

**MINUTES OF THE
LOCAL HIGHWAY TECHNICAL ASSISTANCE COUNCIL (LHTAC)
AUGUST 14, 2025 SPECIAL COUNCIL MEETING WITH EXECUTIVE MEMBER VOTING
VIRTUAL CONFERENCE CALL**

This special meeting was called to order virtually by Chair Renfrow via TEAMS at 9:36 a.m. (Mountain Time).

Council Members: **Executive Voting Members:** Commissioner Kevin Renfrow, South Latah Highway District; Commissioner Todd Smith, Madison County; Mayor Rod Plank, City of Kellogg

Attended: Kelley Packer, Executive Director of Association of Idaho Cities

LHTAC Staff: Nancy Ziebarth, Laila Kral, Mike Cram, Ken Kanownik, Megan Kautz, Scott Wood

New Business

Critical Findings Local Bridge Repairs:

Scott Wood reported that LHTAC and Idaho Transportation Department (ITD) Bridge have been coordinating repairs and responses to critical findings from bridge inspections that require immediate attention in repairing or closing traffic. With an increase in critical findings over the past several years on the local system, it was important to find a solution for future findings so LHTAC and ITD can be prepared for quick responses. Scott noted that a project in the Local Bridge Program was created for critical bridge repairs. LHTAC funded the program with \$10,000 by transferring project savings from KN 22593. Additional funds will be transferred as they cost savings/unused funds become available. The project will cover expenses for consultant engineering services for analysis and design of the repairs. The project will also reimburse LHTAC and ITD for staff hours dedicated to local bridge repairs and for other necessary eligible expenses to keep local bridges open to traffic.

No motion needed, informational only.

Whitebird Highway District Leading Idaho Local Bridge Program Request:

Scott Wood reported that on August 4, 2025, the Whitebird Highway District (WBHD) received notification of a critical finding concerning Bridge 29230, Skookumchuck Road over N.F. Skookumchuck Creek. Prior to the most recent inspection, the bridge was posted for load restrictions and in fair condition, now the deterioration is more severe, and they determined the bridge should be immediately closed. WBHD has requested to include this bridge repair into the Leading Idaho Local Bridge Program (LILB). With the bridge repairs for Bridge 29230 being similar to the nearby WBHD Bridge 29295 which is being funded in the LILB Program, it would be cost savings to provide repairs on both bridges at the same time. The estimated construction cost of repairs is \$200,000.

Laila Kral noted that this bridge was not included in the newly created Critical Findings Local Bridge Repairs projects as discussed on the first agenda item, due to Bridge 29295 already being in the program and that there should be cost savings of being able to combine the project.

Motion by Member Smith. Motion: To approve adding the White Bird Highway District Bridge 29230 to the Leading Idaho Local Bridge Program as presented. Seconded by Member Plank. Motion passed.

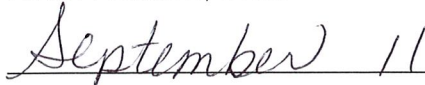
Motion by Member Smith. Motion: To Adjourn. Seconded by Member Plank. Motion passed.

With no further business the meeting adjourned at 9:46 a.m. (Mountain Time)

RESPECTFULLY SUBMITTED BY:


Rod Plank, Secretary/Treasurer


Kevin Renfrow, Chair

 , 2025

Local Highway Technical Assistance Council