

**MINUTES OF THE  
LOCAL HIGHWAY TECHNICAL ASSISTANCE COUNCIL (LHTAC)  
APRIL 3, 2025 SPECIAL COUNCIL MEETING WITH EXECUTIVE MEMBER VOTING  
VIRTUAL CONFERENCE CALL**

This special meeting was called to order virtually by Chair Peterson via TEAMS at 10:06 a.m. (Mountain Time).

Council Members: **Executive Voting Members:** Mayor Kari Peterson, City of Fruitland; Commissioner Kevin Renfrow, South Latah Highway District; Commissioner Todd Smith, Madison County

**Attended:** Mayor Rod Plank, City of Kellogg; Kelley Packer, Executive Director of Association of Idaho Cities

LHTAC Staff: Nancy Ziebarth, Ken Kanownik, Laila Kral, Megan Kautz

Guest: Alex Yann, ACHD

**New Business**

**LRHIP Emergency Applications**

Megan Kautz reported that there is a total of \$471,541.90 available funds for LRHIP Emergency.

*North Latah County Highway District:*

On February 23, 2025, a storm event causing heavy flooding and extensive road damage took place. The roadways experience intense rainfall causing an emergency declaration. North Latah is requesting \$100,000.

**Motion by Member Renfrow. Motion: To approve and fund North Latah's application as presented. Seconded by Member Smith. Motion passed.**

*East Side Highway District*

Megan Kautz reported that the chairman was not able to sign the application but will sign it when back in town. They are requesting \$100,000 in funds to fund roadway repairs resulting from lifting load limits during a seasonal closure in order to access emergency roadway washouts. They are repairing the culverts and drainage structures associated with these washouts on their own.

**Motion by Member Peterson. Motion: To approve and fund East Side Highway District application as presented. Seconded by Member Renfrow. Motion passed.**

*Power County Highway District*

Megan Kautz reported that Power County Highway District is requesting \$100,000 for damage to roads due to a flood event on February 24<sup>th</sup>.

**Motion by Member Renfrow. Motion: To approve and fund Power County Highway District's application as presented. Seconded by Member Smith. Motion passed.**

**Discussion:** Chair Peterson noted that since additional applications are anticipated and the funds will potentially be depleted, could Mike show where additional funding will come from? Megan noted that she will work with Mike. Laila Kral noted that LHTAC has received our portion of the Strategic Initiative general funds for the past few years and has set aside those funds for road and bridge maintenance, or to the benefit of all, so these funds could be used for this. She also noted that staff always try to find alternative funds for locals to use in emergency situations.

With no further business the meeting adjourned at 10:25 a.m. (Mountain Time)

RESPECTFULLY SUBMITTED BY:

  
\_\_\_\_\_  
Todd Smith, Secretary/Treasurer

  
\_\_\_\_\_  
Kari Peterson, Chair

\_\_\_\_\_, 2025

Local Highway Technical Assistance Council