

## COUNCIL MEETING AGENDA

Agenda Items		Presenter	Page
<b>Call to Order</b>		Chairperson	
<b>Roll Call</b>		Chairperson	
<b>Executive Session-Idaho Code §74-206(1)(f) Potential Legal Action</b>	Action	Chairperson	
<b>Announcements</b>			
Amendments to Agenda		Chairperson	
Council and Staff Updates		Laila Kral	
<b>Guest Speaker: Megan Lockwood, III-A</b>			
<b>Minutes</b>	Action	Chairperson	
December 10, 2025, Lunch with ITB			1
December 11, 2025, Council Meeting			2
February 5, 2026, Executive Council Meeting			12
<b>Meeting Dates</b>		Nancy Ziebarth	13
<b>Financial Reports</b>			
Surplus Property Disposal	Action	Mike Cram	16
Financial Statements	Action	Mike Cram	17
<b>Reports</b>			
Administrator		Laila Kral	23
Staff Training		Nancy Ziebarth	28
<b>Partner Updates (IAHD, IAC, AIC, ITD)</b>			
<b>Program Updates</b>			
Efficiency Measures		Staff	29
Federal-aid Design (Rural, Small Urban, Bridge)		Kevin Kuther	42
Federal-aid Construction		Megan Kautz	46
Local Highway Safety Improvement Program (LHSIP)		Brian Wright	56
Children Pedestrian Safety / Transportation Alternative		Ken Kanownik	58
Leading Idaho Local Bridge		Ken Kanownik	61
T2 Center and Technical Assistance		Chainey Rhoades	62
Federal Grants		Ken Kanownik	69
<b>New Business</b>			
LILB -City of Moscow	Action	Ken Kanownik	76
LRHIP Application Rankings & Awards	Action	Megan Kautz	87
Federal-aid Small Urban Rankings & Awards	Action	Kevin Kuther	89
Transportation Alternatives Program Rankings & Awards	Action	Ken Kanownik	90
Federal-aid Bridge Rankings & Awards	Action	Kevin Kuther	92
LHSIP Rankings & Awards	Action	Brian Wright	94
Children Pedestrian Safety-Final Redistribution Plan	Action	Ken Kanownik	96
LRHIP Emergency Application(s)	Action	Megan Kautz	98
Roundtable Discussion about LHTAC		Council	
<b>Adjourn Business Meeting</b>			

The meeting room is accessible for individuals with disabilities. If special accommodation is required to attend, please contact LHTAC at 208.344.0565. This agenda is subject to change in accordance with the provisions of the Idaho Open Meeting Law. Agenda items may be considered in a different order than listed, and the Council may move individual items to different positions on the agenda as needed.

**MINUTES OF THE  
LOCAL HIGHWAY TECHNICAL ASSISTANCE COUNCIL (LHTAC)  
JOINT ITB/LHTAC INFORMAL LUNCH  
DECEMBER 10, 2025**

Council Members: Mayor Robert (BJ) Berlin, City of Roberts; Mayor Kari Peterson, City of Fruitland; Mayor Rod Plank, City of Kellogg; Commissioner Neal Gier, Buhl Highway District; Commissioner Kevin Renfrow, South Latah Highway District; Commissioner Rick Robinson, Oakley Highway District; Commissioner Ted Lindsley, Idaho County; Commissioner Mark Rekow, Gem County; Commissioner Todd Smith, Madison County; Sara Westbrook, Director of Government Affairs, Idaho Association of Counties.

LHTAC Staff: Laila Kral, Ken Kanownik, Nancy Ziebarth, Mike Cram, Kevin Kuther, Megan Kautz

Minutes:  
LHTAC Council and Idaho Transportation Board Members met for an informal joint lunch session at ITD.

RESPECTFULLY SUBMITTED BY:

\_\_\_\_\_  
Rod Plank, Secretary/Treasurer

\_\_\_\_\_  
Kevin Renfrow, Chairman

\_\_\_\_\_, 2026

**MINUTES OF THE  
LOCAL HIGHWAY TECHNICAL ASSISTANCE COUNCIL (LHTAC)  
COUNCIL MEETING DECEMBER 11, 2025**

Council Members: Mayor Robert (BJ) Berlin, City of Roberts; Mayor Kari Peterson, City of Fruitland; Mayor Rod Plank, City of Kellogg; Commissioner Kevin Renfrow, South Latah Highway District; Commissioner Rick Robinson, Oakley Highway District; Commissioner Neal Gier, Buhl Highway District; Commissioner Todd Smith, Madison County; Commissioner Mark Rekow, Gem County; Commissioner Ted Lindsley, Idaho County; Kelley Packer, Director at Association of Idaho Cities; Nick Veldhouse, Executive Director at Idaho Association of Highway Districts; Sara Westbrook, Director of Government Affairs at Idaho Association of Counties

Council Absent:

LHTAC Staff: Laila Kral, Megan Kautz, Ken Kanownik, Nancy Ziebarth, Mike Cram, Kevin Kuther, Brian Wright, Chainey Rhoades

**ROLL CALL**

Chair Renfrow opened the meeting at 9:00 a.m. (MT) and asked for roll call. Nancy Ziebarth provided a roll call, and it was determined there was a quorum.

**AMENDMENTS TO AGENDA**

There were no amendments.

**COUNCIL AND STAFF UPDATES**

Laila Kral welcomed Commissioner Ted Lindsley to the Council. Chainey Rhoades presented Brody Johnson with the Road Scholar award.

**APPROVAL OF MINUTES**

**Motion by Member Robinson For Council to approve the draft minutes from September 10, 2025, September 11, 2025 and October 2, 2025, as presented. Second by Member Peterson. Motion Passed.**

**MEETING DATES**

Nancy Ziebarth reported the 2026 meeting dates include:

- Thursday, March 12, 2026, Council Meeting, Boise
- Tuesday, June 9, 2026, Council Meeting, Boise.
- Wednesday and Thursday, September 16-17, 2026, Council bus tour and meeting, possibly District 4 area.
- Thursday, December 10, 2026, Council Meeting, Boise

Nancy also reported that the dates for virtual Executive Committee Meetings that coincide with LILB bid openings in the event bid justifications are warranted include

January 8, 2026 10:00 a.m. (MT); January 29, 2026, 10:00 a.m. (MT); February 26, 2026, 10:00 a.m. and March 25, 2026, 10:00 a.m. (MT).

## **FINANCIAL REPORTS**

### **Financial Audit**

Jordan Zwycart from Zwycart John & Associates presented the fiscal year 2025 financial audit which showed no concerns.

**Motion by Member Gier For Council to approve the financial audit as presented. Second by Member Robinson. Motion Passed.**

*Discussion:* Mike Cram explained LHTAC's credit card reconciliation process which includes that the statement and receipts are reviewed monthly by two managers after the receipts are attached.

### **Surplus Property Disposal**

Mike Cram reported there were no items disposed of this quarter.

**No motion needed**

### **Financial Statements**

Mike Cram reported on financial statements from August, September, and October 2025.

Notes:

Revenues:

- HDA Appropriations are slightly less than projected, however if January's distribution is as anticipated, the shortfall should be less than \$20K.
- Investment Pool Interest is slightly less than projected. One of the LILB CD's is a longer duration and once it matures, the interest revenue will align more with the budget.

Expenditures:

- LRHIP Grant Distribution shows that they are exceeding the budget, but it's because grants that were awarded at the beginning of the fiscal year have been entered into the accounting software, then grants that have not been paid by the end of the year will be reversed. Once the adjustment is made at the end of the fiscal year, this will show the actual expenditures made during the year, which will be more in line with the budget.
- LILB Contracts shows the total contracts awarded for design, construction engineering and inspection costs. This does not reflect the total payments made during the year, but once the adjusting entry is made at the end of the fiscal year, it will show the total payments.
- Children Pedestrian Safety Program payments are made regularly. LHTAC is working toward expending all the Federal funds by the end of the Federal fiscal year.

- Program to Date Fund Balance (LILB) represents the current unobligated cash on hand in this program. As expenditures are made and contracts are awarded, the number changes. As the number moves closer to zero, an additional draw from ITD will be requested.

As of October 31, 2025, the year-to-date net income for LHTAC is \$9,402,015; T2 is \$72,836.00. The program to date fund balance for LILB is \$16,192,784. Net equity from the abbreviated balance sheet is \$35,069,405.

Total LRHIP grants awarded equals \$6,500,925, with total outstanding payments as of October 31, 2025 equaling \$4,617,344.

Discussion: Any program funds that are unused will always stay within their own programs. Funds are not crossed over into general funds.

**Motion by Member Robinson For Council to approve the Financial Statements as presented. Second by Member Berlin. Motion Passed.**

### **ADMINISTRATOR REPORT**

Laila Kral reported that the new stewardship agreement was executed with ITD which allows LHTAC to manage the Federal programs and responsibilities. In October she attended the Power County Highway District meeting to honor Gilbert Hofmeister for his years of service on the LHTAC Council. In November, she and Megan attended a ribbon cutting in Kellogg for the Mac Pooler Bridge which was funded through the LILB program. Mac Pooler was a long-standing Mayor of Kellogg and LHTAC Council member. Laila noted that LHTAC teams were recognized with two Silver Awards, one Gold Award and one Top Gold award during the ITD and Associated General Contractors Construction Partnering awards.

She noted that recognition was received from for Matt Koster, Rebecca Howell, Megan Kautz, LHTAC and T2 Center and Chainey Rhoades. She also included news articles that were published regarding LHTAC projects.

Discussion: Member Peterson noted that Laila Kral does so much and deserves to also get recognized for all the work she has done partnering with ITD. Laila thanked Member Peterson and noted that recognition goes to the entire staff for all they do.

### **STAFF TRAINING**

Nancy Ziebarth reported that eleven training courses have been taken from September 1 through November 30, 2025, by LHTAC staff.

Ken Kanownik talked about the American Planning Association Idaho Conference he attended.

## **PARTNER UPDATES**

### **Association of Idaho Cities:**

Kellie Packer noted that there were 51 cities that had Mayor races this year. Nine board members were lost due to retirements or loss of Mayoral races. Sixteen mayors retained their seats; twelve mayors lost their seats and twenty-three mayors retired. They held a legislative summit in December and had great participation. They also held a Locals meeting which included people from Idaho Association of Counties, schools, prosecutors, sheriffs, etc., and prepped for the upcoming legislative session.

### **Idaho Association of Counties:**

Sara Westbrook noted they just wrapped up the Fall County Officials Institute where the focus was on Local Government Transparency, so any taxing district could attend. They had over 200 attendees at the event. She noted that Safe Routes to School (SRS) passed the House at the national level this week.

### **Idaho Association of Highway Districts:**

Rick Robinson noted that the convention had over 600 people registered and had great reviews on the trainings that were held. \$30,000 was raised for scholarships. He noted there are new members on the Board and a couple of positions that still need to be filled.

## **PROGRAM UPDATES**

### **Efficiency Measures:**

Kevin Kuther, Megan Kautz and Ken Kanownik reviewed the efficiency measures and the results.

Design Closeout achieved 0% of the 85% goal; Design Consultant Agreement achieved 25% of the 90% goal; PS&E Delivery achieved 15% of the 75% goal; Construction Change Orders achieved 69% of the 80% goal; Construction Closeout achieved 80% of the 70% goal; Construction Consultant Agreement achieved 75% of the 90% goal; Leading Idaho Local Bridge Program Percent Invoices paid within 30 days achieved 91% of the 100% goal; Safe Routes to School Invoice Reporting achieved 100% of the 100% goal; Transportation Alternatives Percent Obligated achieved 113.9% of the 100% goal.

### **Federal-aid Design (Rural, Small Urban, Bridge):**

Kevin Kuther reported that staff is working on negotiations for FY26 design projects, however, there is no funding yet for FY26. He noted that the status of the FY25 construction projects for Design did not meet the efficiency measures.

### **Rural Program:**

Kevin Kuther reported that FHWA authorized \$16.3M for FY26, however, Idaho has received 0% of Obligated Authority (OA) for this program. He gave a status of the three FY25 projects scheduled for construction and noted that all Rural funded projects scheduled for FY26 construction met the PS&E efficiency measure.

### **Small Urban/Large Urban (MPO)**

Kevin Kuther reported that FHWA authorized \$4.9M for FY26 for this program. Idaho has received 0% of OA for this program. He gave a status of the three FY25 projects scheduled for FY25 and the five projects scheduled for construction in FY26. The small urban applications are open and due January 9, 2026.

### **Bridge:**

Kevin Kuther reported that FHWA authorized \$16.35M for FY26 in this program and \$6.75M in off-system bridge program. Idaho has received 0% of the OA in both programs. He gave a status update of the FY25 project scheduled for construction and the six FY26 projects scheduled for construction. He also noted that bridge applications are open and due January 22, 2026.

### **Federal-aid Construction:**

Megan Kautz reported on projects that were completed in the last quarter. She noted that there are eleven active projects in construction. She noted that partner meetings attended included ITD/FHWA, ITD/AGC 18-month project forecasting, LILB CE&I Consultant Workshop, Local Roads Convention, ITD Specification Change Committee, ITD Buy America Presentation, Ohio BABA Presentation, ITD DCOM meeting, Idaho QBS Facilitator Committee Meeting, ITD Scour Committee Meeting, ITD Materials Engineer Meeting and TAG Meeting. Three contractor surveys were sent and all three received back. Overall rating out of 5 includes CE&I – 3.6, and LHTAC 4.6. She shared comments received on the surveys throughout the year.

Projects of interest include the Cherrylane Bridge noting that the decision on a \$190,000 accelerated claim was fully denied by the Chief Engineer. The Contractor has made notification that they intend to file a lawsuit for these costs. Megan also noted that LHTAC construction staff are assigned to 61 LILB projects at varying stages of construction.

### **Local Highway Safety Improvement Program (LHSIP):**

Brian Wright gave a status update on five FY25 PS&E projects and eleven FY26 PS&E projects. He also noted that there is 0% available funding for 2026 at this time. Brian gave a status of the fourteen FY26 projects. He noted that LHSIP projects are programmed over three years to account for funding and environmental clearance delays that can impact the project delivery schedule.

Brian noted that they have gotten several bids for each project and some of the bids are coming in under engineers' estimates.

### **Children Pedestrian Safety and Transportation Alternatives:**

#### *Children Pedestrian Safety (CPS):*

Ken Kanownik reported that all the forty-five projects from 2022 are complete, with only a few projects that staff is waiting to receive close-out forms. Ken pointed out that thirty-one of the thirty-two projects from 2023 are complete. He noted that there was a mistake in the September 2025 reporting and the City of Wilder project had been marked complete, however it will go to construction in 2026.

He mentioned that the 2024 project funds for forty of the projects are from the American Rescue Plan Act Funds and reported that \$6.6M has been spent as of December 1, 2025.

Since 2018, 134 projects have been completed across the state.

*Transportation Alternatives:*

Ken Kanownik noted that LHTAC will be developing standardized front-end bidding documents which will help streamline the projects for advertisement for construction. He reported that FFY23 has sixteen completed projects and three active projects in design. FFY24 has eleven completed projects, three active projects in design and one in construction. FFY25 has three completed projects, seven active projects in design and seven in construction. There are six design projects and fourteen construction projects for FFY26.

**Leading Idaho Local Bridge:**

Ken Kanownik reported that there are currently 91 bridges complete. LHTAC has paid out \$175M to date.

As of December 1, 2025, completed projects are averaging 129% of the planning level estimates. The range of bids to engineer's estimate have been 55% to 92% for this quarter and no low bids came in over engineer's estimate and all six projects advertised had low bids received that were under engineer's estimate.

Project of note includes Bridge Key Number 26700, Gardena Bridge. A request for proposal to award the design of the replacement bridge was sent out with five proposals received and JUB Engineers being selected. The project has an obligation of \$30M for design, construction, and contingency in the LILB program.

**T2 Center and Technical Assistance:**

Chainey Rhoades reported that between September 3 and December 17, 2025, 38 Road Scholar awards and 21 Road Master awards were presented to North Highway District, Boundary County, Lakes Highway District, City of Coeur d'Alene, Bonner County, City of Liberty Lake, City of Lewiston, Nez Perce Tribe, City of Ketchum, Teton County, Post Falls Highway District, City of Marsing, Fremont County, City of Sugar City, City of Hailey, Blaine County and Worley Highway District. Remaining awards to be presented include four agencies in District 1; four in District 2; two in District 3, eight in District 4; four in District 5 and eight in District 6.

He noted that the new class management system will go online in January 2026. Leading Across Generations training is currently being created and the Team Building and Communication will be created in house once Leading Across Generations is completed. There will also be a curriculum change for the program taking place as of the spring 2026 classes. Speed Limits & Speed Zones will be an elective and ATSSA Traffic Control Supervisor will be the replacement core class for Road Master. ATSSA Traffic Control Design Specialist will also be offered as an elective credit.

Chainey reported that safety package drawings started with the Fall 2025 classes. September winners include City of Ammon, Twin Falls Highway District and City of Sandpoint. October winners include Evergreen Highway District, Boner County and Nampa Highway District who donated it to Eastside Highway District. IAHD Convention winners include South Latah Highway District, Post Falls Highway District and Filer Highway District.

The NLTAPA Region meeting will take place in Boise on April 21 & 22, 2026.

### **Federal Grants:**

Ken Kanownik reported that no announcements of pending applications have been received since September. Staff is waiting for the results of the Safe Streets and Roads for All and Rural and Tribal Technical Assistance applications.

In October, staff applied for Innovated Financing and Asset Concession Program for funding to conduct a Bridge Replacement and Funding Study of bridges that are at risk of becoming poor or posted and have replacement costs that would exceed the local highway jurisdiction's ability to replace them. Seven bridges were chosen to align with the 100% Federal-aid award of \$1M. If awarded, funding would allow for feasibility studies and financial analysis.

## **NEW BUSINESS**

### **Council Policies**

Laila Kral reported that council policies have been updated with new expiration dates and minor changes as discussed at the September meeting.

She noted there are six policies:

#1, Acquisition and Disposal of Property

#2, Meeting Attendance by Council Members

#3, Inclusion of Utility Work Under a Federal-aid Project

#5, Budget Adjustments

#8, Council Record Retention

#9, Local Rural Highway Investment Program

**Motion by Member Gier. Motion: For Council to approve the Council Policies as presented. Second by Member Plank. Motion Passed.**

### **Administrative Policies**

Laila Kral reported that the Administrative Policies have been updated with new expiration dates and changes as discussed at the September meeting.

#1 Employee Work Schedule

#3 LHTAC Vehicle Use

#4 Financial Authority

#6 Credit Card Agreement

#7 Travel Policy and Procedure

#10 Delegation Authorities

#14 Release and Restriction of LHTAC Records

#15 Professional Licenses

#16 Retiree Health Insurance

#19 Records Retention

#20 401K Match Policy

#21 Basic Financial Plan

#22 HRA VEBA Plan

### **2025 LHTAC Funding Workshop Overview**

Kevin Kuther reported that in October, he, Megan Kautz, Scott Wood, and Laila Kral toured the state to present ten LHTAC funding workshops to local highway jurisdictions and consultants. The topics this year included Annual Road & Street Report, Federal-aid Bridge, Federal-aid Small Urban, Local Rural Highway Investment Program, Local Road Inventory, T2 Center, and Transportation Alternatives Program. Workshops were held in Rexburg, Pocatello, Burley, Filer, Sagle, Coeur d'Alene, Moscow, Grangeville, McCall, and Weiser (also virtual option). He noted that the recording can be found on the funding pages of LHTAC's website. A total of 203 people attended the workshops in person and 44 people logged into the virtual meeting. A survey was sent asking for feedback and suggestions for improvements for next year's workshops.

### **LRHIP Application Extension Requests**

Megan Kautz reported that with FY22, a policy was implemented requiring jurisdictions to spend and fully close-out their LRHIP grant funds within three calendar years of their award. The jurisdictions can request a six-month extension. Agencies that have submitted extension requests include City of Albion, Lost River Highway District, Shoshone Highway District #2, and Oneida County Road & Bridge.

Jurisdictions currently ineligible for LRHIP grants due to outstanding project closeouts from FY22 include City of Dayton and Butte County Road & Bridge  
**Motion by Member Peterson To approve the four extensions that were received and presented. Seconded by Member Berlin. Motion Passed.**

#### **Children Pedestrian Safety Redistribution #5**

Ken Kanownik reported that the City of Troy is requesting \$16,000 in additional funds to cover project costs over \$250,000. This brings the balance of funds available to \$94,000.

**Motion by Member Lindsley To approve City of Troy's request for \$16,000 as presented. Seconded by Member Smith. Motion Passed.**

#### **Draft Annual Report**

Laila Kral reported that according to Idaho Code 40-2404, LHTAC is required to submit an annual report to the Transportation Committees of the Idaho Legislature. She shared a working draft copy of the report noting this is the layout and content being used this year.

#### **LRHIP Emergency Applications**

Megan Kautz reported that there were no LRHIP Emergency applications at this time. Total available funds are \$471,541.90.

**No motion needed.**

#### **Roundtable Discussion about LHTAC**

Can the amount of money be increased for LRHIP awards? An option would be to lower the amount in other Federal-aid programs or to request an increase from ITD since this is an exchange of rural money for the LRHIP funds.

Can shirts be ordered for Council Members to wear during events? Laila Kral noted we can order shirts in the spring during LHTAC's regular order.

Does AI help with any of the reports we process? Laila noted in general some staff use AI to help with some of the duties we do. Megan noted that change orders require heavy analytics, so AI wouldn't help at this time.

Comments about using a professional version of AI, the information is contained and suggested a policy might be appropriate for staff if they are using free versions.

**Motion by Member Peterson To adjourn. Seconded by Member Robinson. Motion Passed.**

With no further business, the meeting was adjourned at 11:52 a.m.

RESPECTFULLY SUBMITTED BY:

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Rod Plank, Secretary/Treasurer

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Kevin Renfrow, Chair

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, 2026

All Staff Reports can be seen in the Council Book on our website at  
<http://lhtac.org/resources/council-meetings/>

**MINUTES OF THE  
LOCAL HIGHWAY TECHNICAL ASSISTANCE COUNCIL (LHTAC)  
FEBRUARY 5, 2026 SPECIAL COUNCIL MEETING WITH EXECUTIVE MEMBER VOTING  
VIRTUAL CONFERENCE CALL**

This special meeting was called to order virtually by Chair Renfrow via TEAMS at 10:00 a.m. (Mountain Time).

Council Members: **Executive Voting Members:** Commissioner Kevin Renfrow, South Latah Highway District; Commissioner Todd Smith, Madison County; Mayor Rod Plank, City of Kellogg

**Attended:** Commissioner Neal Gier, Buhl Highway District; Commissioner Ted Lindsley, Idaho County; Mayor Kari Peterson, City of Fruitland

LHTAC Staff: Nancy Ziebarth, Laila Kral, Ken Kanownik, Megan Kautz, Mike Cram

**New Business**

**Annual Report**

Laila Kral reported that the annual report highlights key LHTAC activities including the T2 Center, safety kit distribution, technical assistance, grant writing, Leading Idaho Local Bridge program, Children Pedestrian Safety program and historical data showing program performance.

**Motion by Member Smith. Motion: To approve the annual report as presented. Seconded by Member Plank. Motion passed.**

**LRHIP Emergency Application**

Megan Kautz reported that the Local Rural Highway Investment (LRHIP) has \$471,000 available for emergency applications.

She noted that Shoshone County submitted an application requesting \$150,000 for bridge repairs after December flooding.

**Motion by Member Smith. Motion: To award \$100,000 to Shoshone County. Seconded by Member Plank. Motion passed.**

**Motion by Member Smith. Motion: To adjourn. Seconded by Member Plank. Motion passed.**

With no further business the meeting adjourned at 10:15 a.m. (Mountain Time)

RESPECTFULLY SUBMITTED BY:

\_\_\_\_\_  
Rod Plank, Secretary/Treasurer

\_\_\_\_\_  
Kevin Renfrow, Chair

\_\_\_\_\_, 2026

Local Highway Technical Assistance Council



# LHTAC COUNCIL STAFF REPORT

## March 12, 2026

Agenda Item: Meeting Dates

Presenter: Nancy Ziebarth

Overview:

### 2026 Quarterly Meeting Dates:

- June 9, 2026, Council Meeting, Boise
- September 16-17, 2026, Bus Tour and Council Meeting
  - Change to September 22<sup>nd</sup> & 23<sup>rd</sup>
- December 10, 2026, Council Meeting, Boise

## June 2026

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
7	8	9 LHTAC Council Meeting	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				



LHTAC COUNCIL STAFF REPORT  
 March 12, 2026

# September 2026

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
6	7 Labor Day	8	9	10	11	12
13	14	15	16 LHTAC Council Bus Tour	17 LHTAC Council Meeting	18	19
20	21	22	23	24	25	26
27	28	29	30			

# December 2026

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
6	7	8	9	10 LHTAC Council Meeting	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		



## LHTAC COUNCIL STAFF REPORT March 12, 2026

Below are the proposed Council Meetings for LILB Bid Justifications where all members are invited to join and participate in the discussion and the Executive Council (EC) will be the only ones voting.

- Bid Opening March 19, 2026, Executive Council Meeting March 31, 2026, 10:00 a.m. (MT)
- Bid Opening April 16, 2026, Executive Council Meeting April 21, 2026, 10:00 a.m. (MT)
- Bid Opening May 14, 2026, Executive Council Meeting May 19, 2026, 10:00 a.m. (MT)
- Bid Opening June 18, 2026, Executive Council Meeting June 23, 2026, 10:00 a.m.
- Bid Opening July 30, 2026, Executive Council Meeting August 4, 2026, 10:00 a.m (MT)

To ensure we have a quorum and follow Council Policy #2 for each meeting, you may appoint an alternate member and provide a proxy notice to LHTAC in the event you cannot attend a meeting.

Attended	Proxy	Absent	September 11, 2025	Attended	Proxy	Absent	December 11, 2025
X			Kari Peterson	X			Kari Peterson
X			BJ Berlin	X			BJ Berlin
X			Rod Plank	X			Rod Plank
X			Todd Smith	X			Todd Smith
			Vacant	X			Ted Lindsley
		X	Mark Rekow	X			Mark Rekow
X			Rick Robinson	X			Rick Robinson
X			Kevin Renfrow	X			Kevin Renfrow
X			Neal Gier	X			Neal Gier

Recommendation: For Council Review



# LHTAC COUNCIL STAFF REPORT

March 12, 2026

Agenda Item: **Surplus Property Disposal**

Presenter: **Mike Cram**

Overview:

Per LHTAC Council Policy 1, Acquisition and Disposal of Property, all property that is no longer needed will be listed and presented to the Council. Items valued over \$500 will be auctioned to the public. Items under \$500, the Administrator has the authority to dispose of immediately.

Description	Purchase Date	Purchase Value	Current Value	Action
Dell Laptop	7/23/18	\$1,821.50	\$0	Destroyed/Recycled (unusable)

Recommendation: For Council Review



# LHTAC COUNCIL STAFF REPORT

## March 12, 2026

### Agenda Item: **Financial Statements**

Presenter: **Mike Cram**

#### Overview:

The full Federal Transportation Budget has been approved and full obligation authority has been received. The remainder of the LRHIP funds have been requested and received.

The other revenue category to mention this quarter is the Leading Idaho Local Bridge program. LHTAC requested an additional draw from ITD for this program and received \$25M, bringing the total draws for the year within this program to \$91.2M.

Also, a few highlight of the expenditure categories this quarter.

First, the H.D.A. Technical Assistance Project category. This quarter, LHTAC continued with the plan to purchase and give away Sign Safety Kits.

Drawings are held once a month for those local highway jurisdictions who send employees to one of the T2 training classes. This quarter LHTAC paid for eight Sign Safety Kits that were delivered to lucky recipients.

Also, to mention the expenditures within the Children Pedestrian Safety Program. Ken will talk in more detail about this program in his report, but LHTAC is progressing well toward spending the \$10M in ARPA funds received from the State for this purpose.

Also included in this package is an abbreviated balance which shows Net Equity to have increased to about \$47M, up from \$35M last quarter.

Finally, included is a running list of the LRHIP expenditures which have been made and those grants that remain yet to be requested for the year.

Recommendation: For Council Review and Approval







## Abbreviated Balance Sheet

As of  
January 31, 2026

Cash	\$	118,392,440
Accounts Receivable	\$	1,049,929
LRHIP Receivable	\$	2,662,930
Work in Progress	\$	163,424
<b>Total Assets</b>	<b>\$</b>	<b>122,268,723</b>

Vacation Reserve	\$	79,173
Current Payables	\$	34
Payroll Payables	\$	136,827
Project Payables	\$	75,007,387
<b>Total Liabilities</b>	<b>\$</b>	<b>75,223,421</b>

**Net Equity** \$ **47,045,302**

Previous Quarter Net Equity 35,069,405

**LRHIP EXPENDITURES FY 2026**

**LRHIP FY2022**

City of Challis	\$ 30,000
	<b>\$ 30,000</b>

**LRHIP FY2023**

City of Soda Springs	\$ 100,000
West Point Highway District	\$ 100,000
	<b>\$ 200,000</b>

**LRHIP FY2024**

City of Ashton	\$ 100,000
City of Bancroft	\$ 100,000
City of Challis	\$ 100,000
City of Craigmont	\$ 100,000
City of Hagerman	\$ 100,000
City of Lava Hot Springs	\$ 30,000
City of Driggs	\$ 30,000
City of Fairfield	\$ 27,231
City of Filer	\$ 30,000
City of Malad	\$ 100,000
City of Midvale	\$ 30,000
City of Newdale	\$ 18,532
East Side HD	\$ 100,000
Evergreen HD	\$ 100,000
Jefferson County	\$ 100,000
Jerome HD	\$ 30,000
Madison County R&B	\$ 60,000
North Latah County HD	\$ 100,000
	<b>\$ 1,255,763</b>

**LRHIP FY2025**

Bonner County	\$ 100,000
Boundary County	\$ 100,000
Central HD	\$ 100,000
City of Dayton	\$ 30,000
City of Ferdinand	\$ 100,000
City of Georgetown	\$ 30,000
City of Hazelton	\$ 30,000
City of McCall	\$ 30,000
City of Midvale	\$ 100,000
City of Notus	\$ 100,000
City of Plummer	\$ 30,000
City of St. Maries	\$ 30,000
City of Teton	\$ 30,000
East Side HD	\$ 28,988
Highway District No. 4	\$ 78,423
Idaho County	\$ 30,000
Jerome HD	\$ 100,000
Lakes HD	\$ 30,000
North HD	\$ 100,000
Richfield HD	\$ 30,000
South Latah HD	\$ 100,000
Valley County	\$ 100,000
Worley HD	\$ 100,000
	<b>\$ 1,507,411</b>

**LRHIP FY2026**

Bear Lake County	\$ 100,000
Bingham County	\$ 80,740
Boundary County	\$ 30,000
Burley Highway District	\$ 100,000
Butte County	\$ 100,000
Caribou County	\$ 30,000
City of Buhl	\$ 30,000
City of Cambridge	\$ 100,000
City of Carey	\$ 30,000
City of Cottonwood	\$ 30,000
City of Downey	\$ 50,000
City of Driggs	\$ 100,000
City of Dubois	\$ 100,000
City of Firth	\$ 100,000
City of Franklin	\$ 30,000
City of Harrison	\$ 30,000
City of Homedale	\$ 50,000
City of Kamiah	\$ 37,778
City of Lewisville	\$ 100,000
City of Mackay	\$ 50,000
City of McCall	\$ 100,000
City of McCammon	\$ 30,000
City of New Plymouth	\$ 100,000
City of Pinehurst	\$ 100,000
City of Preston	\$ 100,000
City of Priest River	\$ 30,000
City of Riggins	\$ 35,159
City of Weston	\$ 30,000
Clark County	\$ 100,000
Cottonwood Highway District	\$ 47,250
Custer County	\$ 100,000
Downey-Swan Lake Highway District	\$ 30,000
East Side Highway District	\$ 100,000
Filer Highway District	\$ 100,000
Fremont County	\$ 100,000
Gooding Highway District	\$ 30,000
Independent Highway District	\$ 100,000
Jefferson County	\$ 30,000
Keuterville Highway District	\$ 100,000
Lakes Highway District	\$ 100,000
Lemhi County	\$ 100,000
Mountain Home Highway District	\$ 100,000
Nampa Highway District No. 1	\$ 30,000
Nez Perce County	\$ 30,000
North Highway District	\$ 26,825
Power County Highway District	\$ 100,000
Raft Rive Highway District	\$ 30,000
Shoshone Highway District	\$ 100,000
South Latah Highway District	\$ 30,000
Teton County	\$ 30,000
Twin Falls Highway District	\$ 30,000
Washington County	\$ 30,000
Wendell Highway District	\$ 100,000
White Bird Highway District	\$ 30,000
	<b>\$ 3,507,751</b>

<b>Total Expenditures</b>	<b>\$ 6,500,925</b>
*Check was paid	
1/29/2026	\$ 3,169,779



## LHTAC COUNCIL STAFF REPORT March 12, 2026

Agenda Item: **Administrator**

Presenter: **Laila Kral, P.E.**

Overview:

The 2026 Legislative Session began in January which provided the opportunity to meet with legislators and educate them on LHTAC along with local funding concerns. LHTAC has been asked to review and for talking points on some proposed legislation and have been able to have meaningful conversations with legislators.

