

# Children Pedestrian Safety Program Update

2022 & 2023 Funding Information

Ken Kanownik



# Topics Covered

2022 Unfunded applications – “funding down the list”

- Eligible projects

2023 Construction contingency funds

- Documentation
- Agreement addendum

Project check-ins

Program timeline

Program reminders



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# 2022 Unfunded Applications

On April 14, 2023 the LHTAC Council approved using the 2023 Children Pedestrian Safety funding to fund all unfunded applications from the 2022 Application.

## 2022 Unfunded Applications Eligible for 2023 Funding

Bingham County	City of Firth	City of Homedale	City of Mackay	City of Priest River	City of Star
City of Bloomington	City of Genessee	City of Idaho City	City of Melba	City of Richfield	City of Wilder
City of Cambridge	City of Grace	City of Kellogg	City of Middleton	City of Roberts	Jerome Highway District
City of Dayton	City of Hagerman	City of Kendrick	City of Paris	City of Rupert	Madison County
City of Dietrich	City of Hailey	City of Kuna	City of Payette	City of Spirit Lake	
City of Filer	City of Hayden	City of Lewisville	City of Pocatello	City of St. Anthony	

Valley County and City of Albion 2022 will be fully funded



# 2023 Construction Contingency Funds

- The LHTAC Council approved using up to \$2.5 million from the 2023 funds to cover high bids mitigate inflation.
- These funds will be available first come, first serve through September 1<sup>st</sup> , 2023
- These funds will not cover increase in scope of project
- Increases are limited to \$50,000 per project



# Receiving Construction Contingency Funds

- Applicant must have bid their project
- Documentation will include a summary of the bid results & engineer's estimate
- LHTAC will provide a template agreement addendum for the LHJ to complete and submit with documentation



# Agreement Addendum Walkthrough

1. Sponsor to complete the sections in red in the agreement addendum (next slide)
2. Complete Attachment A - Bidding Summary
3. Send for review to [kkanownik@lhtac.org](mailto:kkanownik@lhtac.org)
4. Agreement will be sent back either as ready for signature or with corrections/additions needed
5. Return signed agreement to [kkanownik@lhtac.org](mailto:kkanownik@lhtac.org)
6. Executed agreement will be sent via email and with check



# Agreement Addendum Walkthrough

## Children Pedestrian Safety Program

### Children Pedestrian Safety Program

#### 2022 Project Rankings

The LHTAC Council approved the rankings for the FY22 Children Pedestrian Safety Program on July 14, 2022. The rankings are posted in the linked PDF below. Projects above the cut line will receive the FY22 funds.

#### 2022 CPS Rankings (PDF)

#### ELIGIBLE PROJECTS:

The Children Pedestrian Safety Program projects must be considered maintenance as stated in the 2015 Legislative Session House Bill 312. This includes but is not limited to:

- paths/sidewalks along or adjacent to an existing roadway
- connecting sidewalks/paths between two terminal points
- ADA ramps
- pedestrian crossing facilities across an existing roadway including signing and/or signalization
- paving an existing pathway

#### Downloadable Forms

##### Application:

- LHTAC Children Pedestrian Safety Program Application Packet FY22 (PDF)

The packet above includes program background information, directions for filling out the forms, and descriptions that show how applications are graded.

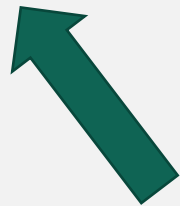
- Idaho Local Governments Procurement and Public Works Contracting (PDF)
- CPS Agreement Addendum for High Bids (Word) – for projects exceeding original grant award, up to an additional \$50K

##### Closeout:

- 2021 Mid-Year Form (PDF)
- 2021 Closeout Form (Excel)

##### Historic Rankings:

- 2021 CPS Rankings (PDF)
- 2019 CPS Rankings (PDF)
- 2018 CPS Rankings (PDF)



#### LHTAC/LOCAL AGREEMENT ADDENDUM

#### 202X CHILDREN PREDESTRIAN SAFETY (CPS) PROGRAM

\_\_\_\_\_ [project]  
\_\_\_\_\_ [project number]

#### PURPOSE

This addendum updates the agreement executed on \_\_\_\_\_ between the Local Highway Technical Assistance Council and \_\_\_\_\_ (Sponsor) to provide additional funds for their approved Children Pedestrian Safety project exclusively for the use to cover bids over the original project estimates up to \$50,000 and the project is within the scope identified on the application.

