

**MINUTES OF THE
LOCAL HIGHWAY TECHNICAL ASSISTANCE COUNCIL (LHTAC)
JULY 3, 2025 SPECIAL COUNCIL MEETING WITH EXECUTIVE MEMBER VOTING
VIRTUAL CONFERENCE CALL**

This special meeting was called to order virtually by Chair Renfrow via TEAMS at 10:00 a.m. (Mountain Time).

Council Members: **Executive Voting Members:** Commissioner Kevin Renfrow, South Latah Highway District; Commissioner Todd Smith, Madison County; Mayor Rod Plank, City of Kellogg

Attended: Commissioner Neal Gier, Buhl Highway District; Kelley Packer, Executive Director of Association of Idaho Cities

LHTAC Staff: Nancy Ziebarth, Laila Kral, Mike Cram, Ken Kanownik, Megan Kautz, Scott Wood

New Business

Idaho County-Leading Idaho Local Bridge Program:

Laila Kral reported that on July 12, 2025 the Idaho Transportation Department issued a letter to Idaho County instructing the County to close the Buckhorn Bridge immediately due to significant deterioration, bulging and rot of the timber piers and pier caps. The most reasonable option for replacement is to use an Acro type bridge that can be assembled quickly with estimated costs between \$1.2M and \$1.5M. Laila noted that Idaho County has four bridges in the LILB program with Slate Creek being one of them. The Slate Creek project is still in design. The LHTAC staff and Idaho County determined that this bridge could be closed rather than replaced since there are relatively similar access points for citizens. The recommendation is to close Slate Creek Bridge and substitute the Buckhorn Bridge as a replacement project.

Motion by Member Smith. Motion: To approve the request to close the Slate Creek Bridge and add the Buckhorn Bridge to the LILB program as a replacement as presented. Seconded by Member Plank. Motion passed.

Children Pedestrian Safety Program American Rescue Plan Funds Redistribution:

Ken Kanownik reported that the City of Sugar City will be returning \$3,865 in American Rescue Plan Act (ARPA) funds after completing their project. Ken noted that this will bring the balance of ARPA funds available to \$13,865. City of Lewisville is requesting an additional \$1,470 to cover the contract price of the project and City of Teton is requesting an additional \$10,000 to cover their total project cost which included replacement of an existing adjacent sidewalk that was identified in the field.

Motion by Member Plank. Motion: To approve the Redistribution Request Number two as presented. Seconded by Member Smith. Motion passed.

LRHIP Emergency Application:


Megan Kautz reported that there is \$71,541.90 total funds available in the LRHIP Emergency program. City of Wallace is requesting \$100,000 for repairs of approximately 140 feet of an existing concrete retaining wall that has failed and collapsed on the west side of Canyon Creek.

Motion by Member Plank. Motion: To deny request for City of Wallace. Seconded by Member Smith. Motion passed.

Motion by Member Plank. Motion: To Adjourn. Seconded by Member Smith. Motion passed.

With no further business the meeting adjourned at 10:20 a.m. (Mountain Time)

RESPECTFULLY SUBMITTED BY:


Rod Plank, Secretary/Treasurer


Kevin Renfrow, Chair

September 11, 2025

Local Highway Technical Assistance Council