The Annual Report was submitted to Senate Transportation Committee on February 11<sup>th</sup> and to House Transportation and Defense Committee on February 16<sup>th</sup>. On February 12<sup>th</sup> I presented to the Senate Transportation Committee. The presentation introduced LHTAC, explained our services and technical assistance, and highlighted the Leading Idaho Local Bridge program. At this time there is no presentation scheduled for the House Transportation and Defense Committee.

Throughout December, the Associated General Contractors/Idaho Transportation Department held their executive level meetings in Coeur d'Alene, Pocatello and Boise. Megan attended all the meetings on behalf of LHTAC, and provided updates on projects going to advertisement.

The Idaho Association of Counties (IAC) held their Winter Legislative Conference in January. I was able to provide an update to the Land Use and Infrastructure Committee. Ken presented a workshop on proper planning process and uses for counties during a breakout session.

LHTAC continues to provide updates to regional transportation groups across the state. We look forward to attending the Idaho Association of Highway District's spring regional meetings, the Idaho Transportation Board annual workshops in the Districts and continuing to attend regional meetings.

Recommendation: For Council Review

# Pocatello completes Monte Vista to Pocatello Creek Pathway

- MADDY LONG [mlong@journalnet.com](mailto:mlong@journalnet.com) Dec 22, 2025



The completed Monte Vista to Pocatello Creek Pathway.

Photo courtesy city of Pocatello

**POCATELLO** — The city has completed construction on the Monte Vista to Pocatello Creek Pathway, marking the final phase of a decade-long effort to expand Pocatello’s trail network.

Portions of the pathway were closed Dec. 9 to finish the final phase of construction, according to a news release from the city. This phase involved erosion and sediment control improvements to address water runoff from Interstate 15.

The completed project included excavation and backfill, asphalt and concrete paving, installation of retaining walls, storm drainage systems and a rectangular rapid flashing beacon with ADA-accessible ramps on the south side of Monte Vista Drive

The pathway will operate independently of vehicle traffic, enhancing safety for pedestrians and cyclists. It will also connect to Pocatello’s existing pathway network to improve mobility between residential and commercial areas.

The newly completed pathway, also known as the Outback Trail, is part of a larger trail system totaling more than 20 miles of paved, accessible pathways. The trail runs from the Monte Vista overpass to Pocatello Creek Road and connects the city's university district to its Highland neighborhood.

The Portneuf Greenway Foundation spearheaded the effort over the past decade to create what board members envision as a greenway triangle along the east side of the city. The organization worked with the Idaho Department of Transportation, which incorporated elements of the trail construction into the Interstate 15 renovation project.

Two local families provided critical support through easements — Jason and Maxine West of West Family Medicine provided a route connecting the fairgrounds and Interstate 15, while Kathy and Mike Seibert of Outback Golf Park provided an easement to help complete the Outback Trail.

The pathway connects with the Farm Bureau Trail and extends to the fairgrounds event center and the Portneuf Wellness Complex, providing a safe off-street route for residents traveling from the Monte Vista neighborhood and hospital area.

Funding for the project was provided by the Local Highway Technical Assistance Council through a Transportation Alternatives Program grant. The city funded the required 7.34 percent match with help from nonprofit partners including the Portneuf Health Trust and the Portneuf Greenway Foundation.

For additional information on city of Pocatello projects, visit [projects.pocatello.gov](https://projects.pocatello.gov).

# In Recognition

## March 12, 2026 Council Meeting

### In recognition of LHTAC and Council for 401K Match Policy:

Thanks, Mike. What a great benefit for employees!

**Diane, PERSI**

### In recognition of LHTAC for Safety Kits:

Thanks this is going to be a great big help in making our job better. The equipment that we use is big and bulky it takes two pickups just for the traffic control equipment which doesn't give a clear message to vehicles. This equipment is amazing thanks LHTAC for making this happen you are doing a amazing job. THANKS

**Daren Dahlke, City of American Falls**

Our crews have already used it all shortly after it was received during all the flooding events we had. They will get some of it put back together and get a picture.

**Jason Topp, Director of Bonner County Road & Bridge**

### In recognition of LHTAC And T2:

Congratulations on the new design implementation!

My crew is registered and confirmations received. The platform is easy to navigate and seamless!

**ANDREA CHATTERTON| CITY OF KETCHUM, Administrative Specialist, Recording Secretary Ketchum Traffic Authority**

Hey- Just wanted to let you know how awesome the new system is. I always cringe a little when I hear that someone is doing a new software rollout, it seems very seldom does it get better.

After I talked with Nancy (who was super helpful as always) to get help logging in, she walked with me through the new features. It is so much better being able to see what classes have been completed or are still needed all on the same screen, and being able to sign up for those classes right there.

You should lend your team out to Google or Apple so maybe we could get a phone update that doesn't send us back to the dark ages every time.

Hope things are good. Thanks for the great tool.

**Cody Bailey, Foreman, South Latah Highway District**

## **In recognition of Megan Kautz:**

Megan,  
Thank you for your presentation today at the ITD board meeting.

We have a great supportive relationship and trust that we really appreciate. It is really helpful to have these presentations at the board and to cover the simple structure and details.

Thank you for the presentation it was just right!

### **Scott Stokes, Director of Idaho Transportation Department**

Megan,

Great presentation to the ITD Board today. Very helpful for our newer Board Members to understand funding, programs, projects and how LHTAC supports our local transportation partners. Good material and examples of the different programs!

Thank you!

### **Robert Beachler, District 1 Planning Program Manager, Idaho Transportation Department**

## **In recognition of Craig Herndon:**

Craig is always great to work with! Thought you should know 😊

### **Monica Crider, ITD- State Design Engineer**

## **In recognition of Amand LaMott & Megan Kautz:**

In regards to Grants Management

Amanda,

Dealing with numerous grants with various managers, made me appreciate you even more. Your ethics of fast response, jumping on issues resolution, proactiveness is hard to match and it makes grants dealings on my end so much easier. Both Megan and you deserve a medal in my book.

Just wanted to shout out, Thank You Ladies!!!

### **Sajonara Tipuric, Operations Engineer, FHWA - Idaho Division, U.S. Department of Transportation**



# LHTAC COUNCIL STAFF REPORT

## March 12, 2026

Agenda Item: **Staff Training**

Presenter: **Nancy Ziebarth**

Overview:

Below is a list of trainings, lunch and learns, and professional development that LHTAC staff participated in from December 1, 2025 through February 28, 2026.

1. Buy America Webinar
2. ITD Resident Engineer Academy
3. Negotiation and Leadership, BSU
4. ITD Dispute Review Board Candidate Workshop
5. ITD Specification Change Committee
6. Labor Interviews and EEO Inspection Training
7. Creating a Culture of Accountability
8. Managing the Generations Gap
9. PERSI Training
10. Countermeasures for Stream Instability and Scour at Highway Bridges
11. Stream Stability Factors and Concepts
12. Arid Lands Hydrology
13. Scour at Highway Bridges: Concepts and Definitions
14. Culvert Hydraulic Analysis and Design Program (HY-8)
15. Cyber Security Threat Intelligence

Recommendation: For Council Review



# COUNCIL STAFF REPORT

## March 12, 2026

**Agenda Item:** Efficiency Measures

**Presenter:** Staff

**Overview:**

<b>Efficiency Measure Dashboard</b>		
<b>Design Efficiency Measures</b>		<b>Goal</b>
Design Closeout	Construction Contract Award Date + 120 Days	85%
Design Consultant Agreement	Design obligation date (FHWA approval date) + 120 days	90%
Design PS&E Delivery	As of Nov 15 <sup>th</sup> , PS&E document ready and Construction State/Local sent to sponsor	75%
<b>Construction Efficiency Measures</b>		<b>Goal</b>
Change Order	Contractor Information received date + 28 days	80%
Construction Closeout	Work complete date on form 2242 + 90 days	70%
Construction Consultant Agreement	Executed CE&I agreement one week before Pre-Con meeting	90%
<b>Program Administration Dashboard</b>		
Leading Idaho Local Bridge Program: Percent Invoices Paid within 30 days		100%
Safe Routes to School Invoice Reporting: Percent Invoices Paid within 30 days		100%
Transportation Alternatives Program: FY25 Percent Obligated		100%

**Recommendation:** For Council Review

**Design Consultant Agreement**

October through December 2025

<u>Key Numbers</u>	<u>District #</u>	<u>Project Names</u>	<u>Design Admin</u>	<u>Design Consultant</u>	<u>Target Date</u>	<u>Actual Date</u>	<u>Success</u>
<u>24616</u>	4	Sun Valley / Dollar Rd INT Improvements	Kevin Kuther		10/10/2025		No
<u>24607</u>	2	8th St Safety Improvements	Sam Larrondo	Conzor North America, Inc.	11/4/2025	10/27/2025	Yes
<u>24611</u>	6	2nd East Safety Improvements PH 2	Brian Wright	HMH	11/4/2025	10/8/2025	Yes
<u>24241</u>	6	Holmes; Sunnyside Rd to Taylorview Rd	Lisa Popoff	Horrocks Engineers, Inc.	10/14/2025	12/2/2025	No

Goal = 90%  
 Achieved = 50%  
 Achieved Past 12 Months = 25%, 3 success out of 12

**PS&E Delivery FY26**

October through December 2025

Key Number	District #	Project Name	Design Admin	Design Consultants	Target Date	Actual Date	Success
<u>19838</u>	5	Dingle E Shore; Beach to Cemetery	Muhammad Zubery	Keller Associates	11/15/2026		Pending
<u>20100</u>	3	Ola Hwy; Powerline Rd to 2nd Fork Rd	Muhammad Zubery	Keller Associates	11/15/2026		Pending
<u>21982</u>	1	School House Rd Impv	Sam Larrondo	HMH	11/15/2026		Pending
<u>22016</u>	3	Midway Rd; Karcher to Caldwell Blvd	Matt Koster	Precision Engineering, LLC	11/15/2026	7/18/2023	Yes
<u>22017</u>	3	Cherry Ln; Franklin Blvd to 11th Ave N	Jayne Coonce	Keller Associates	11/15/2026	7/19/2023	Yes
<u>22018</u>	3	Montana Ave; Ped Imprv & Widening	Amanda LaMott	J-U-B Engineers, Inc.	11/15/2026		Pending
<u>22606</u>	3	Pine-Featherville Rd Rehab, Mt Home HD	Muhammad Zubery	HMH	11/15/2026		Pending
<u>22889</u>	3	Pine-Featherville Rd Rehab	Muhammad Zubery	HMH	11/15/2026		Pending
<u>22890</u>	4	Bob Barton Road; 2200 E to 2400 E	Brian Wright	HMH	11/15/2026		Pending
<u>23303</u>	6	17th St; Hitt Rd to Avocet	Lisa Popoff	Horrocks Engineers, Inc.	11/15/2026		Pending
<u>23304</u>	6	INT 17th St & Curlew	Lisa Popoff	Horrocks Engineers, Inc.	11/15/2026		Pending
<u>23734</u>	4	Crestview Road	Lisa Popoff	Forsgren Associates, Inc.	11/15/2026		Pending
<u>23735</u>	4	400 West Road	Muhammad Zubery		11/15/2026		Pending
<u>23738</u>	4	1500 East Road	Kevin Kuther	Forsgren Associates, Inc.	11/15/2026		Pending
<u>23789</u>	4	21st St; O St to US-30 PH 2, Heyburn	Sam Larrondo	Civil Science, Inc.	11/15/2026		Pending
<u>24276</u>	1	Ramsey Rd Signal Upgrades	Brian Wright	J-U-B Engineers, Inc.	11/15/2026		Pending
<u>24285</u>	6	INT 15th E and 49th S Safety Improvements	Lisa Popoff	Keller Associates	11/15/2026		Pending
<u>24299</u>	1	Moon Pass Rd Tunnels and Bridges, Shoshone County	Amanda LaMott	GeoEngineers, Inc.	11/15/2026		Pending
<u>24337</u>	3	ORR Multi-Use City Pathway, Nampa	Amanda LaMott	Precision Engineering, LLC	11/15/2026		Pending
<u>24340</u>	3	Main Street Bridge	Amanda LaMott	Keller Associates	11/15/2026		Pending
<u>24344</u>	4	100 East Bridge Widening at 137 North	Brian Wright	HMH	11/15/2026		Pending
<u>24347</u>	2	Main St S Crossing over Jim Fords Creek	Amanda LaMott	J-U-B Engineers, Inc.	11/15/2026		Pending
<u>24349</u>	6	Passasikwana Naowaide Creek Bridge Rehabilitation	Amanda LaMott		11/15/2026		Pending
<u>24350</u>	4	3700 N Road; 2100 E to 2300 E	Lisa Popoff	Forsgren Associates, Inc.	11/15/2026		Pending
<u>24607</u>	2	8th St Safety Improvements	Sam Larrondo	Consor North America, Inc.	11/15/2026		Pending
<u>24608</u>	3	Anderson Dam Rd Safety Improvements	Brian Wright	HMH	11/15/2026		Pending
<u>24609</u>	3	Warren Wagon Rd Guardrail Improvements	Brian Wright	Precision Engineering, LLC	11/15/2026		Pending
<u>24611</u>	6	2nd East Safety Improvements PH 2	Brian Wright	HMH	11/15/2026		Pending
<u>24739</u>	3	ORR Multi-Use City Sidewalks Ph 2, Nampa	Amanda LaMott	Precision Engineering, LLC	11/15/2026		Pending
<u>25043</u>	2	Roadway Signing Safety Imprv (GS), Evergreen Highway District	Brian Wright		11/15/2026		Pending
<u>25050</u>	5	LED Signs INT Safety Imprv (GS), Downey Swan Lake Highway District	Brian Wright		11/15/2026		Pending
<u>25051</u>	6	Pedestrian Countdown Timers (GS), City of Idaho Falls	Brian Wright		11/15/2026		Pending

Goal = 75% by November 15

Achieved = 6% by November 15th

Achieved Past For FY25 = 15%, 5 successes out of 33

**Design Closeout**

October through December 2025

<u>Key Number</u>	<u>District #</u>	<u>Project Name</u>	<u>Design Admin</u>	<u>DN Consultants</u>	<u>Target Date</u>	<u>Actual Date</u>	<u>Success</u>
19129	3	Cove Rd Bridge, Washington Co	Scott Wood	HDR Engineering, Inc.	10/24/2025		No
20039	1	W Fk Pine Cr Rd Br	Amanda LaMott	HMH	12/12/2025		No
22434	4	Old Hwy 81 South	Sam Larrondo	Keller Associates	5/26/2026	11/7/2025	Yes
22875	1	Lancaster & Huetter Roundabout	Kevin Kuther	Welch Comer & Associates, Inc.	10/25/2025		No
23886	4	3200 N Safety Improvements	Lisa Popoff	Forsgren Associates, Inc.	12/12/2025	11/5/2025	Yes

Goal = 85%

Achieved = 40%

Achieved Past 12 Months = 37%, 7 successes out of 19

**Construction Consultant Agreement**

October through December 2025

<u>Key Number</u>	<u>District #</u>	<u>Project Name</u>	<u>Constr Admin</u>	<u>CEI Consultants</u>	<u>Contractors</u>	<u>Target Date</u>	<u>Actual Date</u>	<u>Success</u>

Goal = 90%  
 Achieved = 0%  
 Achieved Past 12 Months = 85%; 17 successes out of 20

## Construction Change Order

October through December 2025

<u>Key Numbers</u>	<u>District #</u>	<u>Constr Admin</u>	<u>CEI Consultants</u>	<u>Contractor</u>	<u>Change Order</u>	<u>Description</u>	<u>Target Date</u>	<u>Actual Date</u>	<u>Success</u>
12310	1	Megan Kautz	HMH	Interstate Concrete & Asphalt Co.	4	N. Ramsey Widening	11/27/2025	11/7/2025	Yes
18807	4	Jayne Coonce	Civil Science, Inc.	Summit Construction LLC	3	Add Fiber to Concrete and Modify Truncated Dome Material	10/28/2025	10/14/2025	Yes
19129	3	Megan Kautz	Civil Science, Inc.	Nelson Construction Corp	1	Rem of Concrete	10/22/2025	10/8/2025	Yes
19129	3	Megan Kautz	Civil Science, Inc.	Nelson Construction Corp	2	Abandon Well	12/30/2025	12/8/2025	Yes
19129	3	Megan Kautz	Civil Science, Inc.	Nelson Construction Corp	3	Seal Concrete	12/30/2025	12/19/2025	Yes
19292	1	Megan Kautz	HMH	North Fork Enterprises	2	Operators Strike Delay	11/7/2025	10/13/2025	Yes
20039	1	Megan Kautz	Keller Associates	North Fork Enterprises	1	Concrete Waterproof System	12/29/2025	12/17/2025	Yes
20207	1	Megan Kautz	David Evans & Associates, Inc.	N. A. Degerstrom, Inc.	5	105.03 Acceptance	11/7/2025	11/24/2025	No
20461	6	Matt Koster	City of Idaho Falls	Knife River Corp.	1	Ped Button & Cabinet Testing	10/7/2025	10/9/2025	No
21983	6	Matt Koster	Civil Science, Inc.	Sunroc Corporation	2	Base Acceptance	11/18/2025	12/3/2025	No
21983	6	Matt Koster	Civil Science, Inc.	Sunroc Corporation	3	TC Price Adjustment	12/31/2025	12/18/2025	Yes
22638	2	Megan Kautz	Civil Science, Inc.	Cascade Bridge, LLC	18	Bond TERO Insurance	12/16/2025	12/8/2025	Yes
22875	1	Megan Kautz	HMH	Interstate Concrete & Asphalt Co.	1	Hayden Meyer Signal	11/13/2025	10/30/2025	Yes
23285	1	Megan Kautz	J-U-B Engineers, Inc.	Selland Construction	2	Permanent Stabilization	10/28/2025	10/21/2025	Yes

Goal = 80%

Achieved = 79%

Achieved Past 12 Months = 80%; 27 successes out of 35

<b>Construction Closeout</b>								
October through December 2025								
<u>Key Number</u>	<u>District #</u>	<u>Project Name</u>	<u>Constr Admin</u>	<u>CEI Consultants</u>	<u>Contractors</u>	<u>Target Date</u>	<u>Actual Date</u>	<u>Success</u>
<a href="#">19292</a>	1	Main Street/Silver Valley Rd Bridge over Pine Creek	Megan Kautz	HMH	North Fork Enterprises	10/30/2025	12/4/2025	Yes
<a href="#">19672</a>	4	4100 N Rehabilitation; 2100 E to 2400 E	Jayne Coonce	HMH	Western Construction	9/3/2025	10/6/2025	Yes
<a href="#">20461</a>	6	Int 5th & Holmes Signal	Matt Koster		Knife River Corp.	11/17/2025	12/17/2025	Yes
<a href="#">20518</a>	4	E 4100 N Rehabilitation Phase 2	Jayne Coonce	HMH	Western Construction	9/3/2025	10/6/2025	Yes
<a href="#">20666</a>	4	Shoe String Rd Rehabilitation	Jayne Coonce	Civil Science, Inc.	Summit Construction LLC	9/8/2025	12/5/2025	Yes
<a href="#">22003</a>	4	Shoe String Rd Safety	Jayne Coonce	Civil Science, Inc.	Summit Construction LLC	9/8/2025	12/5/2025	Yes
<a href="#">23286</a>	1	Stop Control Safety Improvements	Brian Wright	HMH	Road Products, LLC	10/10/2025	12/17/2025	Yes
<a href="#">23300</a>	6	Archer Highway Curve Improvements	Matt Koster	HMH	H-K Contractors	10/2/2025		No
<a href="#">23737</a>	4	Shoestring Road	Jayne Coonce	Civil Science, Inc.	Summit Construction LLC	9/8/2025	12/5/2025	Yes
<b>Goal = 70%</b>								
<b>Achieved = 89%</b>								
<b>Achieved Past 12 Months = 79%; 15 successes out of 19</b>								

**Leading Idaho Local Bridge Program**

October through December 2025

<u>Invoice #</u>	<u>Invoice Amount</u>	<u>Invoice Date</u>	<u>Date LHTAC Received</u>	<u>Date Reviewed</u>	<u>Date Accounting Received</u>	<u>Date Check Paid</u>	<u>Days from Received to Paid</u>	<u>Success</u>
11252025	\$3,022.00	11/25/2025	12/1/2025		12/8/2025	12/29/2025	13	Yes
225532	\$13,651.19	8/25/2025	9/16/2025	9/24/2025	9/29/2025	10/1/2025	15	Yes
19039	\$20,673.89	9/4/2025	9/16/2025	9/17/2025	9/19/2025	10/6/2025	20	Yes
19050	\$2,127.97	9/5/2025	9/16/2025	9/17/2025	9/19/2025	10/6/2025	20	Yes
40248565	\$63,920.94	9/17/2025	9/26/2025	9/29/2025	9/29/2025	10/6/2025	10	Yes
188133	\$8,990.27	9/9/2025	9/26/2025	9/29/2025	9/29/2025	10/6/2025	10	Yes
188138	\$1,113.46	9/9/2025	9/26/2025	9/29/2025	9/29/2025	10/6/2025	10	Yes
188143	\$6,624.65	9/9/2025	9/26/2025	9/29/2025	9/29/2025	10/6/2025	10	Yes
BO2501733-IN	\$25,600.37	9/15/2025	9/26/2025	9/29/2025	9/29/2025	10/20/2025	24	Yes
600033	\$24,570.07	9/17/2025	9/26/2025	9/29/2025	9/29/2025	10/20/2025	24	Yes
253096	\$77.21	9/24/2025	10/3/2025	10/6/2025	10/6/2025	10/20/2025	17	Yes
253097	\$111,535.50	9/24/2025	10/3/2025	10/6/2025	10/6/2025	10/20/2025	17	Yes
225632	\$24,566.84	9/25/2025	10/3/2025	10/6/2025	10/6/2025	10/20/2025	17	Yes
253098	\$13,892.50	9/24/2025	10/3/2025	10/6/2025	10/6/2025	10/20/2025	17	Yes
188732	\$50,029.58	9/24/2025	10/3/2025	10/6/2025	10/6/2025	10/20/2025	17	Yes
14946.01-02	\$2,224.00	6/11/2025	10/3/2025	10/6/2025	10/6/2025	10/20/2025	17	Yes
24119044	\$3,018.45	9/4/2025	10/3/2025	10/6/2025	10/6/2025	10/20/2025	17	Yes
600566	\$15,612.99	9/23/2025	10/3/2025	10/6/2025	10/6/2025	10/20/2025	17	Yes
24119042	\$8,012.47	9/4/2025	10/3/2025	10/6/2025	10/6/2025	10/20/2025	17	Yes
40253020	\$11,627.37	9/29/2025	10/3/2025	10/6/2025	10/6/2025	10/20/2025	17	Yes
225633	\$21,620.89	9/25/2025	10/3/2025	10/6/2025	10/6/2025	10/20/2025	17	Yes
225637	\$1,509.55	9/25/2025	10/3/2025	10/6/2025	10/6/2025	10/20/2025	17	Yes
225638	\$3,763.58	9/25/2025	10/3/2025	10/6/2025	10/6/2025	10/20/2025	17	Yes
188748	\$6,624.59	9/24/2025	10/3/2025	10/6/2025	10/6/2025	10/20/2025	17	Yes
225639	\$4,569.92	9/25/2025	10/3/2025	10/6/2025	10/6/2025	10/20/2025	17	Yes
225634	\$3,609.93	9/25/2025	10/3/2025	10/6/2025	10/6/2025	10/20/2025	17	Yes
253255	\$50,946.35	10/8/2025	10/9/2025	10/10/2025	10/13/2025	10/20/2025	11	Yes
253256	\$4,300.00	10/8/2025	10/9/2025	10/10/2025	10/13/2025	10/20/2025	11	Yes
189027	\$13,598.55	10/2/2025	10/9/2025	10/10/2025	10/13/2025	10/20/2025	11	Yes
BO2502026-IN	\$15,450.76	10/7/2025	10/9/2025	10/10/2025	10/13/2025	10/20/2025	11	Yes
189046	\$26,344.27	10/2/2025	10/9/2025	10/10/2025	10/13/2025	10/20/2025	11	Yes
189045	\$2,240.27	10/2/2025	10/9/2025	10/10/2025	10/13/2025	10/20/2025	11	Yes
602831	\$19,265.13	10/17/2025	10/17/2025	10/20/2025	10/20/2025	10/20/2025	3	Yes
GS022-04-09-C9	\$23,446.45	10/6/2025	10/9/2025	10/10/2025	10/13/2025	10/27/2025	18	Yes
GS022-04-09-C17	\$6,021.00	10/6/2025	10/9/2025	10/10/2025	10/13/2025	10/27/2025	18	Yes
1240028817	\$48,527.95	10/7/2025	10/9/2025	10/10/2025	10/13/2025	10/27/2025	18	Yes
GS022-04-07-C28	\$22,673.90	10/7/2025	10/9/2025	10/10/2025	10/13/2025	10/27/2025	18	Yes
GS022-04-04-C31	\$31,432.60	10/7/2025	10/9/2025	10/10/2025	10/13/2025	10/27/2025	18	Yes
1240028913	\$7,576.35	10/16/2025	10/17/2025	10/20/2025	10/20/2025	10/27/2025	10	Yes
19125	\$6,008.68	10/11/2025	10/17/2025	10/20/2025	10/20/2025	11/3/2025	17	Yes
19130	\$2,742.54	10/13/2025	10/17/2025	10/20/2025	10/20/2025	11/3/2025	17	Yes
40264835	\$37,629.80	10/23/2025	10/23/2025	10/24/2025	10/27/2025	11/10/2025	18	Yes

24121137	\$4,002.94	10/21/2025	10/23/2025	10/24/2025	10/27/2025	11/10/2025	18	Yes
24121127	\$7,375.55	10/21/2025	10/31/2025	11/3/2025	11/3/2025	11/10/2025	10	Yes
40265289	\$27,493.92	10/24/2025	10/31/2025	11/3/2025	11/3/2025	11/10/2025	10	Yes
189753	\$11,333.02	10/20/2025	10/31/2025	11/3/2025	11/3/2025	11/17/2025	17	Yes
189752	\$52,801.52	10/20/2025	10/31/2025	11/3/2025	11/3/2025	11/17/2025	17	Yes
193016008-0925	\$33,281.86	9/30/2025	10/31/2025	11/3/2025	11/3/2025	11/17/2025	17	Yes
479327	\$4,578.03	10/24/2025	10/31/2025	11/3/2025	11/3/2025	11/17/2025	17	Yes
189757	\$15,252.08	10/20/2025	10/31/2025	11/3/2025	11/3/2025	11/17/2025	17	Yes
193016009-0925	\$7,048.60	9/30/2025	10/31/2025	11/3/2025	11/3/2025	11/17/2025	17	Yes
603100	\$17,596.47	10/28/2025	10/31/2025	11/3/2025	11/3/2025	11/18/2025	18	Yes
D3880300-05	\$26,361.18	11/5/2025	11/7/2025	11/10/2025	11/17/2025	11/24/2025	17	Yes
GS022-04-10-C9	\$11,483.40	10/30/2025	11/7/2025	11/10/2025	11/19/2025	11/24/2025	17	Yes
GS022-04-08-C28	\$16,529.60	10/30/2025	11/7/2025	11/10/2025	11/19/2025	11/24/2025	17	Yes
GS022-04-05-C31	\$18,895.50	10/30/2025	11/7/2025	11/10/2025	11/19/2025	11/24/2025	17	Yes
1240029082	\$27,644.68	11/7/2025	11/7/2025	11/10/2025	11/19/2025	11/24/2025	17	Yes
225691	\$8,390.96	10/25/2025	11/19/2025	11/20/2025	11/24/2025	11/24/2025	5	Yes
225692	\$18,188.32	10/25/2025	11/19/2025	11/20/2025	11/24/2025	11/24/2025	5	Yes
225693	\$18,115.84	10/25/2025	11/19/2025	11/20/2025	11/24/2025	11/24/2025	5	Yes
GS022-04WO44-08	\$3,108.66	9/5/2025	9/5/2025	11/21/2025	11/24/2025	11/24/2025	80	No
19172	\$1,469.13	11/6/2025	11/14/2025	11/17/2025	11/17/2025	12/1/2025	17	Yes
19183	\$969.34	11/6/2025	11/14/2025	11/17/2025	11/19/2025	12/1/2025	17	Yes
19184	\$683.51	11/6/2025	11/14/2025	11/17/2025	11/19/2025	12/1/2025	17	Yes
19185	\$4,671.68	11/6/2025	11/14/2025	11/17/2025	11/19/2025	12/1/2025	17	Yes
604750	\$19,294.17	11/17/2025	11/19/2025	11/20/2025	11/24/2025	12/1/2025	12	Yes
BO25045CH	\$4,272.24	11/10/2025	11/14/2025	11/17/2025	11/19/2025	12/8/2025	24	Yes
24121990	\$68,201.04	11/5/2025	11/19/2025	11/20/2025	11/24/2025	12/8/2025	19	Yes
253281	\$112,947.60	10/9/2025	11/19/2025	11/20/2025	11/24/2025	12/8/2025	19	Yes
24121991	\$13,088.45	11/5/2025	12/1/2025	12/2/2025	12/8/2025	12/8/2025	7	Yes
253903	\$57,775.15	11/26/2025	12/1/2025	12/2/2025	12/8/2025	12/8/2025	7	Yes
40275551	\$37,881.81	11/18/2025	11/19/2025	11/20/2025	11/24/2025	12/15/2025	26	Yes
40275552	\$18,332.28	11/18/2025	11/19/2025	11/20/2025	11/24/2025	12/15/2025	26	Yes
14946.01-05	\$3,300.00	11/26/2025	12/1/2025	12/2/2025	12/8/2025	12/22/2025	21	Yes
225698	\$4,885.46	10/25/2025	12/1/2025	12/2/2025	12/8/2025	12/22/2025	21	Yes
225699	\$8,251.43	10/25/2025	12/1/2025	12/2/2025	12/8/2025	12/22/2025	21	Yes
225695	\$2,817.25	10/25/2025	12/1/2025	12/2/2025	12/8/2025	12/22/2025	21	Yes
225700	\$5,680.19	10/26/2025	12/1/2025	12/2/2025	12/8/2025	12/22/2025	21	Yes
225759	\$2,883.83	10/26/2025	12/1/2025	12/2/2025	12/8/2025	12/22/2025	21	Yes
253796	\$32,680.00	11/23/2025	12/5/2025	12/8/2025	12/15/2025	12/22/2025	17	Yes
253795	\$5,275.00	11/23/2025	12/5/2025	12/8/2025	12/15/2025	12/22/2025	17	Yes
193016008-1025	\$9,806.51	10/31/2025	12/5/2025	12/8/2025	12/15/2025	12/22/2025	17	Yes
GS022-04-C31-06	\$11,047.50	12/4/2025	12/12/2025	12/12/2025	12/15/2025	12/22/2025	10	Yes
GS022-04-C9-11	\$19,950.60	12/4/2025	12/12/2025	12/15/2025	12/15/2025	12/22/2025	10	Yes
GS022-04-C17-10	\$5,510.40	12/4/2025	12/12/2025	12/15/2025	12/15/2025	12/22/2025	10	Yes
487764	\$15,118.40	12/5/2025	12/12/2025	12/15/2025	12/15/2025	12/22/2025	10	Yes
606286	\$27,497.25	12/8/2025	12/12/2025	12/15/2025	12/15/2025	12/22/2025	10	Yes
606222	\$12,550.97	12/11/2025	12/12/2025	12/15/2025	12/15/2025	12/22/2025	10	Yes
1240029270	\$67,752.64	11/24/2025	12/1/2025	12/2/2025	12/8/2025	12/29/2025	28	Yes
19213	\$1,340.09	12/3/2025	12/12/2025	12/15/2025	12/15/2025	12/29/2025	17	Yes