#### GENERAL

The sponsor is requesting \$ \_\_\_\_\_ (maximum \$50,000) to cover the increased costs of the project and has provided the documentation required by LHTAC and is attached to this addendum as ATTACHMENT A.

#### TERMS

All terms of the original agreement remain in place. Upon execution of this agreement LHTAC will deliver requested and approved funds to the Sponsor.

#### EXECUTION

This Agreement is executed for LHTAC by its Administrator, and executed for Sponsor by its duly appointed representative, attested to by its Clerk.

LHTAC

\_\_\_\_\_  
Administrator

ATTEST:

[SPONSOR AGENCY]

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
Representative

## Attachment A – Bidding Summary

Prepare a summary of your bid results including:

- All bids and bidders
- Bid date
- Engineer's Estimate



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# Children Pedestrian Safety Program Check-Ins

- With 84 active projects, individual check-ins aren't going to be feasible and efficient
- LHTAC staff will e-mail electronic forms to survey project status
- Forms will be sent out, reminder after a week, and after two weeks target those who have not responded



# Example Form



## CHILDREN PEDESTRIAN SAFETY PROGRAM

### LHTAC - 2022 Children Pedestrian Safety Project Status

LHTAC will use the responses from the form to report the progress of the 2022 Children Pedestrian Safety Projects

[Sign in to Google](#) to save your progress. [Learn more](#)

\* Indicates required question

Please list the Local Highway Jurisdiction you represent \*

Your answer \_\_\_\_\_

Please provide the contact name \*

Your answer \_\_\_\_\_

Please provide a contact email address \*

Your answer \_\_\_\_\_

Please provide a contact phone number \*

Your answer \_\_\_\_\_

I understand for FY2022 funded applications, mid project reviews are due July, 21, 2023 and funds may be requested for return to LHTAC if not submitted on time. \*

Yes

No

The scheduled date for our design to be completed is: \*  
(if complete, enter complete. If unknown, enter unknown.)

Your answer \_\_\_\_\_

The anticipated advertisement schedule for our project is: \*  
(Please provide a date range)

Your answer \_\_\_\_\_

The anticipated construction schedule for our project is: \*  
(Please provide a date range)

Your answer \_\_\_\_\_

Please provide any other updates regarding your project you would like LHTAC to know. \*

Your answer \_\_\_\_\_

Submit

Clear form



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# Children Pedestrian Safety Timeline

2022 Funding

Complete Project Status Form

July 21, 2023  
Mid Project Reviews Due

**Sept 1, 2023**  
Bids completed in time for Construction Contingency Funds

Dec 8, 2023  
Project Close-Out Forms Due

May 23

June 23

July 23

Aug 23

Sept 23

Oct 23

Nov 23

Dec 23

Jan 24

2023 Funding

Complete Project Readiness Form

June 15, 2023  
Agreement should be sent to LHTAC

**Sept 1, 2023**  
Bids completed in time for Construction Contingency Funds

Oct 13, 2023  
Mid Project Reviews Due

Jan 19, 2024  
Project Close-out Forms Due



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# Program Reminders

Take before/after pictures

Eligible expenses

- Materials
- Hiring a contractor

Ineligible expenses

- Agency salaries & equipment fees
- Design/engineering fees



# Before/After Photos



Same location

Same angle

Similar conditions



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# Before/After Photos



Opposite angle

Different location



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# Summary

2022 Unfunded applications – “funding down the list”

- Project agreement, schedule

2023 Construction contingency funds

- Documentation
- Agreement addendum

Project check-ins

Program timeline



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# Questions

Program Contact – Ken Kanownik

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703-371-9119 (cell)

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