3	NEW	Horseshoe Park Pathway & Southwest Avenue Improvements	2019	City of New Plymouth
3	NEW	Indian Creek Pathway Extension to Boise River/Caldwell Greenbelt	2019	City of Caldwell
3	NEW	Glenns Ferry Walk Safe, Cross Safe	2019	City of Glenns Ferry
4	NEW	Myrtle Street Connector	2019	City of Hailey
5	NEW	Ridge Crest Elementary Safe Path to School	2019	City of Blackfoot

5	NEW	Bannock County Event Center Pedestrian Path	2019	Bannock County
6	NEW	Bonneville School-D93/Idaho Falls School-D91-SR2S-FY19	2019	Bonneville School-Dist-03

*Strikethroughs are SR2S Coordinator and included for information only

Monica Crider

Monica Crider, PE, Contracting Services Engineer
Idaho Transportation Department

11/18/16
Date

Jeff Miles, PE, Administrator
Local Highway Technical Assistance Council

Date

Local Highway Safety Improvement Program (LHSIP)

Special One-Time Funding

- \$6.5M for Safety Improvement Projects
- \$1.5M TAP/Safety Funds; \$2.5M HSIP (State);
\$2.5M LHSIP
- CN/CE Obligation by August 1, 2017
- Focus is to Reduce/Eliminate Fatal &
Serious (Type A) Injury Crashes
- Systemic projects encouraged
- Design & Construction



Outreach


One-Time Funding Designated for FY 2017 Safety Projects

- Getting the Word Out
 - Application Created and Added to LHTAC Website
 - Individual Emails with Applications and hard copies mailed to each Eligible Jurisdiction
 - Applications for Special One-Time Funding Discussed at 11 Statewide LHTAC Workshops in October (230 Attendees)
 - Emails sent to each MPO and the TMA alerting them of the available funding
 - 5 Reminder Emails sent from LHTAC to the mailing list
 - A reminder email each week for 5 weeks
- Applications due to LHTAC on November 4, 2016
- LHTAC reviewed applications (1week) and met with ITD to discuss joint applications on November 21, 2016


ONE-TIME LHSIP

FY17 Additional LHSIP Funding
One-Time Special Application

Idaho Local Highway Jurisdictions
Submission Deadline: November 4, 2016 4:30 p.m. MST



Local Highway Technical Assistance Council
3300 Central Expressway
Boise, Idaho 83703
208-344-0565 / 1-800-259-6841
Fax: 208-344-0789
www.lhtac.com



Results

- LHSIP Applications
 - 31 applications from 23 Local Highway Jurisdictions - **\$12,388,665.00**
 - 5 of the 31 applications have Joint ITD/LHTAC component - **\$2,991,529.00**
 - ACHD, City of Twin Falls, City of Kamiah, City of Lapwai, Bonner County
- Application Review
 - LHTAC Safety Staff reviewed each application
 - Applications were checked for qualifying crashes
 - Crash Reduction Factors were checked and verified
 - Project Cost Estimates were reviewed
- Application Ranking
 - Applications are ranked based on their Benefit/Cost Ratio

LHSIP – Application Summary

DISTRICT	LOCAL JURISDICTION	PROJECT TYPE	BENEFIT/COST RATIO	ESTIMATE
4	Wendell Highway District	Guardrail, Chevrons, Curve Warning Signs	138.2	\$ 95,000
6	Bonneville County*	Advance Warning Signs, Flashing Beacons	129.1	\$ 86,000
1	Benewah County*	Delineators, Chevrons	65.7	\$ 131,000
1	Lakes Highway District*	Flashing Warning Beacons	64.9	\$ 40,000
1	City of Coeur d'Alene*	Pedestrian RRFB Crossings	50.1	\$ 91,000
1	Bonner County	New Pavement, Ped Tunnel, Left Turn Lane	30.2	\$ 616,000
4	City of Twin Falls	Traffic Signal Upgrades, Install Lighting	28.1	\$ 544,000
6	Teton County	Widen Shoulder, Add Striping	26.7	\$ 380,000
3	Ada County Highway District	Reconfigure Free Right Turn Lanes	22.4	\$ 736,000
6	City of Idaho Falls	High Visibility Crosswalks	17.4	\$ 369,000
1	East Side Highway District	Durable Edgeline Markings	17.3	\$ 350,000
2	City of Lapwai*	Dynamic Speed Signs	13.9	\$ 49,000
2	City of Moscow	Right Turn Lane, Ped Crossing, Median Island	9.1	\$ 271,000
4	City of Twin Falls	Traffic Signal Upgrades, Left Turn Lanes	8.3	\$1,406,000
1	Boundary County	Guardrail on Outside Curves	8.0	\$ 249,000

Joint Project - ITD & Local

* Group Sign Project - Purchase & Deliver to Sponsor. Sponsor Installs with no Reimbursement

• LHSIP One-Time Funding Budget is over programmed by 50%, to ensure all available funding is expended. Remaining projects will be redistributed into the regular LHSIP