19230	\$1,348.88	12/3/2025	12/12/2025	12/15/2025	12/15/2025	12/29/2025	17	Yes
BO2502527-IN	\$1,253.04	12/9/2025	12/12/2025	12/15/2025	12/15/2025	12/29/2025	17	Yes
19231	\$1,941.70	12/3/2025	12/12/2025	12/15/2025	12/15/2025	12/29/2025	17	Yes
1240029525	\$35,174.17	12/22/2025	12/23/2025	12/29/2025	12/29/2025	12/29/2025	6	Yes
1240029469	\$26,024.28	12/15/2025	12/19/2025	12/23/2025	12/29/2025	12/29/2025	10	Yes
190120	\$7,470.09	11/7/2025	12/19/2025	12/23/2025	12/29/2025	12/29/2025	10	Yes
190121	\$45,359.12	11/17/2025	12/19/2025	12/23/2025	12/29/2025	12/29/2025	10	Yes
190450	\$5,365.72	11/17/2025	12/19/2025	12/23/2025	12/29/2025	12/29/2025	10	Yes
191508	\$15,213.85	12/17/2025	12/19/2025	12/23/2025	12/29/2025	12/29/2025	10	Yes
191762	\$16,104.02	12/18/2025	12/19/2025	12/23/2025	12/29/2025	12/29/2025	10	Yes
191771	\$2,994.88	12/18/2025	12/19/2025	12/23/2025	12/29/2025	12/29/2025	10	Yes
GS022-04-01D85	\$230,094.40	9/19/2025	9/26/2025	9/26/2025	10/6/2025	10/6/2025	10	Yes
225592	\$197,822.75	9/25/2025	10/3/2025	10/6/2025	10/13/2025	10/20/2025	17	Yes
225594	\$124,995.00	9/25/2025	10/3/2025	10/6/2025	10/13/2025	10/20/2025	17	Yes
253101	\$34,661.50	9/24/2025	10/3/2025	10/10/2025	10/13/2025	10/20/2025	17	Yes
225591	\$49,895.00	9/25/2025	10/3/2025	10/6/2025	10/13/2025	10/20/2025	17	Yes
225593	\$30,065.00	9/25/2025	10/3/2025	10/6/2025	10/13/2025	10/20/2025	17	Yes
188953	\$18,993.21	9/30/2025	10/3/2025	10/10/2025	10/13/2025	10/20/2025	17	Yes
253102	\$349,398.00	9/24/2025	10/3/2025	10/10/2025	10/13/2025	10/20/2025	17	Yes
W3Y28400003	\$109,005.42	9/29/2025	10/3/2025	10/10/2025	10/13/2025	10/20/2025	17	Yes
253275	\$24,000.00	10/9/2025	10/10/2025	10/17/2025	10/20/2025	10/20/2025	10	Yes
189076	\$3,095.00	10/4/2025	10/9/2025	10/14/2025	10/20/2025	10/20/2025	11	Yes
253270	\$181,142.25	10/9/2025	10/10/2025	10/17/2025	10/20/2025	10/20/2025	10	Yes
225676	\$218,510.00	9/30/2025	10/17/2025	10/17/2025	10/20/2025	10/20/2025	3	Yes
00733.25.21-0218337	\$1,003.64	7/30/2025	10/9/2025	10/10/2025	10/13/2025	10/23/2025	14	Yes
GS022-04-02-D84	\$88,086.30	10/7/2025	10/9/2025	10/10/2025	10/13/2025	10/27/2025	18	Yes
GS022-04-03D29	\$93,613.05	10/15/2025	10/15/2025	10/17/2025	10/20/2025	10/27/2025	12	Yes
GS022-04--04D79	\$140,737.20	10/14/2025	10/14/2025	10/17/2025	10/20/2025	10/27/2025	13	Yes
19136	\$78,034.80	10/17/2025	10/17/2025	10/17/2025	10/20/2025	11/3/2025	17	Yes
44925	\$75,117.98	10/17/2025	10/23/2025	10/24/2025	10/27/2025	11/10/2025	18	Yes
44926	\$129,794.25	10/17/2025	10/23/2025	10/24/2025	10/27/2025	11/10/2025	18	Yes
0925-1607	\$426.90	10/23/2025	10/23/2025	10/24/2025	10/27/2025	11/10/2025	18	Yes
0925-1626	\$409.20	10/23/2025	10/23/2025	10/24/2025	10/27/2025	11/10/2025	18	Yes
0925-1636	\$4,599.98	10/23/2025	10/23/2025	10/24/2025	10/27/2025	11/10/2025	18	Yes
602963	\$612,493.73	10/24/2025	10/31/2025	10/31/2025	11/3/2025	11/18/2025	18	Yes
189823	\$4,421.00	10/22/2025	10/31/2025	10/31/2025	11/3/2025	11/17/2025	17	Yes
0925-1597	\$618.03	10/24/2025	10/31/2025	11/3/2025	11/3/2025	11/10/2025	10	Yes
190051	\$5,179.20	11/5/2025	11/14/2025	11/14/2025	11/17/2025	11/17/2025	3	Yes
225679	\$174,631.00	10/25/2025	11/7/2025	11/10/2025	11/19/2025	11/24/2025	17	Yes
GS022-04-D1-06	\$39,200.00	11/4/2025	11/7/2025	11/21/2025	11/24/2025	11/24/2025	17	Yes
GS022-04-3-D84	\$81,114.30	10/30/2025	11/21/2025	11/21/2025	11/24/2025	11/24/2025	3	Yes
225708	\$269,545.00	10/25/2025	11/7/2025	11/25/2025	12/1/2025	12/1/2025	24	Yes
253271	\$20,000.00	10/9/2025	10/9/2025	12/5/2025	12/8/2025	12/8/2025	60	No
38209	\$36,250.20	11/25/2025	12/1/2025	12/5/2025	12/8/2025	12/22/2025	21	Yes
606106	\$428,745.61	12/5/2025	12/12/2025	12/12/2025	12/15/2025	12/22/2025	10	Yes
W3Y28400005	\$221,924.08	12/9/2025	12/12/2025	12/12/2025	12/15/2025	12/29/2025	17	Yes
GS022-04-D84-04	\$53,905.10	12/4/2025	12/12/2025	12/12/2025	12/15/2025	12/22/2025	10	Yes
225568	\$13,611.40	8/25/2025	9/16/2025	10/14/2025	10/20/2025	10/20/2025	34	No

240318-3	\$14,804.10	9/4/2025	9/5/2025	10/13/2025	10/20/2025	10/20/2025	45	No
37158	\$4,862.50	8/20/2025	9/5/2025	10/13/2025	10/20/2025	10/20/2025	45	No
3496	\$21,540.97	9/30/2025	10/9/2025	10/14/2025	10/20/2025	10/27/2025	18	Yes
2001074733	\$2,604.00	10/23/2025	10/23/2025	10/24/2025	10/27/2025	11/10/2025	18	Yes
2001076662	\$34,635.60	10/29/2025	10/31/2025	10/31/2025	11/3/2025	11/10/2025	10	Yes
3071	\$1,493.78	10/31/2025	11/7/2025	11/17/2025	11/19/2025	11/24/2025	17	Yes
3073	\$25,795.53	10/31/2025	11/7/2025	11/17/2025	11/19/2025	11/24/2025	17	Yes
3651	\$5,385.24	10/29/2025	10/31/2025	11/17/2025	11/19/2025	11/24/2025	24	Yes
1159.01	\$4,961.17	11/11/2025	11/14/2025	11/14/2025	11/19/2025	12/1/2025	17	Yes
2001075870	\$14,813.00	10/28/2025	10/31/2025	11/17/2025	11/19/2025	11/24/2025	24	Yes
225660	\$23,504.50	9/25/2025	11/14/2025	11/17/2025	11/19/2025	11/24/2025	10	Yes
2001093143	\$23,090.40	12/11/2025	12/12/2025	12/15/2025	12/15/2025	12/29/2025	17	Yes
73692	\$2,052.20	12/11/2025	12/12/2025	12/15/2025	12/15/2025	12/29/2025	17	Yes
3120	\$23,567.27	11/30/2025	12/5/2025	12/15/2025	12/15/2025	12/22/2025	17	Yes
2062103	\$42,427.87	9/12/2025	9/16/2025	9/19/2025	9/29/2025	10/6/2025	20	Yes
210332	\$96,757.31	10/10/2025	10/14/2025	10/17/2025	10/20/2025	10/20/2025	6	Yes
TP57797	\$24,559.60	9/26/2025	10/3/2025	10/10/2025	10/20/2025	10/27/2025	24	Yes
BO2502127-IN	\$6,588.45	10/21/2025	10/23/2025	10/24/2025	10/27/2025	11/10/2025	18	Yes
229015	\$7,632.90	11/11/2025	11/21/2025	11/21/2025	11/24/2025	12/8/2025	17	Yes
229014	\$8,834.23	11/11/2025	11/21/2025	11/21/2025	11/24/2025	12/8/2025	17	Yes
2064150	\$25,552.33	11/24/2025	12/1/2025	12/5/2025	12/8/2025	12/22/2025	21	Yes
TP88429	\$11,597.11	11/21/2025	12/1/2025	12/5/2025	12/8/2025	12/22/2025	21	Yes
209866	\$2,601.90	9/19/2025	9/26/2025	9/26/2025	9/29/2025	10/20/2025	24	Yes
210156	\$391.51	10/3/2025	10/9/2025	10/10/2025	10/3/2025	10/20/2025	11	Yes
186542	\$1,218.26	7/14/2025	7/21/2025	10/14/2025	10/20/2025	10/20/2025	91	No
2001054955	\$4,845.00	8/22/2025	9/5/2025	10/14/2025	10/20/2025	10/20/2025	45	No
H2025-01	\$1,407.60	10/28/2025	10/28/2025	10/31/2025	11/3/2025	11/17/2025	20	Yes
GPI1860594	\$1,440.50	10/23/2025	10/24/2025	10/28/2025	11/3/2025	11/10/2025	17	Yes
225514	\$15,358.34	8/25/2025	10/31/2025	11/3/2025	11/3/2025	11/10/2025	10	Yes
225669	\$ 33,097.17	8/25/2025	10/31/2025	11/3/2025	11/3/2025	11/10/2025	10	Yes
H2025-03	\$ 1,642.20	11/10/2025	11/14/2025	11/18/2025	11/19/2025	12/1/2025	17	Yes
GS022-04-01WO44	\$ 26,929.09	9/10/2025	9/16/2025	11/21/2025	11/24/2025	11/24/2025	69	No
GS022-04BI07051	\$ 17,291.79	11/4/2025	11/7/2025	11/21/2025	11/24/2025	11/24/2025	17	Yes
605505	\$ 9,970.00	12/2/2025	12/2/2025	12/8/2025	12/8/2025	12/22/2025	20	Yes
485023	\$ 6,599.70	11/21/2025	12/1/2025	12/2/2025	12/8/2025	12/22/2025	21	Yes
GS022-04BI05-02	\$ 16,652.56	12/9/2025	12/12/2025	12/12/2025	12/15/2025	12/22/2025	10	Yes
3654	\$ 1,716.00	10/29/2025	10/31/2025	12/19/2025	12/22/2025	12/22/2025	52	No
3655	\$ 2,028.00	10/29/2025	10/31/2025	12/19/2025	12/22/2025	12/22/2025	52	No
211616	\$ 1,473.41	12/5/2025	12/12/2025	12/18/2025	12/22/2025	12/29/2025	17	Yes
599772	\$ 6,790.02	9/19/2025	9/26/2025	11/21/2025	11/24/2025	12/1/2025	66	No
Goal = 100%								
Achieved = 94%								

### Safe Routes To School

October through December 2025

<u>Key Number</u>	<u>Local Sponsor</u>	<u>Reimbursement</u>	<u>Date Received</u>	<u>Date Processed</u>	<u>Date Submitted</u>	<u># Days Processed</u>	<u>Success</u>
22037	ISG	36	9/25/2025	9/29/2025	10/7/2025	12	Yes
22898	Orofino	11	9/30/2025	10/1/2025	10/9/2025	9	Yes
22918	U of I SRTS	12	10/3/2025	10/9/2025	10/15/2025	12	Yes
22918	U of I SRTS	13	10/3/2025	10/9/2025	10/16/2025	13	Yes
24593	Idaho Walk Bike	9	10/17/2025	10/21/2025	10/23/2025	6	Yes
22037	ISG	37	10/20/2025	10/21/2025	10/31/2025	11	Yes
23943	VRT Ada County	6	10/22/2025	10/29/2025	11/4/2025	13	Yes
23943	VRT Ada County	7	10/22/2025	10/29/2025	11/4/2025	13	Yes
23943	VRT Ada County	8	10/23/2025	10/29/2025	11/4/2025	12	Yes
23844	ERC	3	10/29/2025	11/7/2025	11/14/2025	16	Yes
22914	SICOG Pocatello	10	10/31/2025	11/7/2025	11/14/2025	14	Yes
22041	Bonneville	6	11/6/2025	11/12/2025	11/25/2025	19	Yes
22909	Sandpoint LPOSD	6	11/7/2025	11/7/2025	11/14/2025	7	Yes
22037	ISG	38	11/20/2025	11/25/2025	11/26/2025	6	Yes
22918	U of I SRTS	14	11/25/2025	11/25/2025	12/15/2025	20	Yes
22898	Orofino	12	12/3/2025	12/9/2025	12/15/2025	12	Yes
24593	Idaho Walk Bike	10	12/5/2025	12/9/2025	12/15/2025	10	Yes
24593	Idaho Walk Bike	11	12/5/2025	12/9/2025	12/15/2025	10	Yes

Goal = 100%  
Achieved = 100%

**Transportation Alternatives Program**

October through December 2025

2025 Tap Scheduled Funds	Obligated as of 12/31/25	Percent Obligated	Target	Success
\$7,618,000.00	\$1,104,750.00	14.5%	50%	No

Goal = 100%  
Achieved = 14.5%



# LHTAC COUNCIL STAFF REPORT

## March 12, 2026

Agenda Item: **Federal-aid Design (Rural, Small Urban, Bridge)**

Presenter: **Kevin Kuther, P.E.**

Overview:

Staff continue to develop designs of Federal-aid projects for the Rural, Small Urban, Local Bridge, and Off-system Bridge programs. This effort includes supporting Local Highway Jurisdictions as their projects move forward through the conceptual, preliminary, and final design stages including the environmental, right-of-way, geotechnical, and public involvement tasks. In addition, agreement administrators are administering freight, large urban, and FLAP projects on the local system.

The Federal Fiscal Year (FFY) 2026 began October 1, 2025. On 02/19/2026 the Federal government and ITD provided approximately 87% of all the obligation authority (OA) for LHTAC programs until end of year redistribution. This will occur around August and has historically funded close to the 100% funding programmed each year. We are working to push projects out for advertisement to capitalize on the trend of recent favorable bids.

The update for each of these Federal-aid programs are listed below:

### **Rural**

FHWA/ITD has authorized \$16.3 million for FY26 in the rural program. Idaho received \$12.9 million of OA in this program.

Status of FY26 projects scheduled for construction:

- 19637 Yale Road, Stage 4, Burley Highway District
  - This project has been advertised for bidding. Bid date is 3/24/26.
  
- 20599 US-20 West Side Frontage Road, Madison County
  - PS&E of this project has been delivered. It is being prepared to send to ITD for bidding.



## LHTAC COUNCIL STAFF REPORT March 12, 2026

Rural projects that have bid since the December 2025 Council meeting:

- 22434 Old Highway 81S, Raft River Highway District
  - This project has been advanced to utilize FY25 construction funds. Bid opened on 1/13/26. Contractor's bid was \$326,152 under Engineer's estimate. Contract has been awarded to Western Construction.

### **Small Urban/Large Urban (MPO)**

FHWA/ITD has authorized \$4.9 million for FY26 in the Small Urban program. Idaho has received \$3.5 million of OA in this program.

Status of FY26 projects scheduled for construction:

- 23330 S E Parkway; Barney Dairy Rd To 7th N, Rexburg
  - Environmental document is being prepared for final approval. Preliminary roadway and bridge design completed. Hydraulic design completed. Intermediate design continued. PS&E package is expected by end of July.
- 24257 Pendlebury Ln, Christensen to Alice St, Blackfoot
  - Finalizing RW with the State Hospital. PS&E package is expected by the end of March.
- 13905 N 10<sup>th</sup> Ave ITS & Overlay, Caldwell
  - Design was completed in 2022. Design plans are being updated and Property Use Agreements are being executed to allow for construction.
- 20535 1<sup>st</sup> St; Ammon to 45<sup>th</sup> E Widening, Bonneville County
  - Supplemental design agreement issued to consultant to change design at Sponsor request. Consultant is pushing to deliver PS&E package by end of July. Project may need to be evaluated for delay.
- 23023 Elm St; Yellowstone to South Blvd, Idaho Falls
  - Consultant is pushing to deliver PS&E package by end of July.



## LHTAC COUNCIL STAFF REPORT

### March 12, 2026

- 23028 Prairie Ave; Meyer Rd to SH41, Post Falls HD
  - Consultant is finalizing PS&E submittal. Delivery is expected in May.

Urban projects that have bid since the December 2025 Council meeting:

- 24229 Middleton Rd, SH55 to Flamingo Ave, Nampa
  - Project was advance constructed. Bids opened on 02/10/26. Five bids were received. Low bid was \$1,653,531 under Engineer's estimate. Contract has been awarded to Tapani, Inc.
- 13443 Snake River Ave; Southway Bridge to 11<sup>th</sup> Ave, Lewiston
  - Bids opened on 02/10/26. Five bids were received. Low bid was \$1,638,530 under Engineer's estimate. Contract has been awarded to LaRiviere, Inc.

### **Bridge**

FHWA/ITD has authorized \$16.35 million for FY26 in the bridge program. Idaho has received \$16.35 million in OA and LHTAC staff are working on obligating FY26 projects.

Status of FY26 projects scheduled for construction:

- 20243 45th East; Sand Creek Bridge, Bonneville County
  - Consultant is working on final design and right-of-way acquisition. Project advertisement is expected in early Fall 2026.
- 20438 45th East; Willow Creek Bridge, Bonneville County
  - Consultant is working on final design and right-of-way acquisition. Project advertisement is expected in early Fall 2026.
- 19718 Pine Creek Bridge, Shoshone County
  - Project construction funding will be moved to PD to allow Shoshone County to save for match.
  - Funding will be moved to KN23330 E Parkway; Barney Dairy Road, Rexburg and KN24341 South Teton River Bridge, Fremont County to cover project construction overages in the program.



## LHTAC COUNCIL STAFF REPORT March 12, 2026

- 24341 South Teton River Bridge, Fremont County
  - Consultant is working on final design. Project advertisement is expected in early Fall 2026.
- 22893 North Fork East River Bridge, Bonner County
  - The project consultant completed the Preliminary Design Plans and is currently working on intermediate Final Design to complete the Environmental Document.
- 24339 Ferry Butte Rehab, Bingham County
  - Consultant is working on final Plans, Specifications, and Estimate to get it ready for bidding. Project advertisement is expected in Summer 2026.

Bridge projects that have bid since the December 2025 Council meeting:

- 22432 Kilpatrick Bridge, Blaine County
  - The Bid Opening date of March 31, 2026 has been assigned by ITD.

Recommendation: For Council Review



# LHTAC COUNCIL STAFF REPORT

March 12, 2026

Agenda Item: **Federal-aid Construction**

Presenter: **Megan Kautz**

Overview:

This agenda item for the LHTAC Construction section will provide an overview of recent activities.

## Project Completed in the Last Quarter

## Projects Currently Under Construction

Resident Engineer: **Jayme Coonce**

- 13443 Snake River Ave** - City of Lewiston (0%)
- 20633 Burley Ave** - City of Buhl (0%)
- 21981 Simco Road** – Mountain Home Highway District (55%)
- 22434 Old Hwy 81** – Raft River Highway District (0%)
- 23886 3200 N Safety Improvements** – Murtaugh Highway District (0%)

Resident Engineer: **Megan Kautz**

- 19129 Cove Road Bridge** – Washington County (20%)
- 20039 W Fork Pine Creek** – Shoshone County (80%)
- 24229 Middleton Road** – City of Nampa (0%)
- 24398 Prairie Avenue Underpass** – Post Falls HD (0%)

Resident Engineer: **Matt Koster**

- 12098 Center Street Railroad Underpass** – City of Pocatello (20%)
- 14058 A2 Highway** – Clark County (95%)
- 19622 Bannock Street/Malad City Sidewalks** – City of Malad (0%)
- 21983 N 500 W** – Teton County (95%)
- 21984 Moody Road Bridge** – Madison County (80%)
- 22008 Science Center** – City of Idaho Falls (0%)



## LHTAC COUNCIL STAFF REPORT

March 12, 2026

### Resident Engineer: Kevin Kuther

- **23286 Stop Control Safety Improv.** – Bonner County (100%)
- **24346 Int 7<sup>th</sup> S. & Center St. HAWK Signal** – City of Rexburg (0%)
- **22883 Pedestrian Crossings** – City of Pocatello (0%)
- **23291 Woodland Road Safety Improv.** – Idaho County (0%)
- **23888 Morgan Creek Road Safety Improv.** – Custer County (0%)

### Partnering

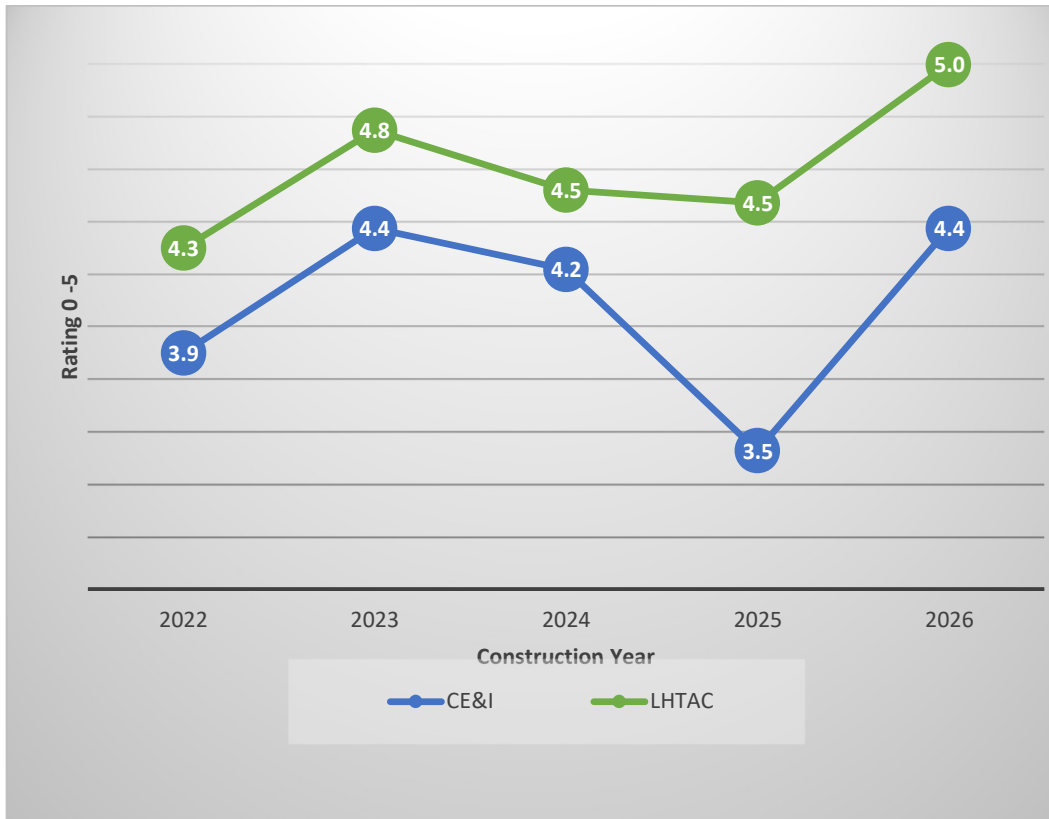
- ITD/FHWA Bi-Monthly Meeting
- ITD/AGC 18 Month Project Forecasting Meeting
- ACEC/LHTAC Committee Meeting
- IAC Midwinter Conference
- IAHD Day at the Capital
- ITD Resident Engineer Academy
- ITD Specification Change Committee
- ITD Dispute Review Board Candidate Training
- Idaho Office of Emergency Management annual meeting
- Programmatic Agreement development in process with the Coeur d'Alene Tribe
- ITD Monthly Scour Committee Meeting
- ITD Monthly Materials Engineer Meeting
- ITD Road Safety Audit

### Construction Survey Update

2 contractor surveys sent this quarter, 2 received back.

- 2026 Overall Rating Out of 5
  - CE&I – 4.4
  - LHTAC – 5.0
- Five Year Average
  - CE&I – 4.1

- LHTAC – 4.6



### Projects of Note:

**12048 Center Street RR Underpass** – Construction of the Center Street project began January 6<sup>th</sup>, 2026 and is planned to be completed by December.

### Conclusion

The construction team is working to kick off 2026 projects including getting Consultant agreements in place and processing early project paperwork. Over the next quarter, the group will transition into the active construction season.

Recommendation: For Council Review

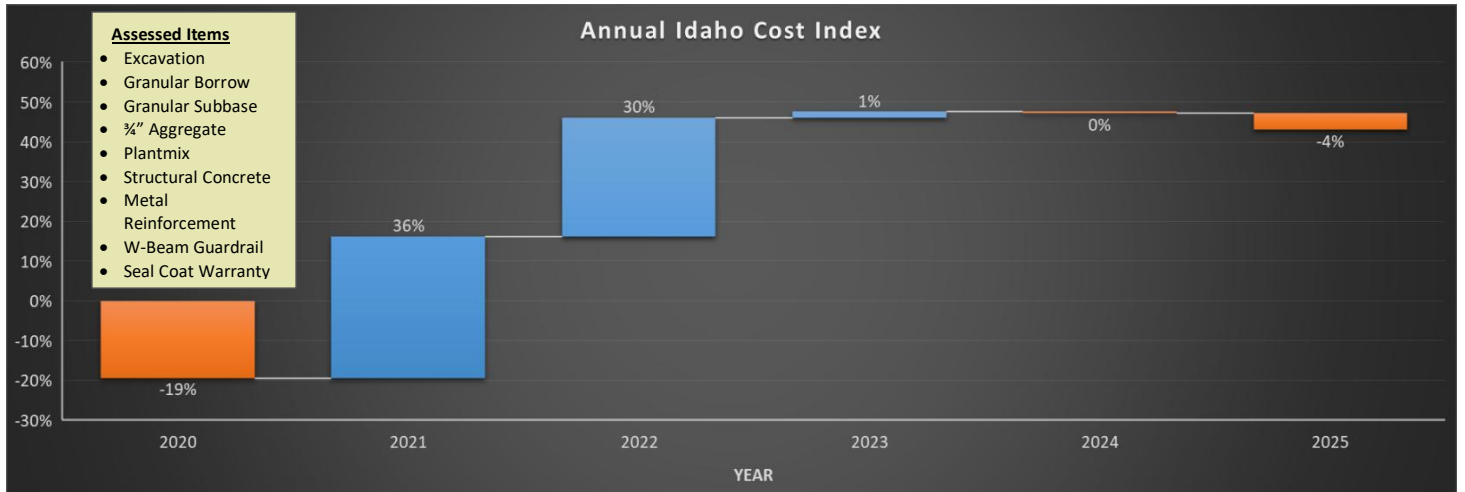
## PURPOSE OF THE ITD ESTIMATOR NEWSLETTER

The purpose of this newsletter is to share insights and best practices in the arena of estimating. As topics are identified or requested, we will use this newsletter to shed some light on the subject. Please feel free to contact the Program Management Office (in care of [jared.holyoak@itd.idaho.gov](mailto:jared.holyoak@itd.idaho.gov)) if you have a certain estimating topic you would like us to discuss. A copy of the newsletter, along with future editions, will also be saved to the Program Management Office SharePoint site at <https://itd.gov.sharepoint.com/sites/HWYPMO/SitePages/Project-Estimating.aspx?web=1>

## COST TRENDS

In this edition of the ITD Estimator newsletter, we take another look at construction cost trends. At the close of 2025, we haven't seen any big upward surges in construction costs - that's great news. In general, some prices are up while others are down, and overall we are seeing about a 4% decrease compared to the costs we experienced in 2024. To illustrate where construction costs currently stand, the Idaho Cost Index graph below indicates no change in 2024 and a slight 4% decrease in 2025 when comparing construction costs of several of the departments commonly used bid items. As always, we will continue to monitor these trends as the year goes on and pay close attention to tariffs, deregulation, and other matters that could impact the cost of construction.

