

**MINUTES OF THE  
LOCAL HIGHWAY TECHNICAL ASSISTANCE COUNCIL (LHTAC)  
JULY 2, 2024 SPECIAL COUNCIL MEETING WITH EXECUTIVE MEMBERS VOTING  
VIRTUAL CONFERENCE CALL**

This special meeting was called to order virtually by Chairwoman Peterson via TEAMS at 11:00 a.m. (Mountain Time).

Council Members: **Executive Voting Members:** Mayor Kari Peterson, City of Fruitland; Commissioner Kevin Renfrow, South Latah Highway District; Commissioner Todd Smith, Madison County

**Attended:** Commissioner Neal Gier, Buhl Highway District; Nick Veldhouse, Idaho Association of Highway Districts

LHTAC Staff: Nancy Ziebarth, Ken Kanownik, Laila Kral, Megan Kautz, Mike Cram

**New Business**

**Leading Idaho Local Bridge Contracts**

Ken Kanownik reported that the bids for the June bid opening are under the Engineers Estimate and no action needs to be taken.

**LRHIP Emergency Application**

Megan Kautz reported that an emergency application from City of American Falls was received requesting \$100,000 for a project they estimate to cost \$134,414. On August 17, 2023 over three inches of rain was received and on June 9, 2024, two inches of rain was received. The Streets Department performed maintenance on the storm drains and replaced two culverts after the first storm but have since realized, the stormwater infrastructure is undersized. The funds would be used to upsize the storm drains.

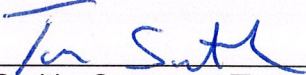
**Motion by Member Smith. Motion: To approve the LRHIP Emergency Application for City of American Falls as presented. Motion failed due to lack of a second.**

**Discussion:** There was additional discussion about the definition of an active emergency and how this project would be better suited for the City to apply for LRHIP funds in the fall.

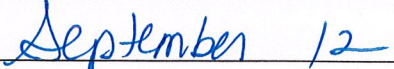
**Motion by Member Renfrow: To deny the LRHIP Emergency Application for the City of American Falls. Seconded by Member Peterson. Motion passes.**

With no further business the meeting adjourned at 11:14 a.m. (Mountain Time)

RESPECTFULLY SUBMITTED BY:

  
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Todd Smith, Secretary/Treasurer

  
\_\_\_\_\_  
Kari Peterson, Chairman

 , 2024

Local Highway Technical Assistance Council