

**MINUTES OF THE
LOCAL HIGHWAY TECHNICAL ASSISTANCE COUNCIL (LHTAC)
MAY 29, 2025 SPECIAL COUNCIL MEETING WITH EXECUTIVE MEMBER VOTING
VIRTUAL CONFERENCE CALL**

This special meeting was called to order virtually by Chair Peterson via TEAMS at 10:00 a.m. (Mountain Time).

Council Members: **Executive Voting Members:** Mayor Kari Peterson, City of Fruitland; Commissioner Kevin Renfrow, South Latah Highway District; Commissioner Todd Smith, Madison County

Attended: Commissioner Neal Gier, Buhl Highway District; Kelley Packer, Executive Director of Association of Idaho Cities

LHTAC Staff: Nancy Ziebarth, Laila Kral, Mike Cram, Scott Wood, Sam Larrondo

Guests: Jacob Miller

New Business

South Latah Highway District - Leading Idaho Local Bridge (LILB) Program Request

Scott Wood reported that on May 2, 2025, South Latah Highway District (SLHD) received notification of a critical finding concerning Bridge KN 29610. A significant high river flow event led to formation of a scour hole beneath the bridge abutment, which downgraded the bridge's condition from fair to poor. In December 2024, this bridge was neither classified as poor or posted, therefore, it was not eligible for the LILB program. Staff's review shows that had Bridge KN 29610 been included in the prior application cycle, its technical scoring would have placed it among the top contenders. SLHD is requesting that Bridge KN 29610 be exchanged with KN 29540 in the LILB program.

Kevin Renfrow refrained from voting on this due to conflict of interest.

Motion by Member Peterson. Motion: To approve the request to exchange Bridge KN 29610 with KN 29540 in the Leading Idaho Local Bridge Program as presented. Seconded by Member Smith. Motion passed.

Leading Idaho Local Bridge Program Bid Rejection - Ferdinand Highway District

Scott Wood reported that LILB proposal 29300-51 was for the removal and replacement of the Holmes Crossing Road Bridge over Lawyer Creed for Ferdinand Highway District in Idaho County. Due to a breakdown in Right-of-Way acquisition for the project, staff is requesting to reject all bids. After discussion with the landowner and highway district, it has been determined that the landowner will not agree to terms on the final agreement.

On May 9, 2025, Debco Construction, the apparent low-bidder, formally requested to withdraw their bid due to the delays in the project. With the delay from bid opening and Ferdinand Highway District moving forward with Right-of-Way condemnation, rejecting all bids is recommended.

Motion by Member Renfrow. Motion: To Reject all bids for Contract 29300-51 until Right-of-Way is obtained. Seconded by Member Smith. Motion passed.

Leading Idaho Local Bridge Bid Rejection - Valley County

Sam Larrondo reported that LILB proposal 20068-68 was for the repair for three separate structures in Valley County. Each of the structures is a series of pipe culverts that span greater than 20'. The scope of the repairs is to use a culvert lining system to strengthen and extend the service life. Sam noted that on the day of bid opening for this proposal, staff was notified of an error on the electronic bid posting. The bid closing time was earlier in the morning, versus in the afternoon. This excluded bidders from submitting bids. Staff requests all bids be rejected and the proposal will be re-advertised in June.

Motion by Member Peterson. Motion: To reject all bids for Proposal 20068-68 for Valley County as presented. Seconded by Member Renfrow. Motion passed.

Children Pedestrian Safety Funding

Laila Kral reported that House Bill 723 of the 2024 Legislative session appropriated \$10M in funds from the American Rescue Act (ARPA) which funded 40 projects from the 2024 Children Pedestrian Safety Program Applications. One of the regulations is that after December 31, 2024 funding cannot be added to new projects, but it can be transferred between projects funded with ARPA funds. She noted that the City of Pierce will only need \$90,000 in ARPA funds to complete their project, freeing up \$140,000 of ARPA funds to redistribute to other needs. Staff reached out to cities to determine what projects had bid openings, have bid alternatives or scalable sections to utilize all the funds currently available. Staff is requesting to approve the \$130,000 redistribution as presented, leaving \$10,000 available for future needs.

Motion by Member Peterson. Motion: To approve the redistribution and fund the projects as presented. Seconded by Member Renfrow. Motion passed.

With no further business the meeting adjourned at 10:16 a.m. (Mountain Time)

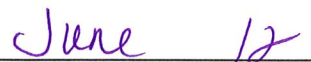
RESPECTFULLY SUBMITTED BY:



Todd Smith, Secretary/Treasurer



Kari Peterson, Chair


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Local Highway Technical Assistance Council