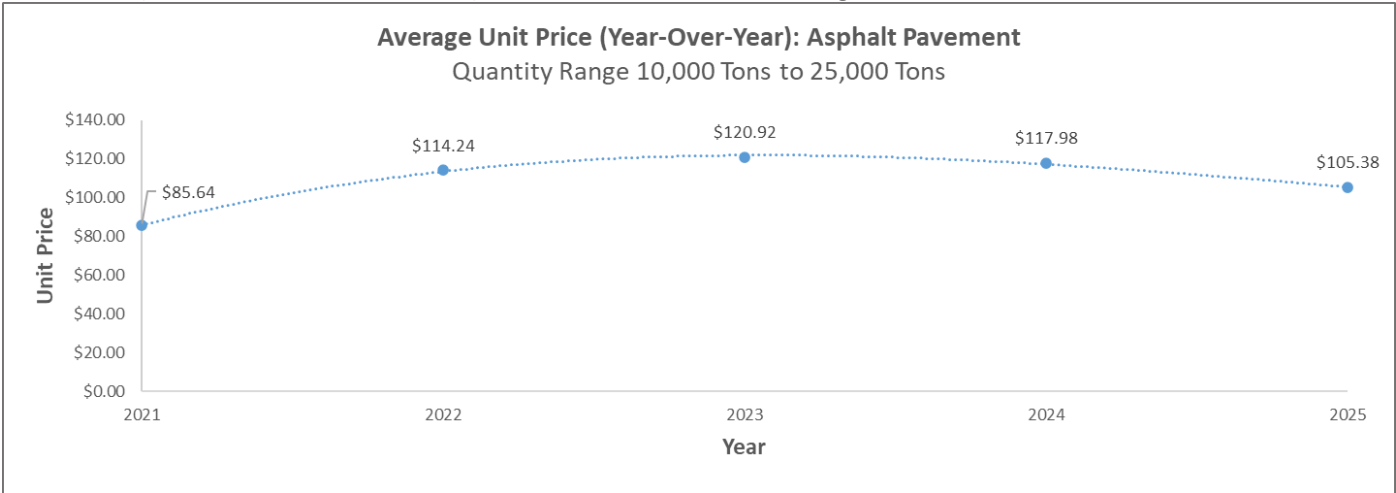
## OVERALL CONSTRUCTION COSTS IN IDAHO



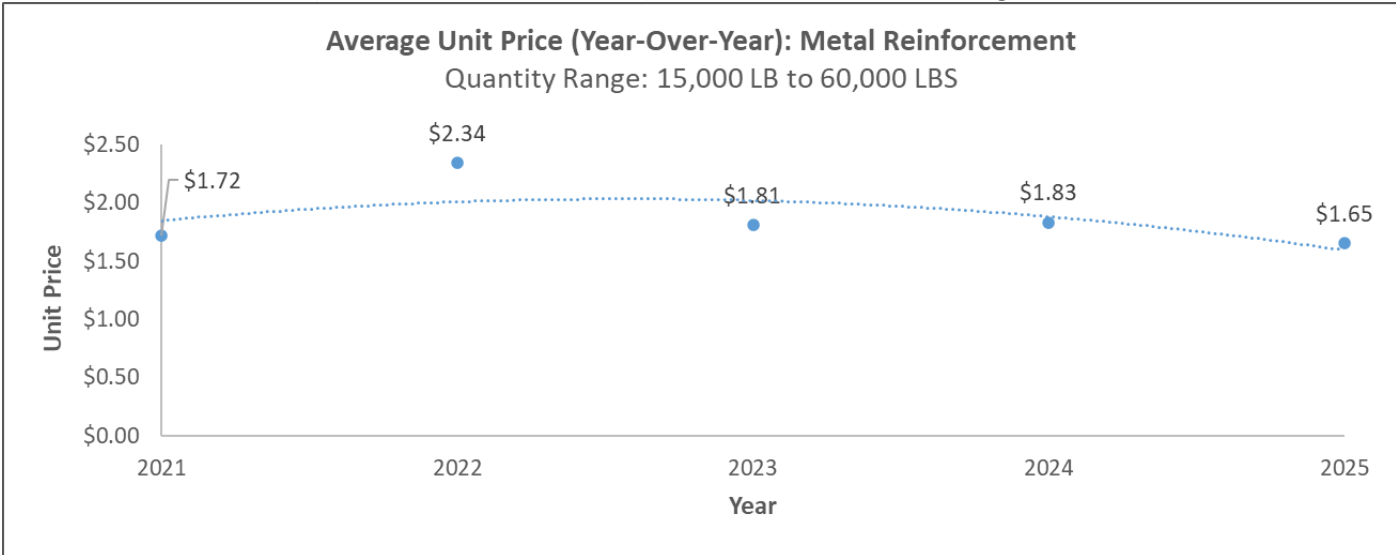
To take a closer look at what is currently happening in the Idaho market, below are several graphs depicting the latest trends for plantmix, metal reinforcement, concrete, aggregate, fuel, and liquid asphalt. Also, as sourced from the Bureau of Labor Statistics, price index graphs are provided to illustrate the national trending levels for plantmix, metal and steel, concrete and cement, and aggregates.

## IDAHO TRENDS

**PLANTMIX (FROM IDAHO BID RESULTS): Down 10.7% from the average value seen in 2024.**



**METAL REINFORCEMENT (FROM IDAHO BID RESULTS): Down 9.8% from the average value seen in 2024.**

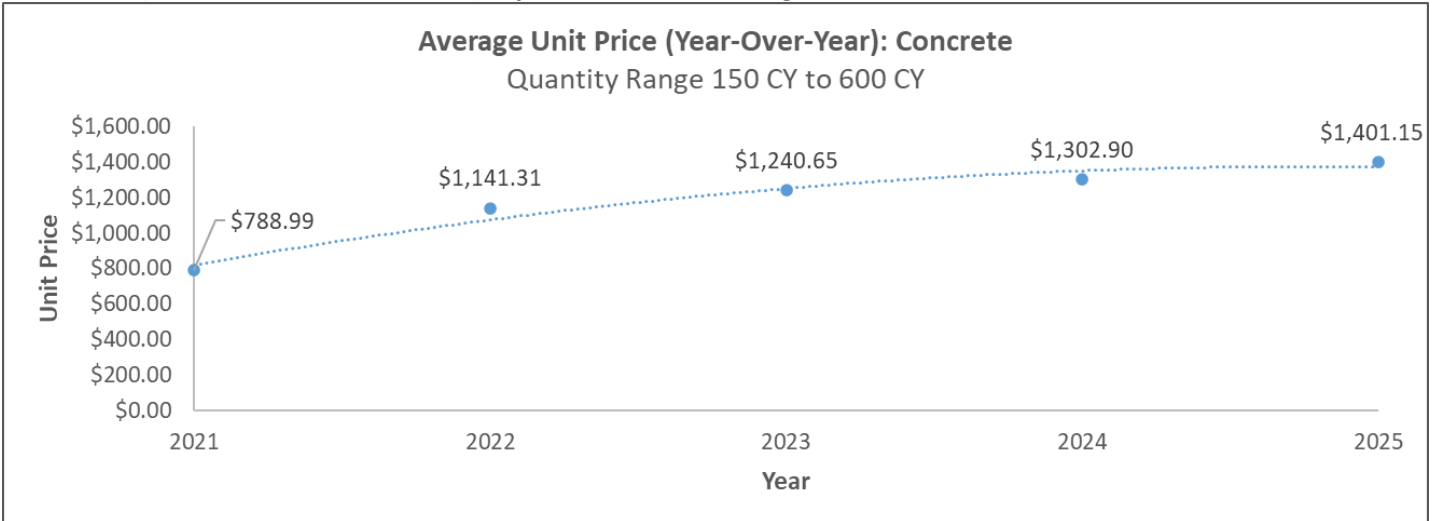


# THE ITD ESTIMATOR

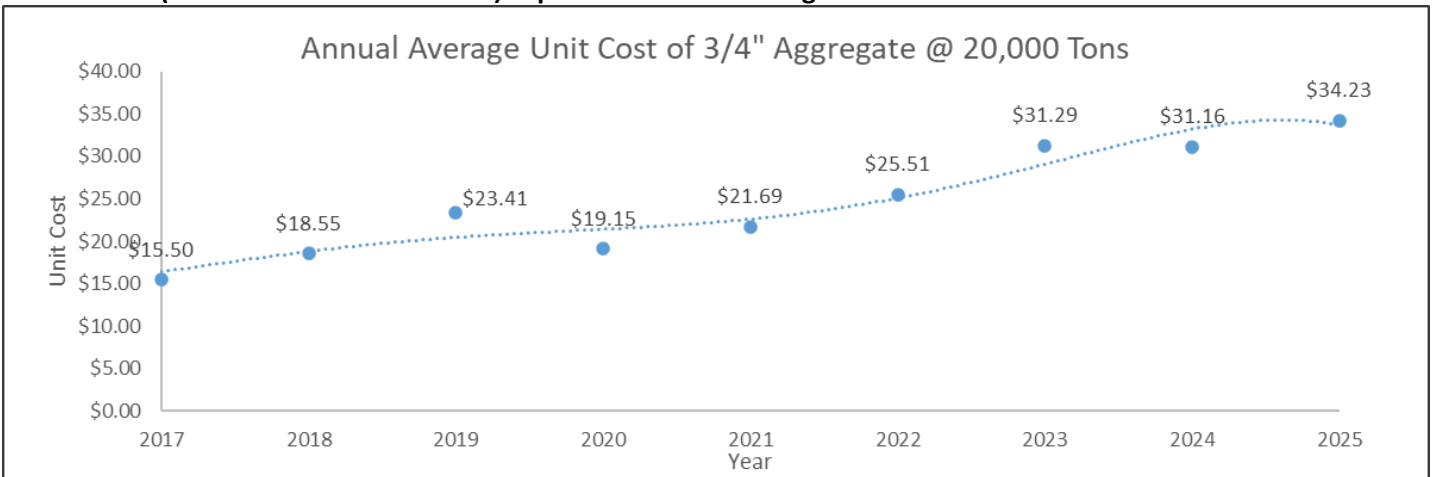
Volume 23

January 2026

## CONCRETE (FROM IDAHO BID RESULTS): Up 7.5% over the average value seen 2024.



## AGGREGATE (FROM IDAHO BID RESULTS): Up 9.9% over the average value seen 2024.

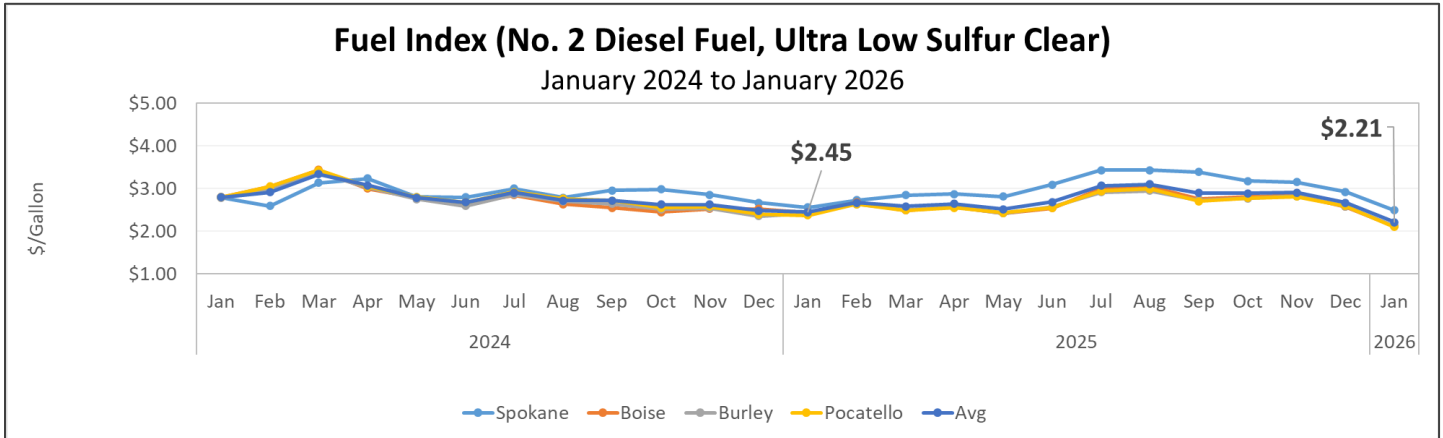


# THE ITD ESTIMATOR

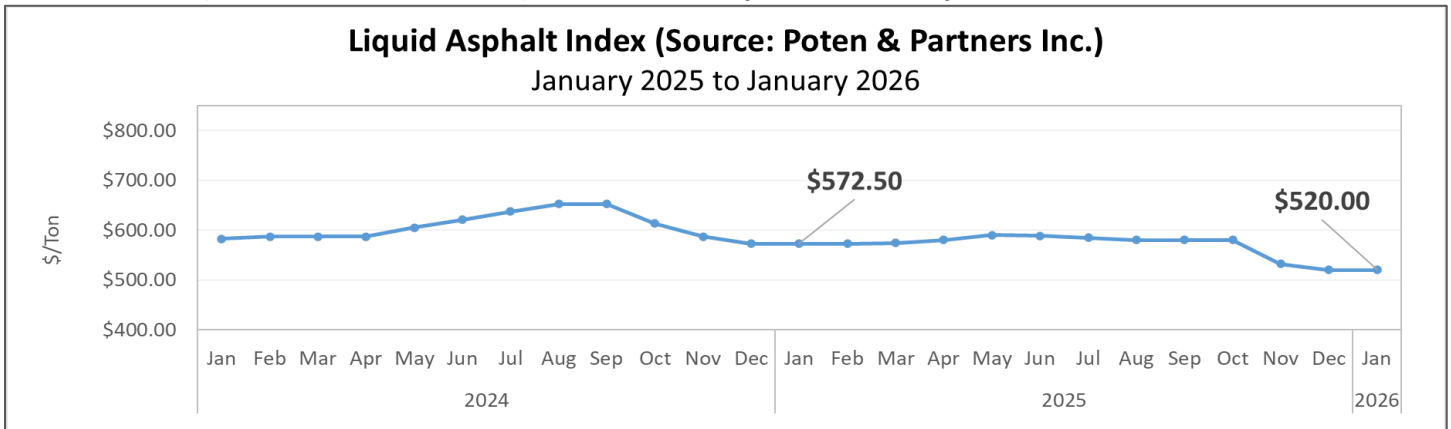
Volume 23

January 2026

**FUEL INDEX (OIL PRICE INFORMATION SERVICE):** Between January 2025 to January 2026, down 9.8%

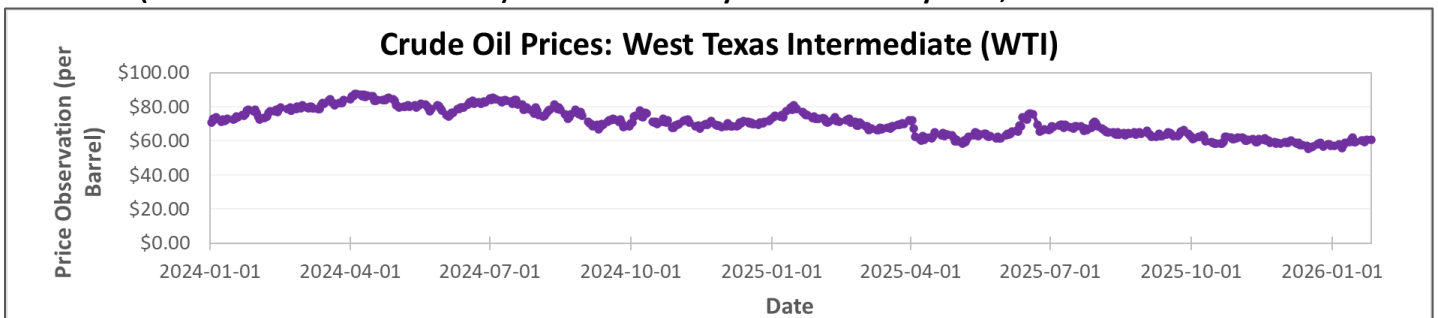


**ASPHALT INDEX (POTEN & PARTNERS, INC.):** Between January 2025 to January 2026, down 9.2%

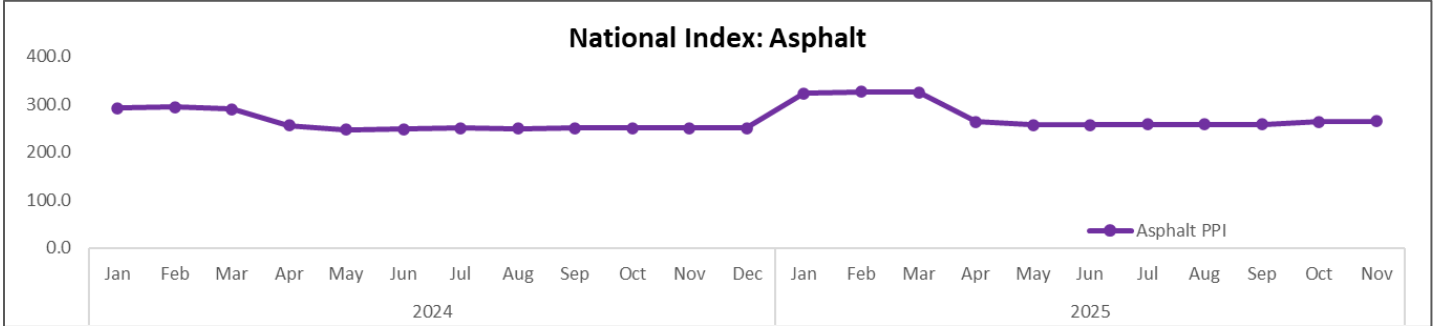


## NATIONAL TRENDS

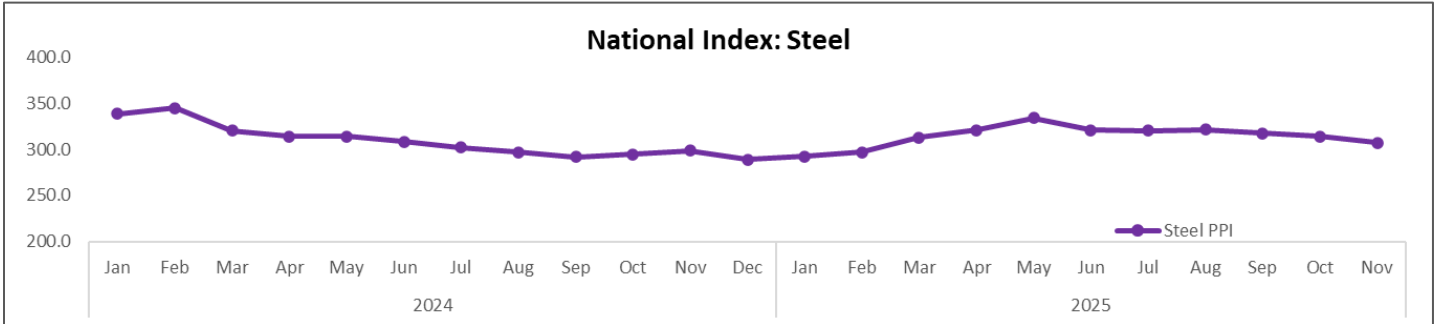
**CRUDE OIL (WEST TEXAS INTERMEDIATE.):** Between January 2025 to January 2026, down 18.5%



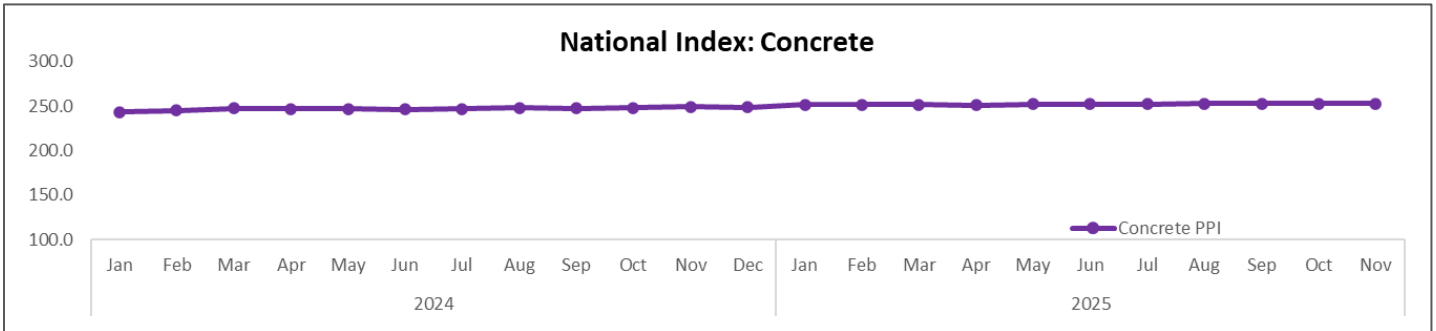
**PPI ASPHALT (BUREAU OF LABOR STATISTICS): Between November 2024 to November 2025, up 5.6%**



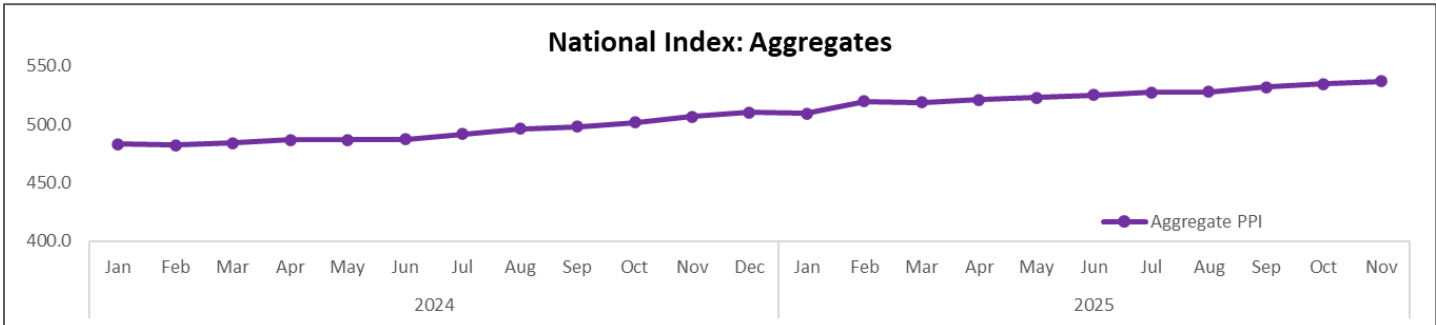
**PPI METAL AND STEEL (BUREAU OF LABOR STATISTICS): Between November 2024 to November 2025, up 2.9%**



**PPI CONCRETE & CEMENT (BUREAU OF LABOR STATISTICS): Between November 2024 to November 2025, up 1.5%**



**PPI STONE, SAND & GRAVEL (BUREAU OF LABOR STATISTICS): Between November 2024 to November 2025, up 6%**



## CONCLUSION

The key takeaway from this newsletter is that, so far this year, construction costs are holding steady and somewhat trending downward. Meanwhile, there are lurking concerns of how the construction industry could be affected (directly and indirectly) due to conflicts in the Middle East and Ukraine as well as trade negotiations and the impacts of tariffs. In this regard, sensitive items to keep an eye on are steel, aluminum, concrete, and construction machinery. As far as asphalt prices are concerned, they seem to be on the decline in Idaho, but since this is a driving expense for most of our projects, keeping an eye on this item is always of high importance. As trade deals continue to be negotiated, special attention and awareness on imported products would be good as these products may see notable price fluctuations. Consequently, the domestic equivalents to these imported materials could experience a shift in additional demand and cause even further price fluctuations.

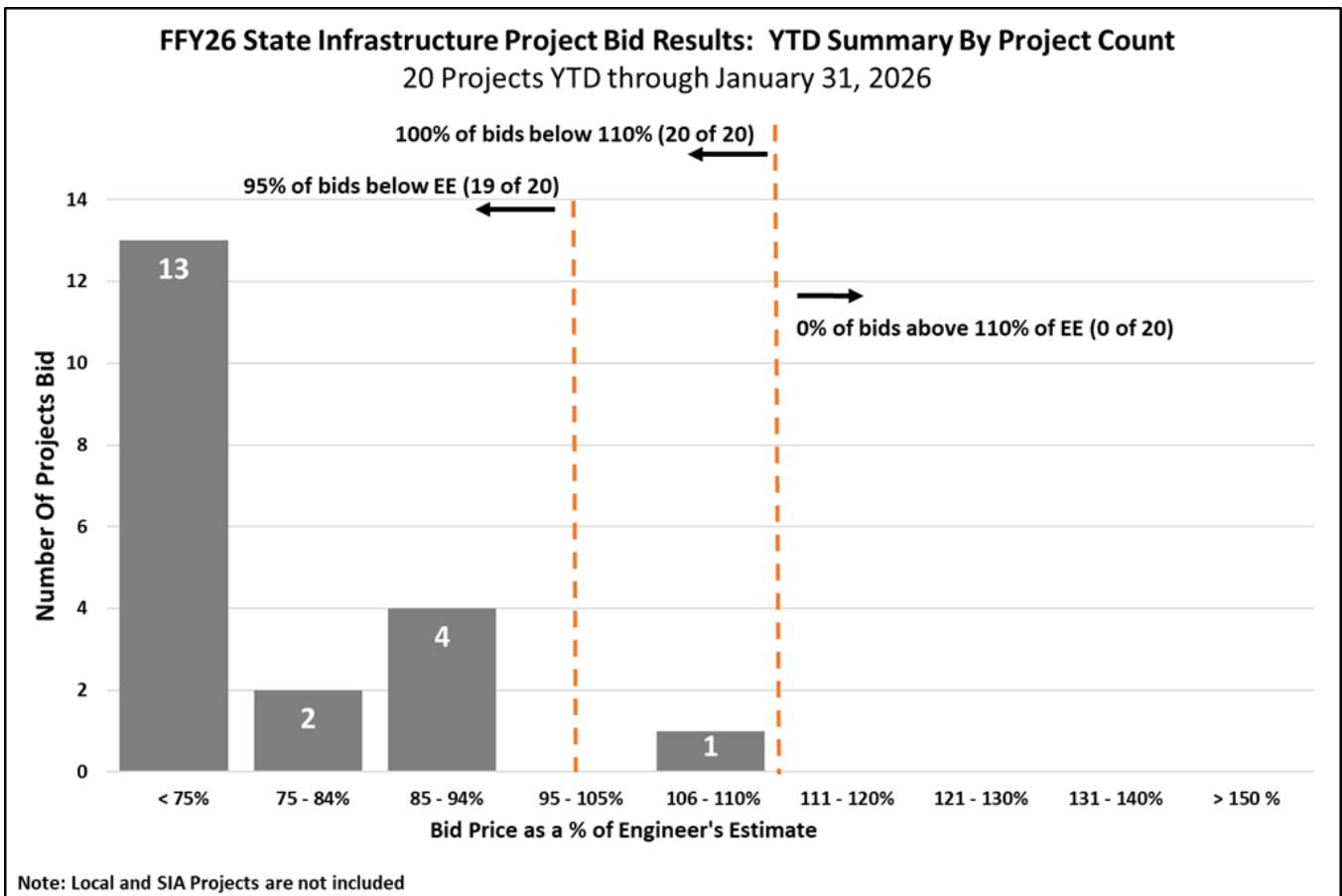
It can be easily assumed that tariffs will have a cascading effect on construction costs and have the potential to destabilize our estimating efforts. As estimates are created or updated, please be alert to market shifts and be sensitive to how these shifts could impact the cost of your project.

Finally, special thanks to all those who attended our Estimating training session this past December. It was great to see so many of you at these sessions and spend a little time catching up. Thank you for your participation and for sharing your insights about estimating. If additional training is needed in your districts, please feel free to reach out to us in the PMO so we can coordinate future training opportunities.

## HOW ARE WE DOING?

The chart below categorizes ITD bid results by how they compared to the engineer's estimate for projects advertised between October 2025 and January 2026. The chart illustrates the number of projects bid versus the bid price as a percentage of the engineer's estimate. Below are the latest stats.

- 20 projects (19 contracts) advertised between October 1, 2025 and January 31, 2026
- 7 projects between 75% and 110% of the engineer's estimate
- 13 projects below 75% of the engineer's estimate
- 0 projects exceeded 110% of the engineer's estimate





# LHTAC COUNCIL STAFF REPORT

## March 12, 2026

Agenda Item: **Local Highway Safety Improvement Program (LHSIP)**

Presenter: **Brian Wright, P.E.**

Overview:

### **FY26 LHSIP PS&E Projects**

Plans, Specifications, and Estimates (PS&E), which will utilize Obligation Authority (OA) for FY26 LHSIP projects are being prepared for obligation and submittal to ITD for bidding. The recent historically long government shutdown and passage of government budgets prevented any OA from being released. This situation recently changed and OA has been released. Staff is working to get projects prepared for submittal.

The following table provides status of Project Development (Design) for LHSIP projects that have construction funding in FY26:

<b>KEY #</b>	<b>PROJECT NAME &amp; SPONSOR</b>	<b>STATUS</b>
23295	Birch Creek Road Safety Imprv Oakley HD	Bid Opening March 2026
24342	Old Spiral Highway Guardrail, PH 1, Nez Perce County	Preparing for Bidding
24343	River Road Guardrail Imprv, Bliss HD	PS&E Submitted, Pending SLA CN
24345	Centerline Rumble Strip Safety Imprv, Oneida County R&B	PS&E Submitted, Pending SLA CN
23881	Gun Club Rd; Lapwai Rd to Stewart Ave, Nez Perce County	PS&E being prepared
23889	5 <sup>th</sup> E (Holmes) & 49 <sup>th</sup> South Signal, Bonneville County	Final Design and ROW
23299	Meridian Rd Safety Imprv, City of Blackfoot	Final Design and ROW
23880	Spirit Lake Cutoff Curves, Bonner County	Final Design and ROW
23883	2 <sup>nd</sup> St S Safety Imprv, City of Nampa	Final Design
23301	E 500 N Road Safety Imprv, Fremont County	Preliminary Design



## LHTAC COUNCIL STAFF REPORT

### March 12, 2026

#### FY26 LHSIP Design Projects

The projects listed below are in Project Development. State and Local Design Agreements have been initiated or design is underway. This table provides the status for each project:

KEY #	PROJECT NAME & SPONSOR	STATUS
24607	8 <sup>th</sup> St Safety Imprv, City of Lewiston	Preliminary Design
24608	Anderson Dam Rd Safety Imprv, Mountain Home HD	Preliminary Design
24609	Warren Wagon Rd Guardrail Imprv, Valley County	Preliminary Design
24611	2 <sup>nd</sup> E Safety Imprv, PH 2, City of Rexburg	Preliminary Design
24612	Beesly Rd & 5000 E Safety Imprv, Madison County	Consultant Selection Started
24614	INT S Bridge/Yellowstone Hwy/6 <sup>th</sup> S, City of St Anthony	Consultant Selection Started
25044	Tammany Creek Rd Safety Imprv, Nez Perce County	Consultant Selection Pending
25042	Bobbitt Bench Rd Guardrail, Clearwater County	Consultant Selection Pending
25045	Marketplace Blvd RSA, City of Nampa	Consultant Selection Pending
25046	Pedestrian Paths Safety Imprv, City of McCall	Consultant Selection Pending
25054	Bryden Canyon Rd Safety Imprv, City of Lewiston	Consultant Selection Pending
25048	Trail Creek Road Safety Imprv, Blaine County	SLA for Design Sent to Sponsor
24610	North Section Int Imprv (GS), Jerome HD	LHTAC Preliminary Design
25064	Seven Mile Curve Safety Imprv (GS), Jerome Highway District	SLA for Design Sent to Sponsor

LHSIP projects are programmed over three (3) years to account for funding (OA) and environmental clearance delays that can negatively impact the project delivery schedule.

Recommendation: For Council Review



# LHTAC COUNCIL STAFF REPORT

## March 12, 2026

Agenda Item: **Children Pedestrian Safety/Transportation Alternatives**

Presenter: **Ken Kanownik**

Overview:

### **2023 Projects:**

Thirty-one of the thirty-two projects (97%) that received funding in 2023 are complete. The City of Wilder project was recently advertised for construction with bids opening on March 19, 2026. Staff provided technical assistance to get this project out to bid; it is scheduled to be completed by July 2026.

### **2024 Projects:**

Twenty-eight of the forty-seven projects (60%) are complete with the remaining nineteen projects at various levels of construction. Many projects are substantially complete going through punch-list items, waiting on delivery of various signs or striping to be installed with fair weather or in the spring.

As of December 1, 2025, approximately \$7.7 million has been paid out of the \$10 million American Rescue Plan Act (ARPA) Funds. The ARPA funds expire on September 30, 2026 and have restrictions on adding new projects, so to expend all the funds on local projects staff have transferred project savings from one project to another as requests from local agencies were submitted. This past quarter staff conducted outreach on the remaining projects to be advertised to have plans ready to take program savings and further improve safety for pedestrians. Sponsors have submitted their plans; staff is in the process of reviewing and closing out projects to best align the funds and ensure the full allocation is spent.



# LHTAC COUNCIL STAFF REPORT

March 12, 2026

Since the program creation in 2018, 138 projects have been completed across the state.

<b>Children Pedestrian Program - All Project Status</b>			
Funding Year	Completed	Construction	Development
2018	15		
2019	11		
2021	8		
2022	45		
2023	31	1	
2024	28	19	
<b>Totals</b>	<b>138</b>	<b>20</b>	

## Transportation Alternatives Program

The Transportation Alternatives Program (TAP) has seen noticeable progress on project delivery as outlined in the infrastructure project delivery summary. This includes advancing projects from FFY2026 to FFY2025 to obligate the additional funding that became available with redistribution at the end of FFY 2025.

As reported in December, staff is working on standardizing front-end documents to streamline advertising projects for local agencies. This is progressing on schedule and expected to be used for projects in the next federal fiscal year.

TAP application scoring will be in a separate staff report. This is a large effort with the most total applications received under LHTAC administration. It can't be repeated enough that effort that staff from ITD, LHTAC and the FHWA to put this together is greatly appreciated.

The FFY26 projects have begun to kick-off, the program received full obligation authority for the year in February 2026.



# LHTAC COUNCIL STAFF REPORT

## March 12, 2026

As of March 1, 2026

<b>Transportation Alternatives Project Delivery Summary</b>			
<b>Project Kick-off and Obligations</b>			
Funding Year	Projects in Design	Projects In Construction	Completed Projects
FFY 2023	3	0	16
FFY 2024	3	0	12
FFY 2025	7	6	4
FFY 2026	6	0	0

Recommendation: For Council Review



## LHTAC COUNCIL STAFF REPORT March 12, 2026

Agenda Item: **Leading Idaho Local Bridge**

Presenter: **Ken Kanownik**

Overview:

As of March 1, 2026, 92 bridges are complete (up 5 since last reporting), 58 are in construction, and 86 are in design. There are 236 funded projects. The program has paid out over \$200 million since 2022 (\$75 million in state fiscal year 2026). These are payments for design services, construction, construction engineering, right-of-way acquisition, utilities and final inspections.

Projects have continued to advance through both design and construction. The winter months have a slower completion rate of projects with winter shutdowns. Sixteen projects are scheduled for substantial completion in early spring of 2026. Over thirty projects are scheduled to go out for advertisement in spring of 2026. Bidding over the last quarter has been favorable with all advertisements over the last quarter having a range of 5-8 bidders and low bids ranging from 57% to 89% percent and all bids ranging from 57% to 135% of engineer estimates.

Staff has improved outreach to contractors by hosting a monthly call to review upcoming projects, give some updates on permit or right-of-way sensitive schedules and take questions from contractors. The first few of these have been well attended and contractors have been active in asking questions about our projects. Staff will continue this outreach through 2026 while the majority of the projects left will be advertised.

Attached to this report is the new quarterly update that staff will publish to help better inform the progress of the program. It will feature the program's financial data, recent bid results, highlight some completed projects and have a series of maps to provide geographic context to the progress of projects.

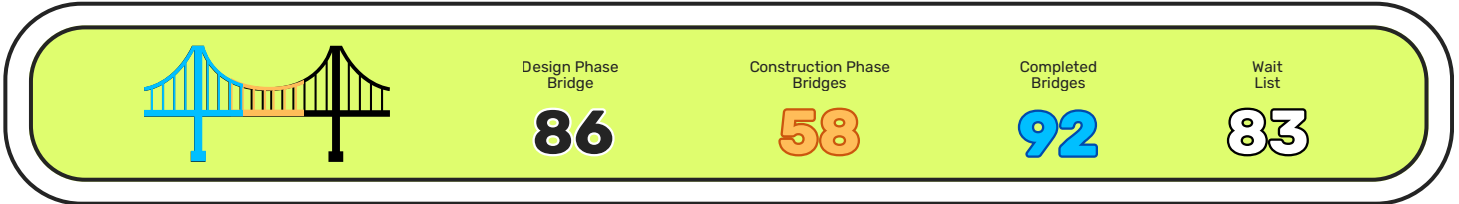
Recommendation: For Council Review

Handed out at Council Meeting

# Quarterly Update



## Leading Idaho Local Bridge



### LAST QUARTER SUMMARY

#### Program Updates and Project Advancement

This quarter brought strong progress across the program. Five projects were successfully completed, and nine more were advertised for construction, continuing the steady momentum. In 2026, we also launched a new monthly contractor call to improve coordination and keep partners informed with regular program updates. At the same time, projected obligations are being reviewed to identify opportunities to fund additional projects currently on the wait list, helping us make the most of available resources.

#### Sage Road Over Succor Creek; Homedale Highway District



Bid Opening: March 19, 2026

### FINANCES

#### Turning Funding into Projects

- **\$200 Million** spent of **\$565 Million** obligated toward projects, showing steady progress on program investments.
- **\$75 Million** in payouts completed for State Fiscal Year 2026.
- 58 projects currently under construction, with a total contract value of **\$90 Million**.
- Over **350** contracts executed with engineering and professional services firms.
- **87** construction contracts executed to advance local infrastructure improvements.

#### Funding Progress to Date



COMPLETED PROJECT PICTURES



DIGGER DRIVE OVER  
TETON ISLAND CANAL;  
MADISON COUNTY



POTLATCH ROAD  
OVER  
ELK CREEK;  
SHOSHONE  
COUNTY



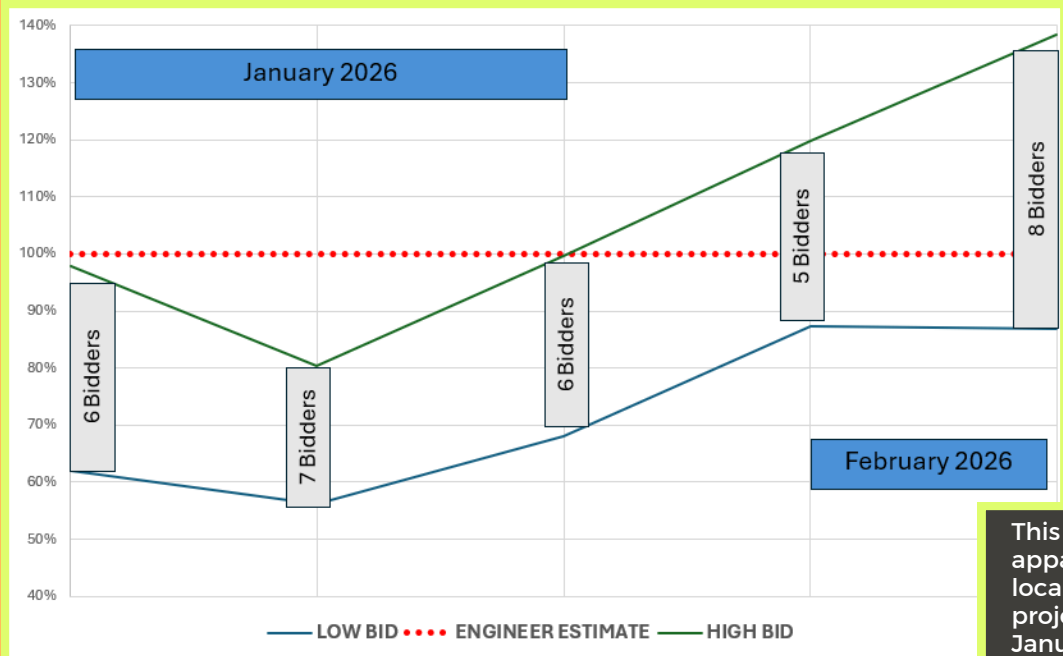
WILDHORSE ROAD  
OVER  
WILDHORSE RIVER;  
ADAMS COUNTY



SFY 2026 QUARTER 2 BID RESULTS

Key Number	Project Name	Sponsor	\$ Amount	
FEBRUARY	30235	Colburn Culver Road Over Pack River	Bonner County	\$4,747,315.66
	29675	Hatter Creek Road Over Palouse River	North Latah County Highway District	\$1,894,860
	23373	N 2200 W Over West Cache Canal	Franklin County	\$662,076.76
JANUARY	22035	Hawkins Road over Marsh Creek	Bannock County	\$1,333,176.13
	20730	Westside Over Parker Creek	Boundary County	\$1,148,552

BID INSIGHTS



This chart summarizes the apparent bid statistics for local bridge replacement projects received in January and February 2026. No bids in December.

**PROJECT STATUS "BINGO" CHART**

Leading Idaho Local Bridge Program  
Project Status 3/1/2026

2022 Applications															
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	
16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	
31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	
46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	
61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	
76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	
91	92	93	94	95	96	97	98	99	100	101	102	103	104	105	
106	107	108	109	110	111	112	113	114	115	116	117	118	119	120	
121	122	123	124	125	126	127	128	129	130	131	132	133	134	135	
136	137	138	139	140	141	142	143	144	145	146	147	148	149	150	
151	152	153	154	155	156	157	158	159	160	161	162	163	164	165	
166	167	168	169	170	171	172	173	174	175	176	177	178	179	180	
181	182	183	184	185	186	187	188	189	190	191	192	193	194	195	
196	197	198	199	200	201	202	203	204	205	206	207	208	209	210	
211	212	213	214	215	216	217	218	219	220	221					

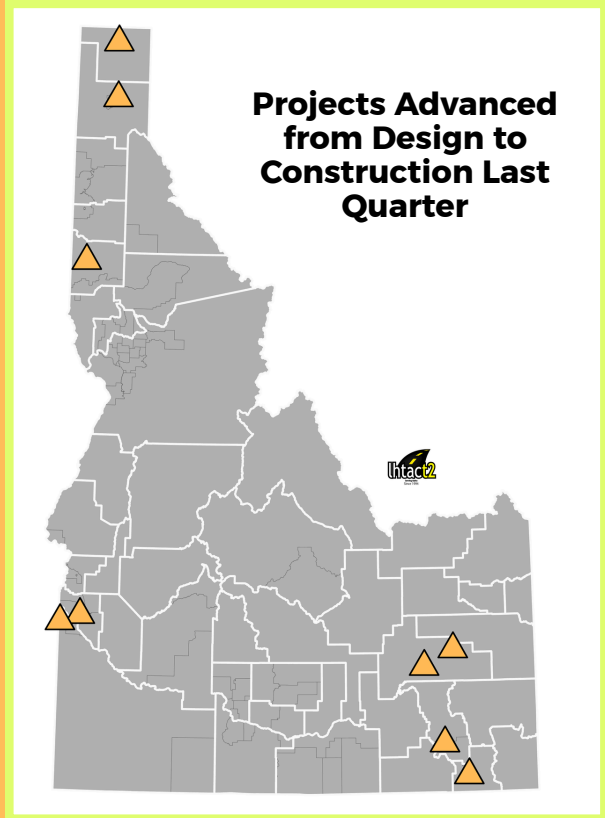
  

2025 Applications															
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	
16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	
31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	
46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	
61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	
76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	
91	92	93	94	95	96	97	98								

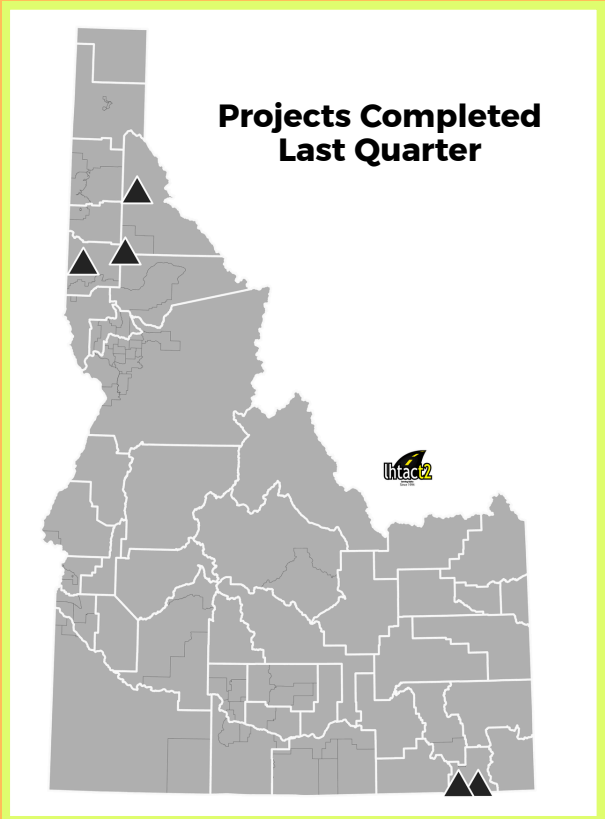
  

Wait List															
COMPLETE/Posting Removed															
Funded through Federal-aid															
Design/Analysis Phase															
Construction Phase															

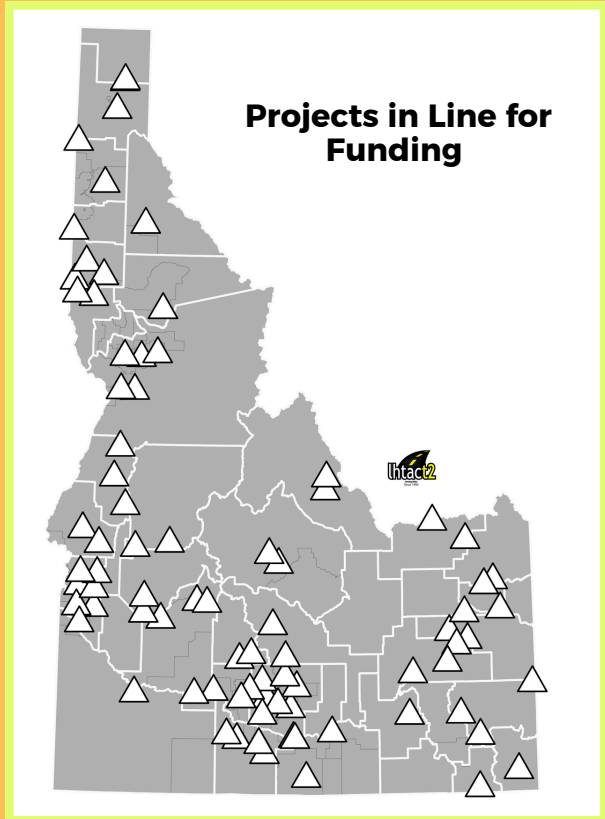
**CONSTRUCTION**



**COMPLETED**



**WAIT LIST**



Agenda Item: **T2 Center and Technical Assistance**

Presenter: **Chainey Rhoades**

Overview:

### **Road Scholar and Road Master Awards:**

Between December 17, 2025 and March 9, 2026 there have been 25 Road Scholar awards, 23 Road Master awards, and 1 Leadership Development award presented to City of Nampa, Wendell Highway District, Shoshone Highway District, Worley Highway District, South Latah Highway District, ACHD, Jefferson County, Clark County, and the City of Weiser

The remaining awards to be presented include five agencies in District 1; five agencies in District 2; nine agencies in District 3; four agencies in District 4; five agencies in District 5 and four agencies in District 6.

Below are pictures of some of the agencies receiving awards:

### **City of Nampa:**



## Wendell Highway District:



## Shoshone Highway District:



## South Latah Highway District:



## Worley Highway District:



## New Materials:

The new Class Management System is online. Spring enrollment opened 2/13/26.

Leading Across Generations is completed and the first class is 3/24/2026. I have started work on Team Building and Communication and will have it ready for our fall classes. The WAQTC training is in the process of being created the first training session will be June 1<sup>st</sup> through the 4<sup>th</sup> 2026. Safety package drawings were completed at the end of December for the fall training session. December winners were City of Pocatello, City of American Falls, and City of Driggs. Photos below are of agencies that have had a chance to get us a photo.

## Oneida County:



## City of Pocatello:



## City of American Falls:



**Fremont County:**



The Portable Changeable Messaging Signs (PCMS) that LHTAC has selected are the PMC 4000 Full Matrix with Modem. These will work both in urban and rural applications. One other plus is they will have GPS and we can run the boards from any location if needed.

The T2 Center is still working on storage locations in each district. I will work with the sign company to have them delivered once locations have been established.





## LHTAC COUNCIL STAFF REPORT March 12, 2026

### **National and Regional Conferences:**

The Regional meeting will be held in Boise at LHTAC April 21 and 22, 2026.

### **Technical Assistance:**

Technical Assistance provided this 12/4/25 – 2/12/26 includes requests for information on Traffic Sign Safety, Active Transportation Infrastructure Investment Program, Rural Roads Grant Program, 129K routes, Speed Limits, Ped Crossing, MASH 350 railing requirements, Bridge review, Julietta Road Safety Audit, RWIS information, Review of Federal Requirements for Twin Falls, Traffic Counters for Valley County

Recommendation: For Council Review



## LHTAC COUNCIL STAFF REPORT

March 12, 2026

Agenda Item: **Federal Grants**

Presenter: **Ken Kanownik**

Overview:

On February 24, 2026 applications for the Better Utilizing Investments to Leverage Development (BUILD) Program were due to the US Department of Transportation. Staff submitted three applications on behalf of local agencies and provided technical assistance for five other applications. The agencies served with this technical assistance were City of Glenns Ferry, Glenns Ferry Highway District, Valley County, Blaine County, City of Hailey, City of Nampa, City of Bellevue, Lakes Highway District, City of Blackfoot, City of Salmon and the City of Payette. This is more sponsors than applications because several of the applications were joint applications between jurisdictions. In total staff provided technical assistance on \$95 million in funding requests. Staff provided a wide-range of services which are outlined in the table attached to the report. Here are some of the highlighted examples:

Immediately after the Notice of Funding Opportunity (NOFO) was announced, staff started providing summaries of the details and outlines of how to put an application together. This included a kick-off meeting for local sponsors to attend and get a walk-through of the funding opportunity. The presentation helps understand everything from the eligible applicants, eligible projects, funding limits, application contents and merit criteria (what the projects are scored on). Example 1 on Attachment 2 demonstrates an example of making the information from a NOFO and making it easily accessible. Staff also put together an outline of a planning grant so agencies that had staff available could work on their own. Valley County, City of Salmon and Blaine County (lead applicant for the Wood River Valley Application) used the planning grant template LHTAC provided to help start their applications.

Another service provided was a full NOFO review and application scope with Valley County. The County has several unfunded projects in their transportation master plan, LHTAC staff and Valley County staff held a work session to dive into the merits of the unfunded projects and how they were applicable to the merit criteria for the best match. Ultimately, the West



## LHTAC COUNCIL STAFF REPORT March 12, 2026

Mountain Corridor Plan and Design was scoped for the application combining several projects in Valley County's Comprehensive plan into a corridor based project asking for planning and design money to have a build out of the West Mountain Corridor designed and ready to build in small sections and have developers build to as large tracts are developed in Valley County. An excerpt from Valley County's BUILD application is provided as Example 2 in Attachment 2.

For both the Blackfoot and Lakes HD applications, staff provided a benefit cost analysis for the capital project request. Staff settled on using the USDOT's Bridge Investment Program Benefit Cost Analysis Tool, a free excel based tool provided for grant applications. This tool is highly efficient for bridge projects. The USDOT has the National Bridge Inventory Data included in the tool. You simply type in the Bridge Key Number and the majority of the data is imported into the tool. Staff could then update detour routes, traffic data and bridge closure projections based on existing conditions. Staff had to research how to account for height restricted bridges and impacts to commercial vehicle traffic for the Bridge St. Bridge application in Blackfoot. Excerpts from the benefit cost analysis are provided as Example 3 in Attachment 2.

For this round of applications, staff not only provided technical assistance for grant applications but provided technical training that allowed other jurisdictions to apply as well. There was a limit of three applications per applicant. Providing the training and assistance to get additional applications in was instrumental to getting this many applications in.

There are still results to be announced for the Rural and Tribal Technical Assistance and Innovative Finance and Asset Concession Programs previously applied for. The recent announcement (December 2025) of the Safe Roads and Street for All program resulted in two awards to Idaho. One for the City of Jerome and the other for the City of Idaho Falls. The details are provided in Attachment 3.

Recommendation: For Council Review

## Federal Discretionary Applications for Local Agencies

### Federal Fiscal Year 2026

Submittal Date	Award Date	LHTAC Submitted	LHTAC Technical Assistance	LHTAC Administered	Program	Sponsor	Intent (Sponsor)	Amount Requested	Status
10/1/2025		X	Application Development Application Submission	Intent	Innovative Finance and Asset Concessions	LHTAC	Bridge replacement and financial study of local bridges at risk of becoming poor or posted.	\$1,050,026	Pending
2/24/2026			Application Development Application Review	TBD	Better Using Investments to Leverage Development (BUILD)	Blaine County, City of Hailey, City of Bellevue	Transportation modernization planning and design effort in the Wood River Valley to improve safety, reduce traffic and connectivity throughout the Wood River Valley.	\$6,567,000	Pending
2/24/2026			NOFO Review Application Review	TBD	BUILD	City of Nampa	7th Ave reconstruction and bridge replacement.	\$23,000,000	Pending
2/24/2026		X	Application Development Application Submission	Intent	BUILD	Glenns Ferry Highway District, City of Glenns Ferry	A multi-modal transportation plan with replacement crossing alternatives analysis for the UPRR underpass.	\$800,000	Pending
2/24/2026			NOFO Review Application Development Application Review	Intent	BUILD	Valley County	Funding for the design of the West Mountain Corridor and parallel and regional alternative route to SH-55 connecting Donnelly and McCall.	\$4,771,500	Pending
2/24/2026		X	Application Development Benefit Cost Analysis Application Submission	Intent	BUILD	City of Blackfoot	Construction funding for the replacement of the Bridge Street Bridge over the Snake River in Blackfoot, ID.	\$25,000,000	Pending
2/24/2026		X	Application Development Benefit Cost Analysis Application Submission	Intent	BUILD	Lakes Highway District	Construction funding for the new bridge and alignment of Old US-95 over the UPRR connection to Parks Road and US-95.	\$9,700,000	Pending
2/24/2026			Application Development Application Review Application Submission Assistance	Intent	BUILD	City of Salmon	Planning, feasibility and preliminary engineering funding for a local Salmon River crossing in Salmon, Idaho.	\$1,628,000	Pending
2/24/2026			Application Review Benefit Cost Analysis Application Submission Assistance	TBD	BUILD	City of Payette	Construction funding for downtown revitalization, rebuilding sidewalks, parking and lane configuration to stimulate development and growth.	\$23,400,000	Pending
2/24/2026				Intent	BUILD	City of Ponderay	The City of Ponderay Lakeshore Connection project creates access to and construction of a railroad underpass.	\$23,505,000	Pending
2/24/2026				Intent	BUILD	HD4	Old Highway 30/West Plymouth Street Bridge Reconstruction	\$25,000,000	Pending
<b>2026 Requested Funding</b>								<b>\$144,421,526</b>	

### LHTAC Grant Technical Assistance Summarized Services

<b>NOFO Review</b>	Review the Notice of Funding Opportunity with the applicant to review eligible projects and activities and scope out a viable application for an unfunded need.
<b>Application Development</b>	Participate in completing the application with the local sponsor. This includes hosting a kick-off meeting where all tasks to complete an application are delegated between Sponsor, Contracted Staff and Review the project budget and ensure it meets that quality and expectations to not get assigned a medium or high risk by reviewers.
<b>Budget Review</b>	Review the project budget and ensure it meets that quality and expectations to not get assigned a medium or high risk by reviewers.
<b>Benefit Cost Analysis</b>	Complete a USDOT accepted benefit cost analysis and narrative. This includes ensuring data for the analysis will be accepted by the economist reviewing the benefit cost analysis.
<b>Application Review</b>	Review draft application and provide general comments. Conduct a schedule based risk analysis as documented in the NOFO. Conduct a pre-scoring review that matches the content in the merit
<b>Application Submission</b>	Submit application on behalf of the local sponsor to ensure it is complete and submitted on time.
<b>Application Submission Assistance</b>	Meet with local sponsor to coach them through the grant.gov, Valid Eval or other submission portal to ensure they can submit an application.

Federal Grants – BUILD Technical Assistance Details

Example 1 -Quality of Life Merit Criteria

Quality of Life	Application did not address the Quality of Life criterion  OR  Project negatively affects quality of life	Application contains insufficient information to assess quality of life benefits	Project has one or more of the following quality of life benefits but quality of life may not be a primary project purpose or does not meet the description(s) of a High rating: <ul style="list-style-type: none"><li>• Reduce transportation and housing cost burdens by integrating mixed-use development and</li></ul>	Quality of life is a primary project purpose AND the project has clear, direct, data-driven (for capital projects only) and significant benefits, by doing one or more of the following: <ul style="list-style-type: none"><li>• Beautify transportation infrastructure (e.g. engaging landscape, shade trees) with context-appropriate design that enhance user experience while maintaining safety and operational efficiency; or</li></ul>
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30

Merit Criteria	Non-Responsive	Low	Medium	High
			a variety of housing types, including affordable housing, with multimodal transportation infrastructure; or <ul style="list-style-type: none"><li>• Coordinate and integrate land use, affordable housing, and transportation planning in order to create more livable communities; or</li><li>• Implement transit-oriented development.</li></ul>	<ul style="list-style-type: none"><li>• Improve the travel experience for families (e.g., dedicated facilities for mothers such as nursing/pumping spaces, improved accommodations for strollers, accessible changing tables, intuitive design elements, small parks, playground-inspired edging); or</li><li>• Improves wayfinding and user experience (clear signage, intuitive layouts, and predictable operations for caregivers); or</li><li>• Makes transportation more affordable.</li></ul>

## Quality of Life: Medium vs. High Rating

### Medium Rating

Project has one or more of the following quality of life benefits but quality of life may not be a primary project purpose or does not meet the description(s) of a High rating:

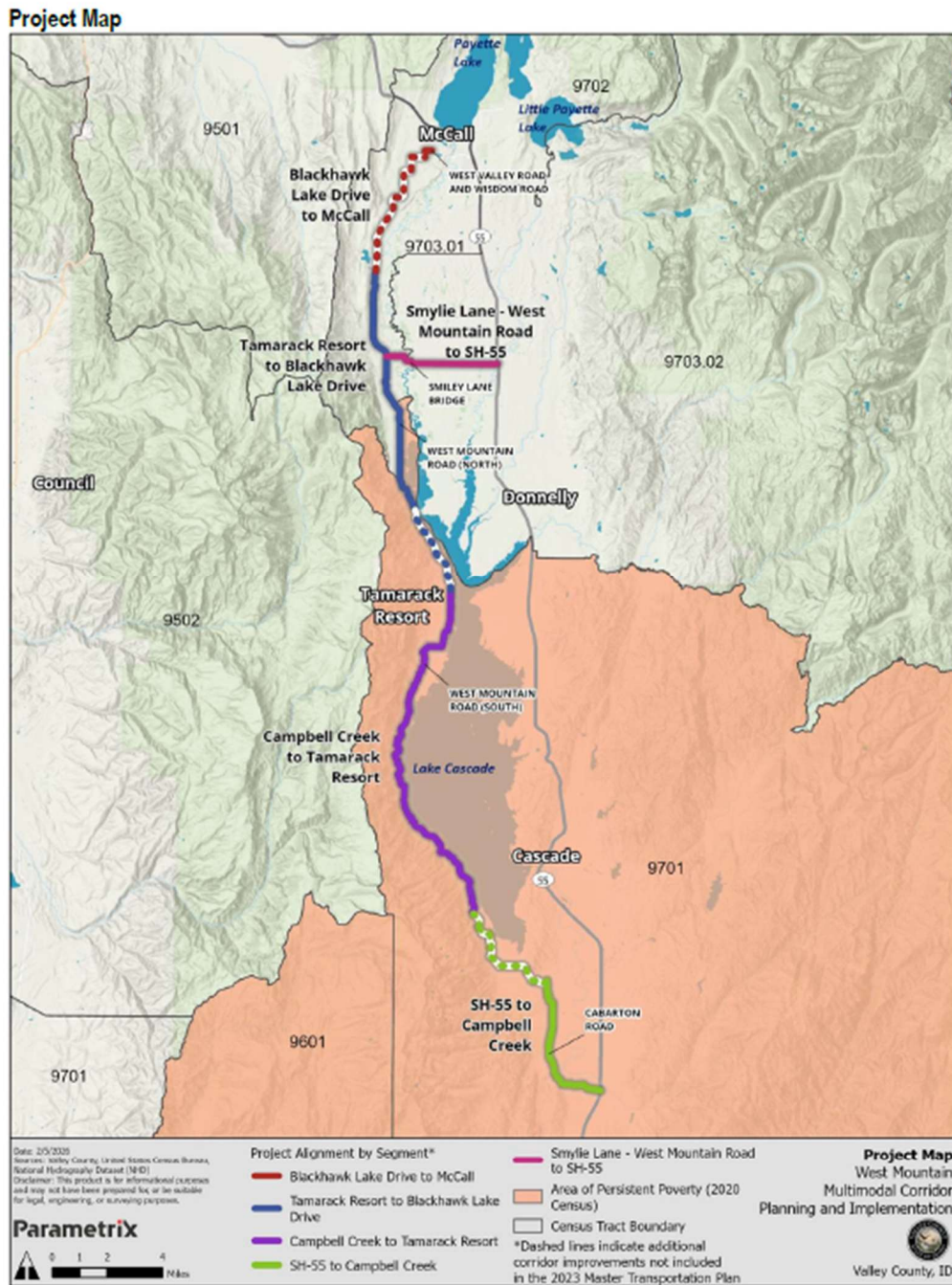
- Reduce transportation/housing cost burdens
- Integrate mixed-use development & affordable housing
- Implement transit-oriented development

### High Rating

Quality of life is a primary project purpose AND the project has clear, direct, datadriven (for capital projects only) and significant benefits, by doing one or more of the following:

- Beautify infrastructure with context-appropriate design
- Improve travel experience for families
- Make transportation more affordable

Example 2 – Excerpt from Valley County’s BUILD application



Attachment 2

Example 3 – Bridge Street Bridge, Blackfoot Benefit Cost Analysis

Table 1. Bridge Variables

Bridge Variables	Bridge Values
State	Idaho
County	Bingham
Structure Number	000000000023120
Inventory Route	07611
Feature Intersected	'SNAKE RIVER'
Facility Carried	'SMA 7611;W. BRIDGE'
Latitude	43° 11' 53.60"
Longitude	-12° 22' 14.10"
Bridge Length (mi)	0.091
Bypass, Detour Length (mi)	1.86
Owner	04
Functional Class, Rural/Urban	16
Bridge Road Type	Urban - Minor Arterial
Bridge Road Type Simple	Urban
Year Built	1936
Year Reconstructed	2011
Lanes on the Structure	2
NBI AADT Year	2023
NBI AADT Future Year	2042
NBI AADT	6900
NBI AADT Future	10350
Reference Cell 1	IdahoBingham
Reference Cell 2	160000000000023120

Table 1. BCA Results

Category	Example Bridge	Total	Percent of Total Benefits
Include in Analysis?	<b>INCLUDE</b>	N/A	N/A
Safety	\$ 29,722,502	\$ 29,722,502	25%
Travel Time	\$ 67,239,878	\$ 67,239,878	56%
VOC	\$ 16,786,023	\$ 16,786,023	14%
Resilience	\$ -	\$ -	0%
Health and Amenity	\$ 603,832	\$ 603,832	1%
-	\$ -	\$ -	0%
Emissions	\$ 393,872	\$ 393,872	0%
Other Environmental	\$ 7,468	\$ 7,468	0%
Maintenance	\$ 4,050,352	\$ 4,050,352	3%
Other Benefits	\$ -	\$ -	0%
Residual Value	\$ 1,390,950	\$ 1,390,950	1%
Total Benefits	\$ 120,194,877	\$ 120,194,877	100%
Total Discounted Costs	\$ 17,707,588	\$ 17,707,588	N/A
BCR	6.79	6.79	N/A
Net Present Value (NPV)	\$ 102,487,290	\$ 102,487,290	N/A

**Federal Discretionary Applications for Local Agencies  
Federal Fiscal Year 2025**

<b>Submittal Date</b>	<b>Award Date</b>	<b>LHTAC Submitted</b>	<b>LHTAC Technical Assistance</b>	<b>Program</b>	<b>Intent (Sponsor)</b>	<b>Amount Requested</b>	<b>Status</b>
1/30/2025	7/17/2025	x	NOFO Review Application Development	Better Utilizing Investments to Leverage Development (BUILD)	Road rehabilitation and improvements (City of Bellevue)	\$1,923,600	Not Awarded
1/30/2025	7/17/2025	x	x	BUILD	Multijurisdictional transportation plan (City of Glenns Ferry & Glenns Ferry HD)	\$500,000	Not Awarded
6/26/2025	12/23/2025		x	Safe Streets and Roads for All (SS4A)	Idaho Comprehensive Safety Action Plan Development Project Planning Grant to Develop a Comprehensive Safety Action Plan (City of Jerome)	\$160,000	Awarded
6/26/2025	12/23/2025		x	SS4A	Planning Grant for the development of a Safety Action Plan (Idaho Falls)	\$500,000	Awarded
9/8/2025			x	Rural and Tribal Technical Assistance (RTA)	Planning and Engineering for Bean Lane K-12 School facility connection (City of Salmon)	\$282,600	Pending
9/8/2025		x	x	RTA	Citywide Street Rehabilitation and multimodal improvements (Bellevue)	\$1,923,600	Pending
9/8/2025		x	x	RTA	Planning Grant of a local crossing of the Salmon River (Salmon)	\$750,000	Pending



## LHTAC COUNCIL STAFF REPORT March 12, 2026

Agenda Item: **Leading Idaho Local Bridge Program – City of Moscow**

Presenter: **Ken Kanownik**

Overview:

The Leading Idaho Local Bridge Program (LILB) funds bridge replacements, repairs or rehabilitation for poor and posted local bridges in Idaho. In December of 2024, staff accepted a second set of applications which each agency with eligible bridges could submit up to two applications. Since bridge inspection reports were being published during this application period, staff recommended to Council that the eligibility date be until applications were due, which was December 12, 2024. At the time there were 96 eligible applications received. Several applications were received that were not eligible and not sent to scorers for evaluation. An application that was mistakenly not scored was for Bridge Key 21715 Mountain View Road over Paradise Creek, City of Moscow. The City was notified in late November of 2024 about the upcoming poor condition rating, but there was no critical finding on this bridge. The timing of notification and updating of the eligible bridge list prior to the notification resulted in LHTAC not having an eligibility to cross reference and not including it in the final list of applications.

Staff became aware of this mistake in February 2026 when City of Moscow staff inquired about the status of their project in the LILB Program. When the project was not on the application list, staff looked back and found the application which was submitted on time. Staff checked the eligible bridge list and saw that the bridge was not on the eligible bridge list. Further investigation into the timeline led to the realization that the notification and eligibility list did not connect and this bridge was not on the eligible list for verification.

Staff has reviewed the inspection report and the bridge is an excellent candidate for repairs. The bridge is a series of pipe culverts that can be relined and have the poor condition removed.



## LHTAC COUNCIL STAFF REPORT March 12, 2026

In line with other 2025 LILB applications that had late or unexpected inspection report findings, staff recommends including this application in the 2025 list of applications as a repair project.

The application is attached to this staff report.

Recommendation: For Council Approval

## Leading Idaho Local Bridge Program

2025 Application - Max Two Applications per Eligible Jurisdiction

**Idaho Local Highway Jurisdictions** Submittal Deadline: December 12, 2024 5:00 PM Mountain Time



### Local Highway Technical Assistance Council

3330 Grace Street  
Boise, Idaho 83703  
[www.LHTAC.com](http://www.LHTAC.com)



# Leading Idaho Local Bridge Program

## Application

### Fiscal Year 2025

#### Program Background

On March 16, 2022, Governor Little signed Senate Bill 1359, a landmark funding bill for local transportation in Idaho. The bill provides \$200 million for local bridges and \$10 million for the Children Pedestrian Safety program. The Local Highway Technical Assistance Council (LHTAC) will administer the bridge funds through the Leading Idaho Local Bridge (LILB) Program. Additional allocations have brought program funding to \$567 Million.

#### Eligible Projects

The LILB Program will focus on local bridges in poor condition or posted with load restrictions. Eligible bridges are identified by LHTAC using bridge inspection reports as of December 12, 2024. LHTAC has provided a map of the eligible bridges at [http://gis.lhtac.org/eligible\\_bridges/](http://gis.lhtac.org/eligible_bridges/). A list of the eligible bridges can be downloaded from the interactive mapping tool. A local agency may apply for up to two bridges.

#### Application

All applications for the Leading Idaho Local Bridge (LILB) Program are due **Thursday, December 12, at 5:00 MST**. Applications can be completed online at [www.lhtac.org/programs/LILB](http://www.lhtac.org/programs/LILB). Applications via phone with LHTAC staff can be scheduled by calling (208) 344-0565 or emailing [bridge@lhtac.org](mailto:bridge@lhtac.org). Paper applications can also be made available. Paper applications can be returned via mail to LHTAC at 3330 W. Grace St, Boise ID 83703 and must be post marked by December 12, 2024.

The applications will be scored by LHTAC Council and staff. The applications will be scored by a combination of technical analysis completed by LHTAC staff and information provided by the local agencies.

#### Technical Analysis – Seventy-five percent (75%) of score

Bridge Condition (deck, superstructure, substructure, age)	25%
Scour	6%
Posted/Load Restriction	10%
Length	10%
Highway information (detour length and AADT)	9%
Constructability (replacement cost and environmental risk)	15%

#### Local Highway Jurisdiction Information - Twenty five percent (25%) of score

Short Answer (safety, mobility, economic benefit, uncategorized)	5% each
Right of Way	5%

#### Funding and Project Administration

LHTAC will administer projects in the LILB program. Local agencies do not need to provide local cash match and have no out-of-pocket expenses for the design and construction of approved for funding by LHTAC in this program. In limited circumstances, LHTAC may approve locally funded expanded scope, however if approved, any additional costs will be provided by the local agency upfront at the time of project agreement execution.

## Leading Idaho Local Bridge Program Application – Fiscal Year 2025

### 1. Contact Information

Name of Local Highway Jurisdiction City of Moscow	Primary Contact Person Scott Bontrager, City Engineer Engineering Manager
Email Address sbontrager@ci.moscow.id.us	Phone Number 208-883-7030
Mailing Address 504 S Washington Street PO Box 9203	City, State, ZIP Moscow, ID 83843

### 2. Bridge Information

How to find bridge information

You can search for LILB-eligible bridges at [gis.lhtac.org/eligible\\_bridges/](https://gis.lhtac.org/eligible_bridges/).

Click the "Click to Pan" button at the top left of the map. Zoom and pan to any bridge. When you have isolated the correct bridge, click the "Click to Select" tool. Click and drag over the triangle symbol to select the bridge. When selected, the relevant bridge information will appear at the bottom of the screen.

Bridge Key Number <b>21715</b>	
Route (Carrying) <b>SMA7674; MTN VIEW</b>	Route, river or railroad bridge crosses In Moscow - Hillcrest - Mtn View - Paradise Creek

### 3. Right of Way

This is worth 5% of the application score. Significant ROW acquisition may impact prioritization for funding.

Does your jurisdiction own or control all right of way for this bridge?

Yes  No  Unsure

#### 4. Short Answer

Please provide four short answers that demonstrate the importance of this bridge. There are three specific areas of focus: safety, mobility, and economic benefit. A fourth short answer section may include additional information not captured in the first three answers. Each answer is limited to 100 words.

Examples: Specific business, services, annual events, seasonal access, neighborhood connectivity, safety benefits, fiscal impact, or other activity that is vital to your jurisdiction.

**Each answer is worth up to 5% of the total application score:**

0-1%: Blank, irrelevant, or non-impactful information

2-3%: Demonstrates minor importance of the bridge

4-5%: Demonstrates the significant importance of the bridge

##### Short Answer #1: Safety

This bridge is located on the minor arterial Mountain View Road, between Sixth and D Streets. In addition to supporting 6,400 ADT, it is a primary route for individuals on the east side of town using all forms of transportation to access homes, schools, businesses, and recreational amenities. Replacement of the bridge will ensure safe travel to key components of the community continue. The culverts under the bridge are failing and the replacement of them will have the added benefit of providing some relief to localized flooding and address erosion control and sedimentation caused by continued decay of the stream.

##### Short Answer #2: Mobility

The project will rebuild critical infrastructure that the community depends on to get to work, school, shopping, medical offices, and other amenities. This bridge is on a multimodal fixed bus route, travelling up to 25 times a day and serving six stops in the area. The Mountain View Road corridor is a main route for school buses, parents and children that are driving, walking, and biking, for access to schools and recreational facilities to the north and south. Areas to the east have limited access to public transit, sidewalk connectivity, and bikeways which lead to higher rates of vehicle use.

##### Short Answer #3 Economic Opportunity

Mountain View Road is a critical segment in the transportation systems of Moscow and Latah County. Moscow's east/west traffic is limited to only four streets ("D" Street, Sixth Street, Highway 8, and Palouse River Drive) that provide uninterrupted continuity between Highway 95 to the west and Mountain View Road on the eastside. It is a primary route for residents that accesses academic institutions, recreational facilities, numerous businesses and medical services in the area. In addition to supporting businesses within the corridor itself, Mountain View Road is a key roadway for residents to further economic interests throughout the region.

##### Short Answer #4: Additional information you would like to include

A previous Cost Benefit Analysis Report addressed several benefits for infrastructure improvements in the Mountain View corridor, of which the bridge is included. Those benefits include reduced travel times, fuel cost savings, pollutant reductions, less crash impacts, and reduced operations and maintenance spending. Replacement of the bridge would continue work that has already been done to the corridor through various improvement projects, including several projects previously supported by ITD. This project will further each of these elements and benefit both local and regional users that use the arterial roadway to access outlying areas of the community.

LHTAC must enter into a Memorandum of Understanding (one per agency) with the Local Highway Jurisdiction to execute an agreement for the LILB Program. The MOU is attached to this application packet. Please complete the MOU and submit to LHTAC via e-mail by December 12 or mail (post marked by December 12, 2024). Previous applicants do not need to submit a new MOU.

Mailing Address: Local Highway Technical Assistance Council  
3330 W Grace Street  
Boise, ID 83703

Signature: Arthur D. Bettge  
Arthur D. Bettge, Mayor

Date: 12/11/2024

# Memorandum of Understanding - Leading Idaho Local Bridge Program

Between

**LOCAL HIGHWAY TECHNICAL ASSISTANCE COUNCIL**

And

City of Moscow, hereinafter referred to as **LOCAL AGENCY**

## **Purpose:**

The purpose of this memorandum is for the Local Highway Technical Assistance Council (LHTAC) and local agencies with bridges in poor or posted condition to apply for award, manage and track projects in the Leading Idaho Local Bridge (LILB) Program. This program is intended to economically and efficiently fully fund local bridges and not serve for local match or supplemental funding on any federally funded projects.

## **Legal Authority:**

Senate Bill 1359 (2022), an appropriations bill, was signed by the Governor on March 16, 2022 funding the Strategic Initiatives Program (Idaho Code 40-719) with \$200 Million intended for local bridge maintenance. LHTAC has created a Leading Idaho Local Bridge Program from this legislation.

## **Procedures:**

LHTAC will conduct a two month call for applications through December 12, 2024. Local agencies with eligible bridges may apply for a maximum of two (2) eligible bridges. Applications will be scored on technical information (75%) and local knowledge (25%). The technical information is extracted from bridge inspection reports and bridge locations and the right of way status is reported by the **LOCAL AGENCY**. The **LOCAL AGENCY** will also provide four additional points of information on the importance of the bridge. LHTAC staff and Council will score the applications after the application period closes with LHTAC staff presenting the scores and recommendations to Council in an open meeting.

LHTAC Council will award funding to projects as funds become available.

As applications are awarded funding, the responsible **LOCAL AGENCY** will be expected to sign an individual project agreement within thirty (30) days of award by the LHTAC Council. This project agreement will have the details of funding, project roles/responsibilities and reporting milestones used for the project.

## **Responsibilities:**

Under this program LHTAC shall:

Administer the LILB program within the constraints of Idaho Code which includes soliciting for projects, reviewing the merits of applications (scoring), recommending projects and reporting progress at regular intervals.

Specific duties LHTAC will exercise for this program are:

- Overall Administration of projects from advancement of funding to completion of construction;

- Advance projects through a bundling process to increase the number of bridges awarded with the fixed funding level while considering need and use of each bridge;
- Develop a process and select engineering firms for the development of the projects awarded through the LILB program;
- Advertise and award projects through a low-bid process to construction contracting firms.

Specific duties **LOCAL AGENCY** will exercise for this program are:

- Prioritize eligible bridges within jurisdiction and apply for funding;
- Present this memorandum and all attachments to the responsible elected officials at an open meeting in compliance with the Idaho Open Meetings requirements (Idaho Code 74-204);
- Provide a list of all applications under this program (Attachment A to this MOU);
- Provide a resolution from the responsible elected officials (Attachment B to this MOU);
- Enter into project agreements with LHTAC within thirty (30) of award;
- Notify LHTAC in writing, via First Class Mail, Electronic Mail or hand delivered mail, the removal of any application from consideration for program funding or termination of this MOU.

### **Financial Obligations**

**LOCAL AGENCY** will have no financial obligation or commitment on any project until the project is advanced for funding. The details of financial obligations will be contained in the individual project agreement related to future maintenance, additional scope and project termination.

No advance funds, deposits or local match is required for this program. However, if a local sponsor would like to increase the scope of an individual project, this will be addressed during project agreement execution and the **LOCAL AGENCY** will be responsible for any scope beyond the proposed LHTAC scope. Any additional scope that could encroach on delivery schedules may negatively impact the advancement of the project. LHTAC reserves the authority to accept or deny any additional scope proposed by the local agencies. Funds for additional scope will be collected at the execution of the project agreement.

### **Limitations**

Nothing in the Memorandum of Understanding between LHTAC and **LOCAL AGENCY** shall be construed as limiting or expanding the statutory or regulatory responsibilities or authorities of any involved individual in performing functions granted to them by law; or as requiring either entity to expand any sum in excess of its appropriation. Each and every provision of this memorandum is subject to the laws and regulations of the State of Idaho and the United States.

Nothing in this Memorandum of Understanding shall be construed as expanding liability of either party. In the event of a liability claim, each party shall defend their own interests. Neither party shall be required to provide indemnification of the other party.

### **Effective Date**

This Memorandum shall become effective upon signature of the LHTAC Administrator or delegate and will remain in effect until the termination of this MOU.

### **Method of Termination**

This memorandum may be terminated by **LOCAL AGENCY** at any time prior to the awarding of any project. After awarding of at least one (1) project, this MOU will remain in effect until completion of funded projects.

After awards, **LOCAL AGENCY** may terminate funded projects as outlined in future project agreements and may terminate this MOU if there are no active funded projects listed in Attachment A.

LHTAC may terminate this MOU in the event that all funding has been awarded and no additional funding is authorized by the Idaho Legislature.

This MOU will terminate upon the completion of the LILB program.

**Amendments**

Amendments to this memorandum shall effective upon mutual agreement and written approval by the LHTAC Administrator or Delegate and the signing authority of **LOCAL AGENCY**

**Signatures**

LOCAL HIGHWAY TECHNICAL ASSISTANCE COUNCIL

By \_\_\_\_\_ Date \_\_\_\_\_  
Administrator or Delegate

Local Agency  
By Arthur D. Bettge Date 12-16-2024  
Title Arthur D. Bettge, Mayor

Attachment A – List of Applications for the Leading Idaho Local Bridge Program

*LOCAL AGENCY to provide a list of intended applications including the bridge ID, highway name/number and if applicable bridge name*

Bridge Key Number	Carries	Crosses
21715	SMA7674; MTN VIEW	In Moscow - Hillcrest - Mtn View - Paradise Creek



# LHTAC COUNCIL STAFF REPORT

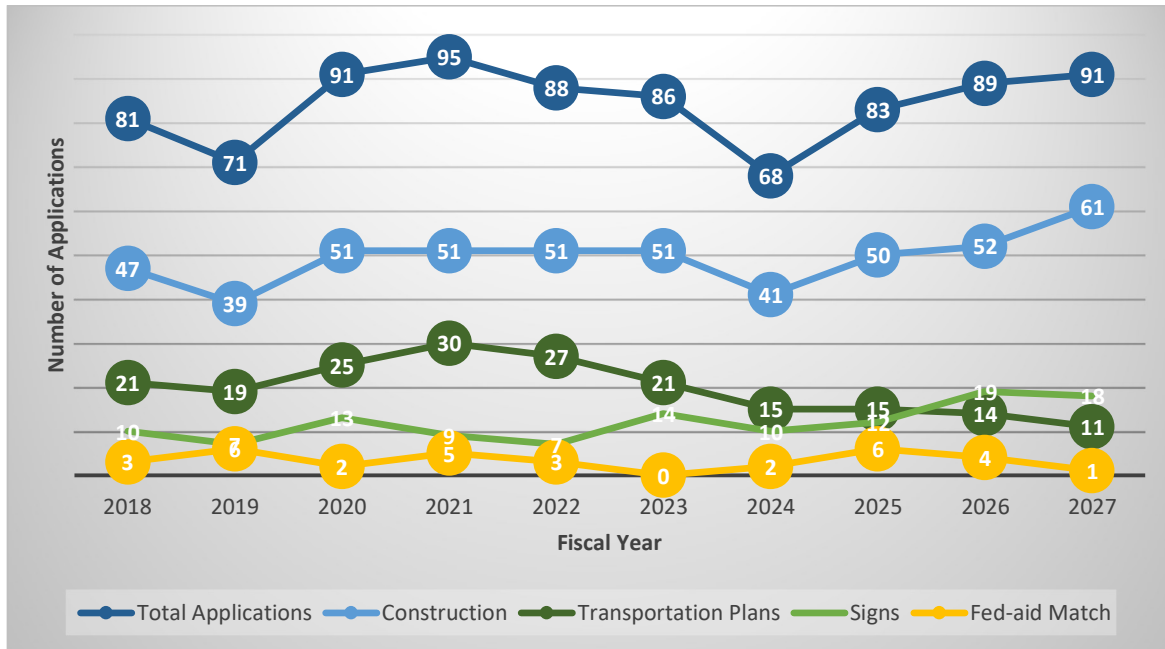
March 12, 2026

## Agenda Item: LRHIP Application Rankings & Awards

Presenter: **Megan Kautz, P.E.**

Overview:

LRHIP applications were due on December 2<sup>nd</sup>, 2025. Ninety-one applications were received this year, accounting for \$9,356,338.46 in requested LRHIP funds.



Applications were scored by three members of Council and two members of staff. Scores were compiled and totals were used to determine ranking for the awards within each category. For FY27, \$5M in Rural Federal-aid funds will be exchanged with ITD for \$4M in state funds.

- This application cycle, all **Transportation Plan** projects can be funded within the funding distribution program guidelines. **I propose we award all 7** submitted applications.
- 14 **Sign** projects can be funded within the funding distribution program guidelines. **I propose we award 14** of the 18 submitted applications.



## LHTAC COUNCIL STAFF REPORT

March 12, 2026

- We received 1 **Federal-aid Match** applications totaling \$150,000. We reserve \$200,000 annually in this category. **I propose we award the 1** submitted application.
- If we fund within the FY27 limit of \$4M, that will allow award of 19 of 61 applications for **Construction** grants. **I propose we award 19.**

Four applications received were deemed ineligible. The Filer and Plummer Gateway Highway Districts applied for Transportation plan updates but were funded within the last 10 years; jurisdictions are allowed to apply for these updates every 10 years. The City of Shelley was deemed ineligible due to their urban classification, and the City of Dayton was deemed ineligible due to a FY22 grant overdue for closeout.

The full scoring summary, analysis, and budget breakdown will be provided at the meeting.

Recommendation: For Council Approval

		Construction							
Construction Application Number	Local Sponsor	Reviewer #1	Reviewer #2	Reviewer #3	Reviewer #4	Reviewer #5	Total	Grant Request	Proposed Funding
C-10	City of Donnelly	59	64	62	64	63	312	\$ 150,000.00	\$ 150,000.00
C-12	Greencreek Highway District	61	59	65	62	62	309	\$ 150,000.00	\$ 300,000.00
C-32	West Point Highway District	59	63	64	59	60	305	\$ 150,000.00	\$ 450,000.00
C-18	Murtaugh Highway District	61	59	61	58	61	300	\$ 150,000.00	\$ 600,000.00
C-31	Hillsdale Highway District	58	62	62	56	59	297	\$ 150,000.00	\$ 750,000.00
C-17	Lost River Highway District	64	56	61	57	57	295	\$ 150,000.00	\$ 900,000.00
C-03	Jerome Highway District	55	61	62	61	56	295	\$ 150,000.00	\$ 1,050,000.00
C-37	Teton County	53	60	65	58	58	294	\$ 150,000.00	\$ 1,200,000.00
C-04	Raft River Highway District	57	61	56	64	55	293	\$ 150,000.00	\$ 1,350,000.00
C-45	City of Clark Fork	55	58	60	58	58	289	\$ 150,000.00	\$ 1,500,000.00
C-30	Hagerman Highway District	56	59	59	58	57	289	\$ 150,000.00	\$ 1,650,000.00
C-55	City of Ririe	55	57	58	58	56	284	\$ 150,000.00	\$ 1,800,000.00
C-07	Central Highway District	55	54	62	53	57	284	\$ 150,000.00	\$ 1,950,000.00
C-38	City of Midvale	56	53	55	60	56	281	\$ 149,000.00	\$ 2,099,000.00
C-01	City of Gooding	56	55	60	58	50	280	\$ 50,000.00	\$ 2,149,000.00
C-52	City of Grace	54	58	59	49	56	280	\$ 150,000.00	\$ 2,299,000.00
C-51	City of American Falls	53	57	57	52	55	279	\$ 150,000.00	\$ 2,449,000.00
C-40	South Latah Highway District	53	53	58	55	55	276	\$ 150,000.00	\$ 2,599,000.00
C-11	Gem County	50	55	53	57	53	274	\$ 150,000.00	\$ 2,749,000.00
C-29	Glenns Ferry Highway District	52	53	54	54	52	273	\$ 150,000.00	
C-06	Evergreen Highway District	52	52	54	53	53	269	\$ 150,000.00	
C-58	North Highway District	46	54	59	54	50	268	\$ 150,000.00	
C-46	Clearwater Highway District	50	51	53	53	51	263	\$ 150,000.00	
C-16	Highway District No. 1	50	53	53	52	50	262	\$ 150,000.00	
C-05	Atlanta Highway District	50	50	53	50	51	258	\$ 150,000.00	
C-24	City of Fairfield	49	50	55	50	49	258	\$ 100,000.00	
C-20	Boundary County	50	50	53	51	47	253	\$ 150,000.00	
C-56	City of Elk River	49	50	54	48	46	252	\$ 100,000.00	
C-35	Union Independent Highway District	46	50	48	45	49	247	\$ 150,000.00	
C-25	City of Eden	46	44	48	50	49	247	\$ 100,000.00	
C-48	City of Bloomington	48	49	50	48	39	241	\$ 150,000.00	
C-34	City of Moyie Springs	42	46	49	48	47	238	\$ 150,000.00	
C-27	Dietrich Highway District	43	44	49	49	45	237	\$ 150,000.00	
C-28	Gooding Highway District	45	47	53	42	41	234	\$ 150,000.00	
C-50	City of Hollister	34	45	51	50	45	230	\$ 150,000.00	
C-44	City of Clifton	43	43	52	44	41	230	\$ 100,000.00	
C-53	Oneida County	42	38	58	44	40	228	\$ 150,000.00	
C-13	City of Grand View	45	44	49	48	33	228	\$ 100,000.00	
C-42	North Latah Highway District	45	44	49	48	33	222	\$ 150,000.00	
C-59	City of Oakley	45	44	49	48	33	219	\$ 150,000.00	
C-60	City of Roberts	43	45	48	38	43	219	\$ 150,000.00	
C-61	City of Ashton	44	45	46	39	43	219	\$ 150,000.00	
C-23	City of Spencer	39	45	47	41	44	216	\$ 150,000.00	
C-14	City of Salmon	38	46	49	45	37	215	\$ 150,000.00	
C-21	Madison County	42	40	45	44	44	210	\$ 150,000.00	
C-15	Washington County	39	37	49	48	39	208	\$ 100,000.00	
C-22	City of Plummer	44	35	51	48	30	204	\$ 70,000.00	
C-49	City of Declo	41	41	46	37	39	202	\$ 150,000.00	
C-26	Cassia County	38	42	43	37	41	201	\$ 100,000.00	
C-19	City of Harrison	28	45	49	40	38	200	\$ 60,000.00	
C-09	Albion Highway District	42	36	46	39	37	200	\$ 150,000.00	
C-36	Benewah County	38	40	46	40	36	200	\$ 150,000.00	
C-33	Weiser Valley Highway District	38	43	40	39	38	198	\$ 150,000.00	
C-43	City of Menan	37	36	42	37	12	194	\$ 100,000.00	
C-42	City of Basalt	34	29	39	33	29	184	\$ 100,000.00	
C-39	City of Hazelton	39	26	41	27	27	160	\$ 100,000.00	
C-54	Caribou County	28	34	33	34	31	160	\$ 150,000.00	
C-57	City of Georgetown	28	27	36	35	31	157	\$ 150,000.00	
C-47	City of Mackay	25	29	40	32	26	152	\$ 150,000.00	
C-02	City of Downey	24	35	28	32	26	145	\$ 150,000.00	
C-08	Clearwater County	17	24	18	28	26	113	\$ 125,000.00	

Denotes Reviewer's Top Scores

Handed out at Council Meeting

Federal-aid Match										
FA Match Application Number	Local Sponsor	Reviewer #1	Reviewer #2	Reviewer #3	Reviewer #4	Reviewer #5	Total	Grant Request	Proposed Funding	
FA-01	Shoshone County	25	23	25	30	25	128	\$ 150,000.00	\$ 150,000.00	
		Denotes Reviewer's Top Scores								

Transportation Plans										
T. Plan Application Number	Local Sponsor	Reviewer #1	Reviewer #2	Reviewer #3	Reviewer #4	Reviewer #5	Total	Grant Request	Proposed Funding	
T-09	City of Arco	45	50	51	49	47	242	\$ 50,000.00	\$ 50,000.00	
T-03	City of Wallace	31	34	34	32	31	162	\$ 30,000.00	\$ 80,000.00	
T-10	City of Parker	22	21	23	25	22	113	\$ 30,000.00	\$ 110,000.00	
T-02	City of Osburn	15	18	18	16	15	82	\$ 30,000.00	\$ 140,000.00	
T-01	City of Aberdeen	13	17	21	13	15	79	\$ 30,000.00	\$ 170,000.00	
T-05	City of Marsing	13	13	14	13	14	67	\$ 30,000.00	\$ 200,000.00	
T-07	City of Deary	11	14	10	15	11	61	\$ 30,000.00	\$ 230,000.00	
		Denotes Reviewer's Top Scores								

Signs										
Sign Application Number	Local Sponsor	Reviewer #1	Reviewer #2	Reviewer #3	Reviewer #4	Reviewer #5	Total	Grant Request	Proposed Funding	
S-14	Fremont County	67	67	69	68	64	335	\$ 30,000.00	\$ 30,000.00	
S-11	City of Buhl	67	69	65	69	61	331	\$ 30,000.00	\$ 60,000.00	
S-06	Cottonwood Highway District	58	58	61	62	57	294	\$ 17,688.59	\$ 77,688.59	
S-13	City of Malad	56	59	60	57	58	290	\$ 30,000.00	\$ 107,688.59	
S-02	City of St. Maries	58	55	56	58	59	286	\$ 30,000.00	\$ 137,688.59	
S-04	Shoshone Highway District	51	49	55	51	49	253	\$ 30,000.00	\$ 167,688.59	
S-08	Wendell Highway District	44	56	60	48	44	252	\$ 30,000.00	\$ 197,688.59	
S-09	City of Carey	45	46	55	50	48	246	\$ 30,000.00	\$ 227,688.59	
S-18	City of Dubois	46	46	48	47	49	234	\$ 19,649.87	\$ 247,338.46	
S-17	City of New Meadows	48	47	45	45	44	229	\$ 30,000.00	\$ 277,338.46	
S-07	City of Genesee	43	46	53	41	41	226	\$ 30,000.00	\$ 307,338.46	
S-12	Grangeville Highway District	39	47	48	41	45	220	\$ 30,000.00	\$ 337,338.46	
S-16	City of Albion	40	44	49	43	42	261	\$ 30,000.00	\$ 367,338.46	
S-10	Keuterville Highway District	33	47	46	53	39	239	\$ 30,000.00	\$ 397,338.46	
S-05	City of Teton	38	39	43	43	45	232	\$ 30,000.00		
S-03	Richfield Highway District	39	44	42	43	37	221	\$ 30,000.00		
S-01	City of Council	28	37	34	38	34	211	\$ 15,000.00		
S-15	City of Paul	29	35	39	38	30	134	\$ 30,000.00		
		Denotes Reviewer's Top Scores								



## LHTAC COUNCIL STAFF REPORT March 12, 2026

Agenda Item: **Federal-aid Small Urban Application Rankings & Awards**

Presenter: **Kevin Kuther, P.E.**

Overview:

Applications for Surface Transportation Block Grant (STBG) Small Urban were made available to qualified Local Highway Jurisdictions (LHJs) this year. Application submittals were due to LHTAC on January 8, 2026.

LHTAC received nine Small Urban Construction applications requesting a total of \$35,704,899 in funding. LHTAC did not receive any applications requesting funding for transportation plans.

Applications were reviewed and scored by three Council Members and two LHTAC staff members. All scorers were asked to rate the subjective or descriptive questions on each application submitted. The remaining questions were rated by two staff members.

Projects were evaluated based on both cumulative scores by all raters and cumulative rankings by each rater. See attached score sheets. LHTAC received two applications requesting more than the maximum of \$3,000,000 for construction. Each application provided a description of how funding over the maximum would be provided. Before these can be programmed in the Small Urban Program, the plan to make up the difference or funding shortfall would need to be formalized. Each applicant was asked to provide a plan for any funding shortfall. This plan was scored in their application.

New projects will be included in the local programs in ITD's six-year Idaho Transportation Investment Program (ITIP) based on the application scores and available funding. LHTAC will use this list to fund projects for this year and next year. LHTAC will also need to evaluate how the Small Urban funding will impact projects currently in the program and rebalance as necessary to include new projects.

Recommendation: For Council Review & Approval

Handed out at Council Meeting

**Federal-Aid Small Urban Application Rankings  
March 12, 2026 Council Meeting**

	App#	Local Sponsor	Project Name	Total Project Cost	Rater 1	Rater 2	Rater 3	Rater 4	Rater 5	Total Score	Rank	Notes
STBG Small Urban	UC-08	City of Rupert	100 West Road Rehabilitation	\$6,513,000.00	74	74	76	73	73	370	1	\$1,584,000 requested to supplant an existing Freight funded project.
	UC-03	City of Sandpoint	First Avenue & Church/Bridge Street Int. Impr.	\$1,796,000.00	69	73	75	71	75	363	2	
	UC-01	City of Moscow	D Street Grind & Inlay	\$1,271,828.00	72	69	76	70	72	359	3	Discussed timing of funding with Sponsor. They can be flexible with the year funding would be available.
	UC-05	City of Emmett	12th and Substation Intersection	\$2,193,000.00	74	68	71	73	71	357	4	
	UC-07	City of Bellevue	Pine Street Reconstruction	\$3,706,000.00	71	72	73	69	63	348	5	
	UC-09	Jefferson Co. R&B	3800 E Road Improvements	\$4,159,000.00	63	65	74	69	56	327	6	Sponsor to provide funding over the \$3,000,000 maximum. Road would need to be reclassified.
	UC-06	City of Weiser	Commercial Street Reconstruction PH II	\$2,886,000.00	67	63	68	67	57	322	7	
	UC-02	City of Rathdrum	Lancaster Road Improvements	\$10,180,071.00	60	57	71	69	64	321	8	Requesting \$3,000,000 in STBG funds remaining to be provided by Sponsor.
	UC-04	City of Payette	Iowa Avenue	\$3,000,000.00	48	51	57	68	53	277	9	
<b>Total Requested</b>				<b>\$35,704,899.00</b>								



## LHTAC COUNCIL STAFF REPORT March 12, 2026

Agenda Item: **Transportation Alternatives Program Rankings & Awards**

Presenter: **Ken Kanownik**

Overview:

Applications for funding for the Transportation Alternatives Program (TAP) opened up in October of 2025 with applications due January 22, 2026. TAP funds infrastructure projects for bicycle and pedestrian safety and connectivity projects and non-infrastructure projects that promote bicycle and pedestrian safety, traffic enforcement in school zones and safety focused bicycle and pedestrian planning. Staff received 61 infrastructure applications and 13 non-infrastructure projects totaling approximately \$36 million in funding requests. The program has approximately \$7.7 million in funding to award on an annual basis. Idaho Transportation Department (ITD) policy directs that 5-10% of the amount fund non-infrastructure projects. The same policy directs ITD staff to appoint a scoring committee with planners, advocates and engineers with representation from around the state. The application indicated that projects would be selected for funding for federal fiscal years 2029 and 2030. This leaves two years unprogrammed in the furthest out years of the Idaho Transportation Investment Program (ITIP) which allows for some flexibility in how to program awarded projects. Sponsors were allowed to submit two applications, but only one would be funded if there wasn't enough funding to fund all sponsors' first application.

TAP per federal regulation has to fund projects in the population sub-allocation areas first, Large Urban, Small Urban and then Rural, then has flex funds for the remainder of the program. The Large Urban projects have a subset of questions on the application to be scored by representation from the state's Metropolitan Planning Organizations and are combined with the statewide scoring when presented to the Idaho Transportation Board in April of 2026.

The scoring committee met on February 24, 2026 to review program policy and application scores and discussed projects to ensure all committee members had the same understanding of projects. The scores and



## LHTAC COUNCIL STAFF REPORT March 12, 2026

recommended projected “cut-line” for both types of projects is provided in Attachment 1. The committee recommends funding 22 infrastructure projects and 7 non-infrastructure projects. This brings the total recommendation for funding to \$16,497,660. Approximately \$1 million will be programmed for the Mountain Home project in an out year of the ITIP to accommodate longer project development period.

<b>2026 Transportation Alternatives Program Application Funding Summary</b>	
FY2029 and 2030 TAP Apportionment W/Match	\$15,473,262
Flex, Small Urban and Rural Infrastructure Recommendation	\$12,137,022
Non-Infrastructure Recommendation	\$1,076,406
Large Urban Apportionment	\$3,284,232
Total Funding Recommendation	\$16,497,660
Funding to Be Programmed in FY2031	\$1,024,398

Staff recommends approving the application scores and funding recommendation. If approved, this will be presented to the Idaho Transportation Board at the April meeting with the combined results for the Large Urban areas.

Recommendation: For Council Approval

## Handed out at Council Meeting

### 2026 Transportation Alternatives Infrastructure Scoring and Funding Recommendation

Sponsor	Project Name	Amount Requested	Funding Recommendation	Score	Rank
City of Fruitland	South Kansas Safe Pedestrian Route Corridor Gap Completion Project	\$536,700	\$536,700	372	1
City of McCall	McCall Colorado Street Sidewalk - North Side	\$539,600	\$539,600	366	2
City of Mountain Home	American Legion Blvd. & 14th St. HAWK Signal	\$1,073,000	\$1,073,000	365	3
City of Craigmont	US Highway 95B & State Highway 62 Sidewalk Project	\$539,607	\$539,607	364	4
City of McCall	McCall Colorado Street Sidewalk - South Side	\$539,400	\$0	361	5
City of Salmon	Union Avenue Pedestrian & Bicycle Improvements Project - Section A	\$539,600	\$539,600	360	6
Ada County Highway District	BUILD Garden City, 50th St.	\$538,000	\$538,000	358	7
City of Sandpoint	E. Superior Street Multimodal Path	\$539,606	\$539,606	358	7
Teton County	Teton County Highway 33 Multimodal Pathway	\$499,100	\$499,100	358	7
City of Wendell	Idaho Street (SH-46) Pedestrian Illumination	\$539,000	\$539,000	356	10
City of Salmon	Union Avenue Pedestrian & Bicycle Improvements Project - Section B	\$539,600	\$0	355	11
City of Moscow	Mountain View Pedestrian Improvements (White Ave. South) Priority 1	\$539,000	\$539,000	350	12
City of Ririe	Downtown Pedestrian Connections Phase 2 Maverik Intersection Project	\$539,600	\$539,600	350	12
Teton County	Teton County Highway 33 Multimodal Pathway - Phase 2	\$499,100	\$0	350	12
City of Fairfield	Soldier Rd. - Spruce to Willow Sidewalks	\$534,400	\$534,400	349	15
City of Fairfield	Soldier Rd. - Poplar to Spruce Sidewalks	\$534,200	\$0	349	15
City of Arco	W. Lost River and E. Grand Ave. Pedestrian Safety	\$538,600	\$538,600	347	17
City of Inkom	Lincoln Avenue Sidewalk Phase 1	\$539,607	\$539,607	347	17
City of Moscow	Mountain Pedestrian Improvements (White Ave. South) Priority 2	\$539,000	\$0	345	19
City of Filer	Main Street Sidewalk and ADA Improvements Phase 2	\$539,500	\$539,500	344	20
City of Lewiston	Burrell Ave. Sidewalk Infill: Thain to 14th St. Lewiston	\$538,560	\$538,560	344	20
City of Rexburg	Teton River Connecting Pathway Extension	\$539,500	\$539,500	343	22
City of Inkom	Lincoln Avenue Sidewalk Phase 2	\$539,607	\$0	342	23
City of Plummer	City of Plummer Sidewalk Safety	\$427,700	\$427,700	341	24
City of St. Maries	Railroad Sidewalk Crossing Safety Project	\$478,080	\$478,080	341	24
City of Cascade	Spring Street Path Phase 1	\$539,000	\$539,000	338	26
City of Dover	Railroad Ave. Pathway Phase 2; Dover Bay Blvd. to Mill Rd.	\$499,655	\$499,655	338	26
City of Cascade	Main Street Sidewalk Phase 4	\$499,979	\$0	337	28
City of Horseshoe Bend	SH 55 Horseshoe Bend East Sidewalk Local	\$539,607	\$539,607	337	28
Proposed Cut Line					
City of Buhl	Buhl Pedestrian Access - Clear Lakes Road Main St. to Elm St.	\$538,500	\$0	335	30
City of Weiser	Indianhead Pathway Phase 3	\$536,800	\$0	333	31
City of Boise	Spoils Bank Canal Pathway Project	\$539,500	\$0	329	32
City of Hailey	South River Street Separated Shared Use Pathway	\$663,571	\$0	329	32
City of Buhl	Buhl Pedestrian Access - Clear Lakes Broadway Ave. to 7th Ave.	\$539,000	\$0	328	34
City of Cambridge	SH71 Sidewalk Improvements	\$536,700	\$0	328	34
City of Driggs	Johnson Ave. Pathway Connector	\$450,000	\$0	328	34
City of Pocatello	S. 5th Ave. Pedestrian Improvement Project Phase - 2	\$536,700	\$0	325	37
City of Blackfoot	Broadway St. Pedestrian Safety Project	\$538,528	\$0	323	38
City of Harrison	Harrison Community Park Sidewalk Project	\$1,079,000	\$0	321	39
City of Idaho Falls	Sand Creek Path; Sunnyside North	\$515,000	\$0	320	40
City of Dubois	Reynolds St. Pedestrian Safety Phase 1	\$539,605	\$0	318	41
City of Nampa	Grimes Pathway Pedestrian Crossing at Franklin Boulevard	\$976,000	\$0	317	42
City of Boise	Federal Way and Broadway Avenue Pathway Project	\$539,500	\$0	315	43
City of Nez Perce	Nez Perce City Sidewalk Project	\$538,820	\$0	315	43
City of New Plymouth	Southwest Avenue Improvements	\$536,700	\$0	313	45
City of Idaho Falls	Tautphaus Park West Path Connections	\$539,000	\$0	311	46
City of Sugar City	Sugar City Pedestrian Safety Improvements and Pathways	\$538,700	\$0	310	47
City of Tetonina - Phase 1	Traffic & School Route Safety Project - Phase 1	\$530,000	\$0	307	48
City of Georgetown	Georgetown Pedestrian Bridge Replacement	\$1,079,000	\$0	306	49
City of Deary - 1	Idaho St. Sidewalk Infill Project	\$539,062	\$0	305	50
City of Malad	1st W. St. and 4th N. St. TAP Sidewalk	\$539,200	\$0	301	51
City of Grace	Grace Pedestrian Facilities Improvements	\$539,606	\$0	300	52
City of Tetonina - Phase 2	Traffic & School Route Safety Project - Phase 2	\$536,700	\$0	299	53
City of Deary - 2	Deary First St. to Main Ave. Sidewalk Project	\$524,953	\$0	295	54
City of Payette	Iowa Avenue Project	\$539,607	\$0	284	55
City of Shoshone	Parking Bulbouts and Signalized Crossing	\$539,606	\$0	256	56
City of Shoshone	Sidewalk Replacement	\$589,240	\$0	243	57
City of Roberts	Roberts East Side Pedestrian/Cycling Safety Path	\$539,000	\$0	241	58
City of Ammon	Sand Creek Pathway	\$539,600	\$0	220	59
City of Rigby	S. 3rd W. Pedestrian Bridge	\$539,600	\$0	219	60
City of Aberdeen	Aberdeen Pedestrians and Bicyclist Project	\$537,150	\$0	196	61
<b>Totals</b>		<b>\$34,621,857</b>	<b>\$12,137,022</b>		
Project Subject to Large Urban (MPO) selection to be approved by Idaho Transportation Board, April 2026					

Second applications from a sponsor are not considered for funding until all applicants receive funding on at least one application.

Handed out at Council Meeting

## 2026 Transportation Alternatives Scoring and Funding Recommendation

Sponsor	Project Type	Annual Requested Amount	Annual Recommended Award	Score	Rank
Environmental Resource Center	Safe Routes to School Program	\$80,505	\$80,505	383	1
Southeast Idaho Council of Governments	Safe Routes to School Program	\$107,340	\$107,340	381	2
City of Cascade	Vulnerable Road User Assessment*	\$35,208	\$35,208	380	3
University of Idaho	Safe Routes to School Program	\$80,505	\$80,505	377	4
City of McCall	Safe Routes to School Program	\$64,404	\$64,404	374	5
Lake Pend Oreille School District #84	Safe Routes to School Program	\$80,505	\$80,505	368	6
Valley Regional Transit	Safe Routes to School Program	\$107,340	\$107,340	366	7
Proposed Cut Line					
Idaho Smart Growth	Safe Routes to School Program	\$64,404	\$0	360	8
Idaho Walk Bike Alliance	Safe Routes to School Program	\$64,404	\$0	359	9
City of Fruitland	Safe Routes to School Program	\$53,670	\$0	347	10
City of Orofino	Safe Routes to School Program	\$64,404	\$0	345	11
Bonneville Joint School District 93 & 91	BMPO Safe Routes to School Program	\$107,340	\$0	340	12
Bonneville County Road & Bridge	Vulnerable Road User Assessment*	\$26,835	\$0	337	13
<b>Totals</b>		<b>\$936,864</b>	<b>\$555,807</b>	<b>7.20%</b>	

\*One Year Amount

Award Target - \$387,000 (5%) to \$774,000 (10%)

Subject to Large Urban (MPO) selection approved by the Idaho Transportation Board, April 2026



## LHTAC COUNCIL STAFF REPORT March 12, 2026

Agenda Item: **Federal-aid Bridge Rankings & Awards**

Presenter: **Kevin Kuther**

Overview:

Applications for Surface Transportation Block Grant (STBG) Bridge were made available to qualified Local Highway Jurisdictions (LHJs) this year. They were due to LHTAC on January 22nd, 2026. This application was for both Local and Off-System Bridges.

LHTAC received:

- Twelve (12) Local bridge applications requesting a total of \$33,520,00 in funding.
- Fifteen (15) Off-system bridge applications requesting a total of \$62,976,000 in funding.

Off-system bridge funding is 100% Federal. There is no local match required.

Applications were reviewed and scored by three Council Members, one LHTAC staff member, and one ITD Bridge Engineer. All scorers were asked to rate the subjective or descriptive questions on each application submitted. The remaining questions were scored by LHTAC staff.

Projects were evaluated based on both cumulative scores by all raters and cumulative rankings by each rater. See attached score sheets. Seventeen (17) of the applications requested more than the maximum of \$3,000,000 for the bridge replacement or rehabilitation. Before these can be programmed in the Local Bridge Program or the Off-System Bridge Program, the plan to make up the difference or funding shortfall would need to be formalized. Each applicant was asked to provide a plan for any funding shortfall. This plan was scored in their application.

Staff will need to coordinate bridge site visits with each Sponsor representative for each of the top ranked bridges. The team will need to verify and review the cost associated with each application to compare the costs



## LHTAC COUNCIL STAFF REPORT March 12, 2026

submitted in the application to average costs of bridge square foot costs and approach work.

LHTAC will also verify that at least historical percentages for engineering, mobilization, and construction engineering/inspection are used before the project is included in the draft ITIP. Once completed, a new project cost summary sheet, ITD 1150, will be prepared and submitted to the Sponsor for review, approval, and signature.

**Recommendation: For Council Review & Approval**

Handed out at Council Meeting

**Federal-Aid Bridge Application Rankings**  
**March 12, 2026 Council Meeting**

	App#	Local Sponsor	Bridge Key	Project Name	Total Project Cost	Rater 1	Rater 2	Rater 3	Rater 4	Rater 5	Total Score	Score Ranking
<b>BRIDGE - LOCAL</b>	BL-07	Gooding Highway District	19525	1300 S. RD over THORN CREEK	\$3,668,000.00	81	90	89	79	86	425	1
	BL-06	Twin Falls Highway District	21380	BLUE LAKES over ROCK CREEK	\$2,997,000.00	77	85	84	80	81	407	2
	BL-04	Hillsdale Highway District	24635	990 SOUTH ROAD over MILNER GOODING CANAL	\$3,666,000.00	74	82	84	85	80	405	3
	BL-02	Jerome Highway District	24785	800 EAST ROAD over 'L' CANAL	\$1,383,000.00	81	85	77	77	80	400	4
	BL-05	Boise County Road & Bridge	26693	ANDERSON CREEK RD over ANDERSON CREEK	\$2,453,000.00	63	88	85	78	78	392	5
	BL-09	Power County Highway District	23535	RAMSEY RD over BANNOCK CREEK	\$3,613,559.00	66	73	84	83	74	380	6
	BL-08	Jefferson County	32420	N 5050 E over SNAKE RIVER;HEISE BR	\$2,586,000.00	67	77	80	86	67	377	7
	BL-01	Lakes Highway District	30485	SPIRIT LAKE over SPIRIT LAKE(CAUSEWAY BR)	\$1,799,100.00	69	70	73	81	78	371	8
	BL-11	City of Idaho Falls	21235	LINCOLN RD over IDAHO CANAL	\$2,600,000.00	65	75	77	78	71	366	9
	BL-10	Doumeqc Highway District	29100	DOUMECQ RD over SALMON R;WHITEBIRD TRUSS	\$1,093,000.00	67	78	66	62	68	341	10
	BL-12	South Latah Highway District	29610	STC4803;OLD HWY 95 over COW CREEK	\$3,171,000.00	57	80	63	68	69	337	11
	BL-03	Notus Parma Highway District No. 2	27020	IVERSON RD over FARMERS COOP SEBREE CNL	\$4,490,000.00	53	69	68	69	65	324	12
<b>BRIDGE - OFF SYSTEM</b>	BO-01	Bonner County Road & Bridge	30145	WHISKEY JACK over BOYER SLOUGH;SE.KOOTENAI	\$4,853,000.00	81	92	88	94	88	443	1
	BO-14	Idaho County	29360	COW CREEK ROAD over SALMON RIVER;LUCILLE BR	\$3,631,191.00	84	90	90	83	87	434	2
	BO-13	Teton County	33031	RAMMEL MOUNTAIN RD over BADGER CREEK	\$2,709,100.00	85	86	87	79	82	419	3
	BO-04	Shoshone Highway District	25055	250 WEST ROAD over MILNER GOODING CANAL	\$3,561,000.00	74	85	86	77	79	401	4
	BO-07	Dietrich Highway District	25045	370 SOUTH ROAD over MILNER GOODING CANAL	\$3,565,000.00	75	84	85	77	79	400	5
	BO-03	Owyhee County	28317	SHEEP CAMP RD over GRANDVIEW IRRIGATION CNL	\$2,310,000.00	64	89	87	82	76	398	6
	BO-11	East Side Highway District	30480	E FRONTAGE ROAD over WOLF LODGE CREEK	\$4,235,000.00	72	84	80	74	80	390	7
	BO-02	Bingham County Road & Bridge	23055	HORSE CREEK ROAD over GRAYS LAKE OUTLET	\$2,003,000.00	71	82	76	78	77	384	8
	BO-05	Richfield Highway District	24955	JIM BROWN BRIDGE R over LITTLE WOOD RIVER	\$3,164,000.00	69	83	82	71	76	381	9
	BO-08	Lemhi County Road & Bridge	32675	PETERSON RANCH RD over HAYDEN CREEK	\$3,778,000.00	73	82	81	65	76	377	10
	BO-06	Glenns Ferry Highway District	27771	MORROW RESERVIOR R over LITTLE CANYON CREEK	\$3,465,000.00	61	82	85	70	73	371	11
	BO-09	Blaine County	23765	STOCKER CREEK ROAD over SILVER CREEK	\$3,130,000.00	70	76	79	69	71	365	12
	BO-10	Fremont County	21075	1300 N over HENRYS FK.SNAKE R;FRITZ	\$8,905,000.00	59	58	67	70	54	308	13
	BO-10	Fremont County	21075	1300 N over HENRYS FK.SNAKE R;FRITZ	\$8,905,000.00	59	58	67	70	54	308	13
	BO-12	North Latah Highway District	29460	OLD HWY 8 over BIG BEAR CREEK	\$3,762,000.00	53	69	48	46	54	270	15

**TOTAL \$95,495,950.00**



## LHTAC COUNCIL STAFF REPORT

March 12, 2026

### Agenda Item: **LHSIP Application Rankings & Awards**

Presenter: **Brian Wright, P.E.**

#### Overview:

LHTAC received 16 applications for the CY2026 Local Highway Safety Improvement Program (LHSIP). Applications were received from all areas of the state and ranged from \$49,016 to \$2,000,000 in total project cost. This application cycle again limited the total funding for each jurisdiction to \$2,000,000.

The total requested amount of the 16 LHSIP applications received was \$19,526,244. This is a decrease from last year's requested amount of \$21,067,744. Prior to the application due date, staff notified individual qualifying jurisdictions of their eligibility status.

LHSIP applications were ranked based on a calculated Cost-Benefit Ratio (CBR). All applications were checked for accuracy, reported crash data, Crash Modification Factor(s) (CMF) and total estimated cost. Some of the project cost estimates are revised which may result in changes to the CBR. Sponsors are being contacted to approve the changes to the project before they are submitted for inclusion in the Idaho Transportation Investment Program (ITIP). For consistency CBRs are calculated utilizing total project cost, even on applications requesting more than \$2,000,000.

Approximately \$11,200,000 in funding is available for the LHSIP annually. This year ten (10) projects with a combined estimated cost of \$11,100,000 are above the proposed cutline. Applications submitted to the Council for approval have CBRs of 18.0 or greater. We recommend funding the applications as presented in the attached document. These projects will be submitted to the Idaho Transportation Department for inclusion in the ITIP with design scheduled in FY27 through FY29 and construction scheduled from FY28 to FY30.

To account for funding needs in the future, program set-aside amounts are added to the ITIP. These place holders allow design and construction of this application cycle to be distributed across three (3) years. Three (3) years are



## LHTAC COUNCIL STAFF REPORT March 12, 2026

programmed to address delays in program funding, obligation authority (OA), environmental approval and right-of-way acquisition.

Several projects already in the program need additional funding. Funds remaining after awarding the current applications and program set-aside will be allocated to current projects as needed. An e-mail and hardcopy letter will be sent to each Local Highway Jurisdiction to update them on the status and ranking of their application.

A table indicating the proposed status of all submitted CY2026 LHSIP applications is attached.

Recommendation: For Council Review

ITD District	Key Number	Jurisdiction	Original B-C Ratio	Adjusted B-C Ratio	Funding Requested	Recommended Program Funding	Estimate Delta	ROW REQUIRED	Notes	
1	D1001	Bonner County	20.5 to 1	24.2 to 1	\$1,606,000	\$1,922,000	\$316,000	No		
	<b>Proposed Cutline</b>									
<b>Totals</b>					<b>\$1,606,000</b>	<b>\$1,922,000</b>				
ITD District	Key Number	Jurisdiction	Original B-C Ratio	Adjusted B-C Ratio	Project Total From Application	Recommended Program Funding	Estimate Delta	ROW REQUIRED	Notes	
2	D2002	Nez Perce County	27.9 to 1	22.4 to 1	\$1,178,000	\$1,468,000	\$290,000	Yes		
	D2001	City of Lewiston	20.5 to 1	20.1 to 1	\$1,996,978	\$2,000,000	\$3,022	Yes	Fed-aid including local match is capped at \$2mm	
<b>Proposed Cutline</b>										
<b>Totals</b>					<b>\$3,174,978</b>	<b>\$3,468,000</b>				
ITD District	Key Number	Jurisdiction	Original B-C Ratio	Adjusted B-C Ratio	Project Total From Application	Recommended Program Funding	Estimate Delta	ROW REQUIRED	Notes	
3	D3001	Ada County Highway District (ACHD)	71.5 to 1	33.8 to 1	\$458,000	\$550,000	\$92,000	No	For safety components of KN 21896 (STBG-Urban)	
	D3003	City of Nampa	3.6 to 1	2.9 to 1	\$80,000	\$100,000	\$20,000	No	Road Safety Audit	
	<b>Proposed Cutline</b>									
	D3004	Mountain Home Highway District	17.7 to 1	13.3 to 1	\$1,998,000			No	Service life adjusted to match FHWA guidance	
D3002	City of Nampa	20.1 to 1	10.6 to 1	\$567,000			Yes	Crashes on the State system not eligible for funding		
<b>Totals</b>					<b>\$3,103,000</b>	<b>\$650,000</b>				

ITD District	Key Number	Jurisdiction	Original B-C Ratio	Adjusted B-C Ratio	Project Total From Application	Recommended Program Funding	Estimate Delta	ROW REQUIRED	Notes	
4	D4001	City of Burley	103.9 to 1	18.8 to 1	\$49,016	\$369,000	\$319,984	No		
	D4002	Jerome Highway District	63.5 to 1	18.9 to 1	\$279,000	\$513,000	\$234,000	No		
	D4003	Wendell Highway District	20.5 to 1	18.9 to 1	\$1,616,250	\$1,738,000	\$121,750	Yes	Systemic (3 locations) could be reduced to fit program	
<b>Proposed Cutline</b>										
<b>Totals</b>					<b>\$1,944,266</b>	<b>\$2,620,000</b>				
ITD District	Key Number	Jurisdiction	Original B-C Ratio	Adjusted B-C Ratio	Project Total From Application	Recommended Program Funding	Estimate Delta	ROW REQUIRED	Notes	
5	<b>Proposed Cutline</b>									
	D5001	City of Pocatello	1.8 to 1	1.4 to 1	\$1,975,000			No	Service life adjusted to match FHWA guidance	
<b>Totals</b>					<b>\$1,975,000</b>					
ITD District	Key Number	Jurisdiction	Original B-C Ratio	Adjusted B-C Ratio	Project Total From Application	Recommended Program Funding	Estimate Delta	ROW REQUIRED	Notes	
6	D6002	City of Idaho Falls	481.5 to 1	116.0 to 1	\$268,000	\$649,000	\$381,000	No	Potential Group Sign at this Estimated Cost.	
	D6001	City of Idaho Falls	20.6 to 1	18.0 to 1	\$1,701,000	\$1,791,000	\$90,000	No	Service life adjusted to match FHWA guidance	
	<b>Proposed Cutline</b>									
	D6004	Lemhi County Road and Bridge	19.3 to 1	17.7 to 1	\$1,795,000			No	Service life adjusted to match FHWA guidance	
	D6003	City of Rexburg	19.8 to 1	16.0 to 1	\$2,000,000			No	Service life adjusted to match FHWA guidance	
D6005	Madison County Road & Bridge	14.0 to 1	8.8 to 1	\$1,959,000			No	Service life adjusted to match FHWA guidance		
<b>Totals</b>					<b>\$7,723,000</b>	<b>\$2,440,000</b>				
<b>LHSIP Funds Requested</b>			=	<b>\$19,526,244</b>						
<b>LHSIP Funds Above Cut Line (B-C of 18.0 or higher)</b>			=	<b>\$11,100,000</b>						



## LHTAC COUNCIL STAFF REPORT March 12, 2026

Agenda Item: **Children Pedestrian Safety Redistribution #5**

Presenter: **Ken Kanownik**

Overview:

House Bill 723 of the 2024 Legislative session appropriated \$10 Million in funds from the American Rescue Plan Act (ARPA) which funded 40 projects from the 2024 Children Pedestrian Safety Program Applications. This funding has its own set of regulations which have previously been presented to Council and the local sponsors. One regulation is that after December 31, 2024 funding cannot be added to new projects but it can be transferred between projects funded with ARPA funds. Staff has been informed of a project having needing additional funds. The executive Council approved the first four redistributions of ARPA funds in May, July, September and October of 2025. This is the fifth redistribution request.

Currently there is a balance of \$11,854.58 available for redistribution. The City of St. Maries requests \$7,000 for their project that opened on February 12<sup>th</sup> with the low-bid coming in at \$256,825.07. In addition to the previously available balance from project savings, staff anticipates having \$100,000 - \$200,000 available for the remaining three projects (Preston, Fruitland and Harrison after final close-outs this spring for projects that were substantially complete before winter or had winter shutdown and small items like striping, signage and seeding will be conducted this spring. Staff proposes a pre-approved order to redistribute the funds among final projects for expediency since the funds expire on September 30, 2026. Staff requests the Administrator to have authority to redistribute remaining funds as follows:

1. Cover bids over \$250,000.
2. Allow for bid alternates or change orders over \$250,000 to increase the scope of a project.
3. No jurisdiction receives more than half of available funds, except the final transfer to bring expenditures to \$10,000,000 for the program.

This will allow staff to quickly cover project costs for eligible items without delay, ensure work is completed in time to have contractors submit pay



## LHTAC COUNCIL STAFF REPORT March 12, 2026

applications, and LHTAC make the payments before the September expiration. Also, it allows LHTAC to utilize all of the \$10,000,000.

Staff recommends council approve the project increase of \$7,000 to the City of St. Maries and authorize the Administrator to redistribute funds as prioritized above.

Recommendation: For Council Review and Approval



# LHTAC COUNCIL STAFF REPORT

March 12, 2026

Agenda Item: **LRHIP Emergency Application**

Presenter: **Megan Kautz, P.E.**

Overview:

There are no applications for review.

A financial snapshot of the LRHIP Emergency balance is below:

<b>*LRHIP Emergency Balance</b>	
<b>2026 Available Funds</b>	\$ 300,000.00
<b>Previous Years' Remaining Funds</b>	\$ 71,541.90
<b>Total available</b>	<b>\$ 371,541.90</b>

\*LRHIP Emergency fund capped at \$800,000 at the beginning of the Fiscal Year.

- Activity since last meeting:
  - Shoshone County - \$100,000

Recommendation: For Council Review

# Local Highway Technical Assistance Council (LHTAC)

## COUNCIL MEMBER AND STAFF DIRECTORY

### Idaho Association of Highway Districts (IAHD)

**Chair: Kevin Renfrow**, Commissioner  
South Latah Highway District  
154 W Chestnut Street  
Genesee, ID 83832

**Rick Robinson**, Commissioner  
Oakley Highway District  
2020 S 275 W  
Oakley, ID 83346

**Neal Gier**, Commissioner  
Buhl Highway District  
1500 W Main Street  
Buhl, ID 83316

### Idaho Association of Counties (IAC)

**Vice Chair: Todd Smith**, Commissioner  
Madison County  
134 E. Main  
Rexburg, ID 83440

**Ted Lindsley**, Commissioner  
Idaho County  
320 West Main Street  
Grangeville, ID 83530

**Mark Rekow**, Commissioner  
Gem County  
415 E. Main Street  
Emmett, ID 83617

### Idaho Association of Cities (AIC)

**Secretary/Treasurer: Rod Plank**, Mayor  
City of Kellogg  
1007 McKinley Avenue  
Kellogg, ID 83837

**Robert (BJ) Berlin**, Mayor  
City of Roberts  
647 N 2872 E Roberts  
Roberts, Idaho 83444

**Kari Peterson**, Mayor  
City of Fruitland  
200 S. Whitley  
Fruitland, ID 83619

### Ex-Officio Members - Associations

**Kelley Packer**, Executive Director  
Association of Idaho Cities  
3100 South Vista Avenue, Suite 201  
Boise, ID 83705

**Nick Veldhouse**, Executive Director  
Idaho Association of Highway Districts  
3100 Vista Avenue, Suite 202  
Boise, ID 83705

**Seth Grigg**, Executive Director  
Idaho Association of Counties  
3100 Vista Avenue, Suite 200  
Boise, ID 83705

### LHTAC Staff - Direct Lines

**Amanda LaMott, P.E.**  
Project Engineer/TAP Lead  
[ALamott@LHTAC.org](mailto:ALamott@LHTAC.org)  
Direct Line: (208) 530-7463

**Brenna Shirer**  
Financial Officer  
[BShirer@LHTAC.org](mailto:BShirer@LHTAC.org)  
Direct Line: (208) 530-7456

**Brian Wright, P.E.**  
Project Engineer/Safety Lead  
[BWright@LHTAC.org](mailto:BWright@LHTAC.org)  
Direct Line: (208) 530-7454

**Brody Johnson**  
Communications Officer  
[BJohnson@LHTAC.org](mailto:BJohnson@LHTAC.org)  
Direct Line: (208) 530-7447

**Chainey Rhoades**  
T2 Director  
[CRhoades@LHTAC.org](mailto:CRhoades@LHTAC.org)  
Direct Line: (208) 530-7448

**Clarissa Lucas**  
Environmental Planner  
[CLucas@LHTAC.org](mailto:CLucas@LHTAC.org)  
Direct Line: (208) 530-7464

**Craig Herndon**  
Engineer Assistant  
[CHernon@LHTAC.org](mailto:CHernon@LHTAC.org)  
Direct Line: (208) 530-7458

**Jayme Coonce, P.E.**  
Resident Engineer  
[JCoonce@LHTAC.org](mailto:JCoonce@LHTAC.org)  
Direct Line: (208) 530-7468

**JoEllen Ross-Hauer**  
Cultural/Historical Lead  
[JHauer@LHTAC.org](mailto:JHauer@LHTAC.org)  
Direct Line: (208) 530-7465

**Karissa Nelson, P.E.**  
Environmental Engineer  
[KNelson@LHTAC.org](mailto:KNelson@LHTAC.org)  
Direct Line: (208) 530-7450

**Kellie McKinney**  
Financial Technician  
[KMckinney@LHTAC.org](mailto:KMckinney@LHTAC.org)  
Direct Line: (208) 530-7457

**Ken Kanownik, AICP**  
LILB & Grant Manager  
[KKanownik@LHTAC.org](mailto:KKanownik@LHTAC.org)  
Direct Line: (208) 530-7469

**Kevin Kuther, P.E.**  
Design Manager/Resident Engineer  
[KKuther@LHTAC.org](mailto:KKuther@LHTAC.org)  
Direct Line: (208) 530-7451

**Lisa Popoff, P.E.**  
Project Engineer  
[LPopoff@LHTAC.org](mailto:LPopoff@LHTAC.org)  
Direct Line: (208) 530-7459

**Laila Kral, P.E.**  
Administrator  
[LKral@LHTAC.org](mailto:LKral@LHTAC.org)  
Direct Line: (208) 530-7452

**Matt Koster, P.E.**  
Resident Engineer  
[MKoster@LHTAC.org](mailto:MKoster@LHTAC.org)  
Direct Line: (208) 530-7455

**Matthew Syphus**  
Database & GIS Analyst  
[MSyphus@LHTAC.org](mailto:MSyphus@LHTAC.org)  
Direct Line: (208) 530-7462

**Megan Kautz, P.E.**  
Construction Engineering & LRHIP Manager  
[MKautz@LHTAC.org](mailto:MKautz@LHTAC.org)  
Direct Line: (208) 530-7453

**Mike Cram**  
Administrative Manager  
[MCram@LHTAC.org](mailto:MCram@LHTAC.org)  
Direct Line: (208) 530-7445

**Muhammad Zubery, P.E.**  
Project Engineer/Rural Lead  
[MZubery@LHTAC.org](mailto:MZubery@LHTAC.org)  
Direct Line: (208) 530-7467

**Nancy Ziebarth**  
T2 Training Coordinator & Council Liaison  
[NZiebarth@LHTAC.org](mailto:NZiebarth@LHTAC.org)  
Direct Line: (208) 530-7449

**Rebecca Howell**  
Construction Coordinator  
[RHowell@LHTAC.org](mailto:RHowell@LHTAC.org)  
Direct Line: (208) 530-7460

**Ryan Rush**  
Project Coordinator  
[RRush@LHTAC.org](mailto:RRush@LHTAC.org)  
Direct Line: (208) 530-7461

**Sam Larrondo, P.E.**  
Project Engineer/LILB Lead  
[SLarrondo@LHTAC.org](mailto:SLarrondo@LHTAC.org)  
Direct Line: (208) 530-7446

**Sara Gyfteas**  
Executive Assistant  
[SGyfteas@LHTAC.org](mailto:SGyfteas@LHTAC.org)  
Front Desk: (208) 344-0565

**Scott Wood, P.E.**  
Project Engineer/Bridge Lead  
[SWood@LHTAC.org](mailto:SWood@LHTAC.org)  
Direct Line: (208) 530-7466

# LOCAL HIGHWAY TECHNICAL ASSISTANCE COUNCIL

## BY-LAWS

August 17, 1994

Pursuant to Chapter 24, Title 40, Idaho Code, the following By-Laws are hereby adopted by a majority vote of the membership of the Local Highway Technical Assistance Council, hereafter referred to as LHTAC, or the Council.

### ARTICLE I - NAME AND AUTHORITY

#### SECTION 1.

- A. The name of the Council shall be the Local Highway Technical Assistance Council and may be referred to as LHTAC or the Council.
- B. In general the Council will refer to the 12 person governing body. In general LHTAC will refer to the organization as a whole.

#### SECTION 2.

The Authority of the Council shall be:

- A. Represent its member jurisdictions in conferences, meetings and hearings related to highways, roads and streets and other transportation factors affecting local highway jurisdictions;
- B. Develop uniform standards and procedures that will be recommended to its member jurisdictions for the construction, maintenance, use, operation and administration of local highways;
- C. Cooperate with, receive and expend aid and donations from the federal or state governments, and from other sources for the administration and operation of local highways;
- D. Make recommendations to the Board of the Idaho Transportation Department (ITD) for the distribution and prioritization of federal funds for local projects;

- E. Assist the legislature by providing research and data relating to transportation matters affecting local highway jurisdictions within the state;
- F. Maintain and disseminate information to local highway jurisdictions concerning federal and state legislation, administrative rules and regulations affecting local highway jurisdictions;
- G. Maintain and disseminate information to local highway jurisdictions concerning activities relating to ground transportation in other states;
- H. When authorized by the local highway jurisdiction, to act for that local jurisdiction through a joint exercise of powers agreement with any other local jurisdiction, any agency of the state or any agency of the federal government;
- I. Buy, sell, receive and exchange property, both real and personal, as necessary to perform its functions;
- J. Be the sole and exclusive authority for the expenditure of moneys made available by appropriation or otherwise to the Council.

**ARTICLE II - MEMBERSHIP, POWERS AND DUTIES OF THE COUNCIL**  
**SECTION 1.** The membership of the Council shall be represented as follows:

- A. The Council shall consist of nine (9) members, three (3) members each from the Association of Idaho Cities, Idaho Association of Counties and Idaho Association of Highway Districts (Appointing Authority). Council members shall serve at the pleasure of the Appointing Authority.
- B. Appointments to the Council shall represent the different areas of the state, such that no more than one Council member shall reside in any one county, and each Council member shall represent a local highway entity with jurisdiction over public highways or streets or be a staff member of the appointing association. In the case of the presidents of each association, if they wish to serve as a representative to the council, they may serve; however, if from a county already represented by another member they may only serve for a period not to exceed one year.

- C. Each Appointing Authority may designate an ex-officio non-voting member to serve on the Council. Ex-officio members shall be elected officials or employees of (1) one of the (3) three Association's. Ex-officio members may participate in all Council discussions and may make and second motions. Ex-officio members shall serve at the pleasure of the Appointing Authority.
- D. Members or alternate member/s of the Council shall be entitled to reimbursement of expenses. An honorarium shall be determined by the members' respective associations but in no case shall exceed \$100 per day. Compensation and reimbursement shall be made from the Local Highway Technical Assistance Council Accounts established in Section 40-717, Idaho Code.
- E. Voting members are authorized to appoint an alternate member. Alternate members are allowed to attend regular scheduled Council meetings in the case of a regular Council member's absence. Alternate members shall have voting authority authorized with proxy from the absent member.

**SECTION 2.** The Council shall have the following powers and duties:

- A. Provide general supervision over the operation and affairs of LHTAC with regard to determining its programs, mission, policies and goals;
- B. Establish an annual budget for the maintenance and operation of LHTAC Organization.
- C. Appoint an Administrator. Outline work duties, specify the terms of employment, and provide for regular performance review for the Administrator.
- D. Fix the salary of the Administrator and establish work function salary ranges for all employees.
- E. Enter into contracts and agreements;
- F. Exercise any authority defined in ARTICLE I, Section 2 of these By-laws; and

- G. Represent LHTAC before any federal, state or local governmental entity or private organization;
- H. Prepare an annual report, including a financial statement, outlining its activities for the previous year. Copies of each report shall be provided to the transportation committees of the legislature and each Appointing Authority.
- I. Perform a fiscal audit in accordance with the provisions of Section 67-450B, Idaho Code. The fiscal year for the Local Highway Technical Assistance Council shall be July 1 through June 30.
- J. Do any and all things necessary to accomplish the duties and goals of LHTAC within the approved budget.
- K. Issue statements for the organization.

### **ARTICLE III - TERMS OF OFFICE AND DUTIES**

**SECTION 1.** The officers shall be elected from the voting members of the Council and will consist of a Chairman, Vice- Chairman and Secretary/Treasurer. No more than one officer shall be from each Appointing Authority. It is the intent of these By-laws to rotate the Chairmanship through the (3) three Association's on an annual basis.

**SECTION 2.** The officers shall be elected at the annual meeting or at any regular meeting in the case of vacancy.

**SECTION 3.** The terms of office for the Chairman, Vice-Chairman and Secretary/Treasurer shall be for one year starting at the beginning of the fiscal year, July 1<sup>st</sup>. There is, no limit to the number of terms an officer may serve as long as the terms are not consecutive.

**SECTION 4.** The duties of the officers of this Council shall be as follows:

- A. The Chairman shall: (1) Preside at all meetings of LHTAC; (2) act as spokesman for LHTAC; (3) be permitted to vote on all issues (4) call special meetings as he/she deems necessary or upon request by a majority vote of the Council members; (5) appoint special committees with the approval of the Council.

- B. The Vice-Chairman shall: (1) Perform the duties of the Chairman in the absence of the Chairman; (2) Perform duties and assignments given by the Chairman
- C. The Secretary/Treasurer shall: (1) Perform the duties of Chairman when both the Chairman and Vice-Chairman are absent; (2) keep or cause to be kept the minutes of all meetings and finances of LHTAC.

**SECTION 5.** The officers shall constitute the Executive Committee. The Executive Committee shall have the authority to act on behalf of LHTAC on executive matters or as otherwise authorized by the Council.

## **ARTICLE IV - MEETINGS**

**SECTION 1.** Time and Place of Meetings

- A. Regular meetings of the Council will be held quarterly or as needed. The specific date, time and place of these meetings shall be addressed by the Council as an agenda item at each regular meeting. Council members or their representatives shall be prepared to make reports on the Council's activities at each appointing association's annual meeting.
- B. Members may participate via other means of communication (telephone, video conference etc.) as deemed necessary by the Chairman of the Council.
- C. The annual meeting of the Council shall be the last regular meeting in each fiscal year.

**SECTION 2.** Special meetings of the Council may be called by the Chairman or upon the request of any three members. Each Council member, Appointing Authorities and the public shall be notified of the time and place of each meeting in accordance with Chapter 2, Title 74, Idaho Code.

**SECTION 3.** Conduct of Meetings.

- A. Quorum. A quorum for purposes of conducting business shall consist of a simple majority of the members of the Council or two (2) members of the executive committee for executive meetings.
- B. Voting. Voting rights at all meetings shall be controlled by Article II, Section 1 A, of these By-Laws.
- C. All meetings of LHTAC and any of its subcommittees shall be governed by Parliamentary Procedures and accepted traditions of the Council.
- D. Notices and minutes of all meetings shall be prepared and sent to each Council member, Appointing Authority and made available to the public.
- E. Executive Committee meetings. Executive Committee meetings may be held with five (5) days prior notice, or at any time without prior notice, if approved by the full executive committee.

**ARTICLE V - COMMITTEES**

**SECTION 1.** Regional Advisory Committees (RADs). LHTAC may contract with Regional Advisory Committees, including the Local Highway Jurisdictions in the region, for services requested by LHTAC.

**SECTION 2.** Technical Advisory Committee (TAC). The Council may appoint a Technical Advisory Committee consisting of highway supervisors, public works directors, etc. as recommended by the Appointing Authorities with equal representation from each of the Appointing Authorities, to provide technical advice on issues requested by LHTAC staff.

**SECTION 3.** Special Committees. The Council may appoint special or ad hoc committees as deemed needed.

**ARTICLE VI - LOCAL HIGHWAY ADMINISTRATOR**

**SECTION 1.** The Administrator appointed by the Council shall:

- A. Act as executive officer and Secretary to the Council;
- B. Prepare, or caused to be prepared, data and reports as required by the Council;

- C. Assume responsibility for direction and supervision over the office and employees of LHTAC subject to the policies as approved by the Council;
- D. Prepare a budget proposal for each fiscal year for approval by the Council. Operate the organization programs, projects and facilities within the approved budget. The Administrator shall use approved salary ranges to establish compensation for all employees.
- E. Represent LHTAC before any federal or state legislative body, agency, or private organization as directed by the Council.
- F. Hold office at the pleasure of the Council. The contractual agreement between the Council and the Administrator may be terminated by either party giving thirty (30) days written notice.

## **ARTICLE VII - AMENDMENTS**

**SECTION 1.** Any and all amendments to the By-Laws must be approved by a two-thirds majority vote of the membership of the Council at any regular or properly called special meeting. Written notice of such proposed change(s) and the nature thereof shall have been given to the membership of the Council at least thirty (30) days prior to the date of the meeting at which the By-Laws are to be considered.

# ROLES AND RESPONSIBILITIES LOCAL HIGHWAY TECHNICAL ASSISTANCE COUNCIL OFFICERS

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## Chairman

The principal role of the Chairman of the Council is to manage and provide leadership to the Council Members. The Chairman is accountable to the Council and acts as a direct liaison between the Council and the LHTAC Administrator. The Chairman acts as the communicator for Council decisions where appropriate. The Chairman should be independent from management and free from any interest and any business or other relationship which could interfere with the Chairman's independent judgment.

More specifically, the duties and responsibilities of the Chairman are as follows:

1. Serve as a member of the Executive Committee;
2. Attend meetings;
3. Act as Chair at meetings of the Council and Executive Committee;
4. Act as a liaison between management and the Council;
5. Review agenda, minutes, financials, etc. prior to meetings;
6. Provide advice and counsel, consistent with the Council direction, to the Administrator;
7. Keep abreast, generally, of the activities of the organization and its management;
8. Ensure the Council members are properly informed and that sufficient information is provided to enable them to make decisions;
9. In concert with the Administrator, develop and set the agendas for meetings of the Council;
10. Recommend an annual schedule of the date, time and location of Council and Committee meetings;
11. Review and sign minutes of Council meetings;
12. Call special meetings of the Council where appropriate;
13. Assess and make recommendations to the Council, annually, regarding the effectiveness of the Council as a whole, the Committees of the Council and individual Council Members;
14. Work closely with the Executive Committee to establish a constructive relationship with the rest of the Council and LHTAC staff.



## **ROLES AND RESPONSIBILITIES LOCAL HIGHWAY TECHNICAL ASSISTANCE COUNCIL OFFICERS**

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### **Vice Chairman**

The main duty of a Vice Chairman is to assist the Chairman in any way possible. This can include preparing for Council meetings. If any problems occur among Council members, it is often the role of the Vice Chairman to discover the facts of the situation and report back to the Chairman.

In addition, a Vice Chairman should be ready to fill in for the Chairman, if they are unable to attend or carry out his or her duties. In such cases, Vice Chairman assumes the role of Chairman, usually temporarily, and has the power to make organizational decisions after receiving feedback from the rest of the Executive Committee or Council members.

More specifically, the duties and responsibilities of the Vice Chairman are as follows:

1. Serve as a member of the Executive Committee;
2. Attend meetings;
3. In the absence of the Chairman, act as Chair at meetings of the Council and Executive Committee;
4. Receive and fulfill assignments given by the Chairman;
5. Oversee special committees created by the Council;
6. Review agenda, minutes, financials, etc. prior to meetings;
7. Work closely with the Executive Committee to establish a constructive relationship with the rest of the Council and LHTAC staff.

## **ROLES AND RESPONSIBILITIES LOCAL HIGHWAY TECHNICAL ASSISTANCE COUNCIL OFFICERS**

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### **Secretary/Treasurer**

The Secretary/Treasurer is responsible for the minutes of all meetings of the Council and the Executive Committee. This office has primary responsibility for the oversight of the financial well-being of the organization, but does not take day-to-day responsibility.

The Secretary/Treasurer shall: Perform the duties of Chairman when both the Chairman and Vice-Chairman are absent.

More specifically, the duties and responsibilities of the Secretary/Treasurer are as follows:

1. Serve as a member of the Executive Committee;
2. Attend meetings;
3. Ensure that minutes are kept of each individual meeting;
4. Ensure that minutes are distributed (in a timely manner) to members and the official minutes are posted and archived on the web page;
5. Review agenda, minutes, financials, etc. prior to meetings;
6. Oversee the review of budget and expenditures;
7. Be informed of any significant financial issue that needs review and/or Council discussion;
8. Review Council policies prior to the September Council meeting;
9. Transfer records and policy manual to incoming Secretary/Treasurer;
10. Work closely with the Executive Committee to establish a constructive relationship with the rest of the Council and LHTAC staff.

Effective Date: 3/25/2015  
Revised: 9/2015, 12/2019, 12/22  
Expiration: 12/2025



Council Policy: 001

## ACQUISITION AND DISPOSAL OF PROPERTY

### Purpose:

Idaho Code provides requirements for procuring services or personal property. Where the expenditure is less than twenty-five thousand dollars (\$25,000), acquisition requirements of any item is left to the discretion of the governing board. Criteria for acquisition and disposal of equipment will provide the flexibility for LHTAC staff to run day to day operations as well as the proper oversight maintained by the Council.

### Additional Authority:

Idaho Code Title 67 §§ 2803(2) and 2806(1&2)

## POLICY

### I. Policy Statement

Acquisition and disposal of all equipment will be guided by the best interests of LHTAC. Approval from the Council must be obtained prior to purchases of materials or property estimated to cost over ten thousand dollars (\$10,000). All LHTAC assets with an initial purchase price of five hundred dollars, or greater, will be inventoried on an asset list. The Council will have final authority in the “surplus declaration” of property with a depreciated value over five hundred dollars (\$500).

### II. Procedure

LHTAC assets from acquisition to disposal will be managed in the best interest of the organization.

A. Prior to purchase of property of over ten thousand dollars (\$10,000), written cost quotes must be secured from at least three (3) different vendors (if available)

1. The three written solicitations will be reviewed in total, including lowest cost, time-frame involved in providing the property and the necessary service, and the best overall purchase for LHTAC.

2. If more than 30 days prior to a regular LHTAC council meeting, the Executive Committee will make a decision on the purchase considering the Administrator’s recommendation.

3. If less than 30 days before a council meeting, the decision will be made by the full council.

B. A system for tracking assets will be maintained and managed

Effective Date: 3/25/2015  
Revised: 9/2015, 12/2019, 12/22  
Expiration: 12/2025



1. Asset tags will be affixed to all tangible assets with a purchase value of greater than five hundred dollars (\$500).
    - a) Location of, or the staff member responsible for the asset, value at purchase, asset tag number, and date of purchase will be recorded.
  2. Yearly inventory will be performed to ensure assets are accounted for.
- C. Property that is no longer needed for productive purposes will be declared surplus property and will be disposed of in a manner that is most efficient and cost effective for the organization.
1. All surplus property will be listed and presented to the Council, including items disposed of by the Administrator. Surplus materials and property may be offered to a federal, state or local agency, donated to a not-for-profit organization with 501(c)(3) tax exempt status, or auctioned.
  2. The Council reserves the right to dispose of surplus property with a depreciated value of five hundred dollars (\$500) or more.
    - a) Items will be auctioned to the public using an open bidding process with a time specific for closing the bids.
    - b) Notice of such sale shall be published in a newspaper of general circulation for at least two (2) weeks prior to the offering.
  3. The Administrator will have authority to immediately dispose of surplus property having a depreciated value of less than five hundred dollars (\$500).
    - a) Office furniture, electronic equipment and intangible assets will be either donated or destroyed.
    - b) If an item has a depreciated value of less than five hundred dollars (\$500), but still has a market value, the Administrator can designate how to dispose of that item through auction, donation or trading the item for another asset.

  
\_\_\_\_\_  
Neal Gier, Chairman  
Local Highway Technical Assistance Council

Effective Date: 12/15/1994  
Revised: 9/2015, 12/2019, 12/2022  
Expiration: 12/2025



Council Policy: 002

## MEETING ATTENDANCE BY COUNCIL MEMBERS

### Purpose:

Continuous representation by the Cities, Counties, and Highway Districts of the Local Highway Technical Assistance Council (LHTAC) is of critical importance to the success of Idaho's local transportation system. It is critically important that Members from each organization appointed to the Council be present at Council meetings.

## POLICY

### I. Policy Statement

It is the responsibility of the Council members to see that their appointing organization is properly represented at all meetings of the Council.

### II. Procedure

When a Council member is unable to attend a meeting, they shall appoint an alternate member and provide a proxy notice to the Administrator as provided in the LHTAC bylaws.

- A. When an alternate is used, the Council member is responsible for receiving all information that was presented at the meeting necessary to keep them aware of current issues within the organization.
- B. The Chairman will notify the Appointing Authority if a Council member misses two (2) consecutive meetings without providing an alternate member with a proxy authorization to vote for them. The notification will request that the member be replaced unless there is a legitimate reason for the absence. The Council member may not give their proxy to another current Council member.
- C. The Appointing Authority will have the final determination of the status of its member representative.

Neal Gier, Chairman

Local Highway Technical Assistance Council

Effective Date: 6/18/2004  
Revised: 6/2013, 9/2018, 12/2022  
Expiration: 12/2025



Council Policy: 003

## INCLUSION OF UTILITY WORK UNDER A FEDERAL-AID PROJECT

### Purpose:

Local Jurisdictions need to be able to determine the cost eligible for federal funding in order to do proper planning of projects. Federal regulation provides general guidance but lacks the detail that is needed for consistent and fair application of utility relocation costs. It is the intent of this policy to provide interpretation of the federal regulation so that the responsibility for costs for utility relocation can be appropriately identified.

### Additional Authority:

23CFR 635b, 645, 710b

Idaho Code 40-2403(2) "LHTAC has the authority to develop uniform standards and procedures that may be recommended to its member jurisdictions for the construction, maintenance, use, operation and administration of local highways".

Idaho Transportation Department and Local Highway Technical Assistance Council Stewardship Agreement outlines responsibilities in regards to approval authority. In the Stewardship Agreement LHTAC has the responsibility of preparing and approving all utility agreements, waivers, and hardships.

ITD Guide for Utility Management and ITD Roadway Design Manual.

## POLICY

### I. Policy Statement

The Local Highway Jurisdiction (LHJ) has the authority to allow utilities within their right-of-way. LHTAC may extend Federal-aid assistance for utility work on Federal-aid projects.

### II. Procedure

- A. Utility relocation costs will not be eligible for Federal funding on projects where the utility is within the public right-of-way at the permission of the owner.
- B. Utilities within property owned by the Utility (Public or Private) are eligible for reimbursement of costs when the Federal-aid project requires relocation of the utility.
- C. In extreme cases of utility hardship, LHTAC Council gives the LHTAC Administrator the authority to fund utility relocation as allowable project costs when justification of such hardship can be substantiated with Utility Hearing Authorization and the necessary information as outlined here.
- D. All match funding requirements shall be the responsibility of the LHJ to recover from the utility.

Effective Date: 6/18/2004  
Revised: 6/2013, 9/2018, 12/2022  
Expiration: 12/2025



E. Any appeal shall be to the LHTAC Council and their decision shall be final

A handwritten signature in cursive script that reads 'Neal Gier'. The signature is written in black ink and is positioned above a horizontal line.

Neal Gier, Chairman  
Local Highway Technical Assistance Council

Effective Date: 12/14/2007  
Revised: 9/2015, 12/2022  
Expiration: 12/2025



## BUDGET ADJUSTMENTS

### Purpose:

As with any organization, unanticipated issues occur which require adjustment of the adopted budget. Procedures are needed to accommodate unexpected changes that occur each year.

## POLICY

### I. Policy Statement

The LHTAC Administrator has the discretion to operate within the approved annual budget total as deemed necessary to ensure the smooth running of the Organization.

### II. Procedure

- A. This policy does not supersede the approval limits established in Council Policy No. 001 "Acquisition and Disposal of Equipment".
- B. If a budget line item is over the budget amount by \$25,000 or more, an amended budget will be prepared and approved by the council.
- C. If additional capital expenses, a new line item, or additions in personnel are required, an amended budget will be presented to the council for approval.

Neal Gier, Chairman

Local Highway Technical Assistance Council

Effective Date: 3/25/2015  
Revised: 12/2022  
Expiration: 12/2025



## COUNCIL RECORDS RETENTION

**Purpose:**

All Council meetings are recorded, to assist in the preparation of the minutes. This policy is to define how long the recordings should be kept to assist in clarification of minutes, in case a question or difference of opinion should arise.

**Additional Authority:**

Title 50 Chapter 907(1)(a)

## POLICY

### I. Policy Statement

The Council has the authority to define how long recordings of meetings should be kept.

### II. Procedure

- A. Meeting minutes and agendas are a permanent record and shall be kept indefinitely.
- B. Any recording of a meeting should be kept until the meeting minutes are officially approved. Upon approval, the meeting recording will be permanently deleted.



Neal Gier, Chairman

Local Highway Technical Assistance Council

Effective Date: 3/25/2015  
Revised: 12/2022  
Expiration: 12/2025



Council Policy: 009

## LOCAL RURAL HIGHWAY INVESTMENT PROGRAM

### Purpose:

Provide funding for rural local highway jurisdictions to complete construction, planning, signing and emergency procedures.

### Additional Authority:

Idaho Transportation Board Administrative Policy 5030.

## POLICY

### I. Policy Statement

Through a cooperative agreement with the Idaho Transportation Board, the Council provides funding for the Local Rural Highway Investment Program (LRHIP) on an annual basis. LRHIP funds can be used to fund four (4) types of projects including:

- A. Construction projects (including Federal-aid construction match)
- B. Signing projects
- C. Planning projects
- D. Emergency projects

### II. Procedure

Project funds will be awarded to Local Highway Jurisdictions (LHJ) on an annual basis, provided the Program is funded.

- A. Application packets will be assembled by LHTAC staff and approved by the Council.
- B. Application packets will be available to all rural LHJs by the end of September.
- C. Applications are due back to LHTAC prior to the December Council meeting.
- D. LHTAC staff and Council will score the applications.

Effective Date: 3/25/2015  
Revised: 12/2022  
Expiration: 12/2025



- E. Project award recommendations will be presented by LHTAC staff and approved by the Council at the March meeting. Notification letters will be sent to all LHJs, who applied, by the end of April.
- F. Project work may begin at the beginning of the Federal Fiscal Year (FY), October 1, or as approved by the program manager
- G. LHJs request funds in writing and payment is made as funding is available.
- H. A Project Document Summary (PDS) including before/after photos or a copy of the transportation plan are due upon project completion.
- I. If a project is not completed by the end of the third FY following award, a project extension is required. An LHJ is not eligible for further awards unless an extension or PDS is received.

**III. Guidelines**

- A. Funds cannot be used for wages or equipment reimbursement.
- B. Purchases must follow state procurement rules.
- C. \$400k shall be reserved for emergency projects annually. The emergency balance at the beginning of a FY shall not exceed \$800k. The remaining funds should be distributed as closely as possible as follows
  - 1. 75% Construction (including Federal-aid match)
  - 2. 15% Transportation Plans & updates
  - 3. 10% Signs

**IV. Project Specific Requirements**

- A. A construction project award (including Federal-aid match) requires a one-year hiatus from applying for another construction award. LHJs are still eligible to apply for other LRHIP funding.
- B. Construction, Federal-aid match funds can be applied for when the sponsor project is scheduled for construction in the within the next two fiscal years from award fiscal year.

Effective Date: 3/25/2015  
Revised: 12/2022  
Expiration: 12/2025

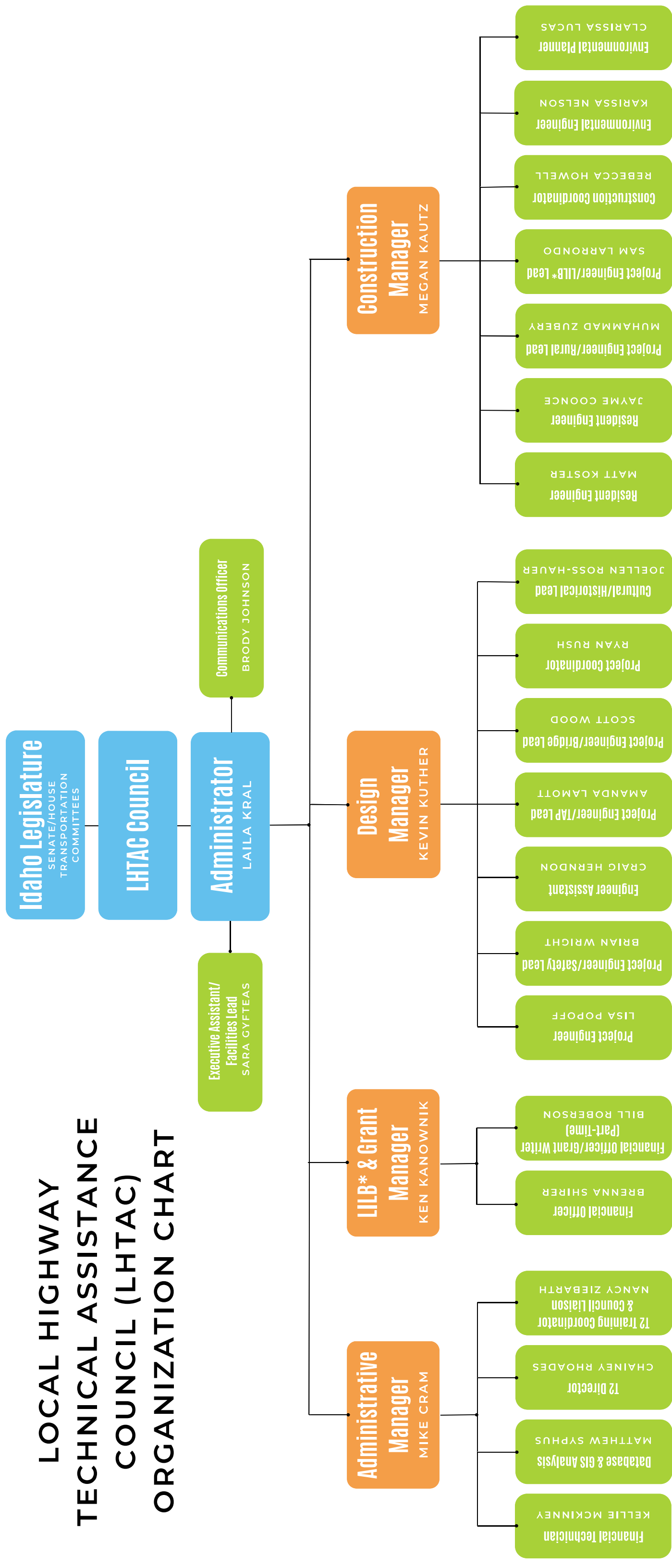


- C. Transportation plan funds can be used for rural LHJs who have never received funds for a Transportation Plan or for those whose plan is older than 10 years old.
- D. Sign project must include at least a portion of Warning and/or Regulatory Sign upgrades.
- E. Emergency applications are available year-round. They are considered by Council and funded immediately upon approval.

  
\_\_\_\_\_  
Neal Gier, Chairman  
Local Highway Technical Assistance Council



# LOCAL HIGHWAY TECHNICAL ASSISTANCE COUNCIL (LHTAC) ORGANIZATION CHART



**CONTACTS**  
LHTAC.ORG  
LHTAC@LHTAC.ORG  
(208) 344-0565



\*Leading Idaho Local Bridge Program (LILB)

UPDATED 3/13/2025

